Information Senate Coordinating Council Agenda

Monday, October 14, 1:00 PM

Peace Garden, Memorial Union

**Review of September 9, 2019 Meeting Minutes**

**Introduction of guests.**

**Policies to be Discussed** (new in red; comments from legal; new version submitted; etc.)

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| 1. | **100** | **EQUAL OPPORTUNITY AND NON-DISCRIMINATION –** Claudia Simon – V1 04/25/2019. Responsible Offices approved 04/25/2019.Legal counsel approved 06/12/19. **Student Government approved 9/8/19. Staff Senate to discuss as Info for Consent Agenda at 11/6/19 meeting. Faculty Senate to discuss as Info for Consent Agenda at 10/14/19 meeting.** |
| 2. | **154** | **FREEDOM OF SPEECH, EXPRESSION, AND ASSEMBLY –** Laura Oster-Aaland – V1 08/20/19. Mandated by NDUS and North Dakota law. Presidential exception pursuant to *Policy 714, Section 6: “The President has the authority to adopt interim policies and procedures concerning matters for which legislative authority is delegated by the State Board of Higher Education to campus legislative bodies. Any adoption of an interim policy or procedure must include notice to all Senates prior to or at the time the policy or procedure takes effect. Not later than six months of its effective date, the President shall present the interim policy or procedure to the various Senates for review and their decision, subject to the President's approval or veto, concerning whether the policy or procedure should be continued, revised or discontinued.”* President and legal counsel approved request for interim approval of revisions on 08/23/19. **Student Government approved 9/15/19. Staff Senate to discuss as Info for Consent Agenda at 11/6/19 meeting. Faculty Senate to discuss as Input for New Business at 10/14/19 meeting.** |
| 3. | **158** | **ACCEPTABLE USE OF ELECTRONIC COMMUNICATIONS DEVICES –** Enrique Garcia – V1 09/05/19. Responsible Offices approved on 09/05/19 and 09/06/19. **Legal counsel approved 09/10/19.**  |
| 4. | **350.1** | **BOARD REGULATIONS ON ACADEMIC FREEDOM AND TENURE; ACADEMIC APPOINTMENTS –** Canan Bilen-Green – V1 08/27/19.Approved by Responsible Office on 08/30/19.Legal counsel approved 09/05/19. **Student Government approved 9/15/19. Staff Senate to discuss as Info for Consent Agenda at 11/6/19 meeting. Faculty Senate to discuss as Info for Consent Agenda at 10/14/19 meeting.** |
| 5. | **601** | **CODE OF STUDENT CONDUCT –** Laura Oster-Aaland – V1 08/15/19. Presidential exception pursuant to *Policy 714, Section 6: “The President has the authority to adopt interim policies and procedures concerning matters for which legislative authority is delegated by the State Board of Higher Education to campus legislative bodies. Any adoption of an interim policy or procedure must include notice to all Senates prior to or at the time the policy or procedure takes effect. Not later than six months of its effective date, the President shall present the interim policy or procedure to the various Senates for review and their decision, subject to the President's approval or veto, concerning whether the policy or procedure should be continued, revised or discontinued.”* President, Provost, and legal counsel approved request for interim approval of revisions on 08/20/19. **Student Government approved 9/15/19. Staff Senate to discuss as Info for Consent Agenda at 11/6/19 meeting. Faculty Senate to discuss as Info for Consent Agenda at 10/14/19 meeting.** |
| 6. | **710** | **COMPUTER AND ELECTRONIC COMMUNICATIONS FACILITIES -** Enrique Garcia – V1 09/05/19.Responsible Office approved on 09/18/19. **Legal counsel approved 10/2/19.**  |
| 7. | **713.1** | **LITIGATION HOLD –** Wendy McCrory – V1 06/18/2019. Responsible Office approved 06/25/2019**.** Legal counsel approved 07/29/19. **Student Government approved 9/15/19. Staff Senate to discuss as Info for Consent Agenda at 11/6/19 meeting. Faculty Senate to discuss as Info for Consent Agenda at 10/14/19 meeting.** |

**Carryover (updates from last meeting in red)**

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| 1. | **134.1** | **WORKPLACE AND FAMILY/DEPENDENT RESPONSIBILITIES** – Dan Friesner – V3 03/22/2019. Routed to Responsible Offices 01/28/2019. Responsible Offices approved 1/31/2019 and 2/4/2019. Routed to legal counsel on 2/4/2019. Legal counsel submitted memo 03/07/2019. SCC Secretary forwarded memo to Dan Friesner 03/07/2019. At 03/22/2019 CSWF meeting suggested changes by legal counsel were approved. Routed to Responsible Offices 03/22/2019. Responsible Offices approved 3/25/2019 and 04/02/2019. Legal counsel approved 04/23/2019.SS approved on 6/5/19. SG approved on 9/8/19. FS approved on 9/9/19.Provost signed on 9/17/19. **Sent to President on 9/17/19. On 9/25/19 Assistant to President emailed *“He is in the process of reviewing it and discussing some concerns with pertinent people.”* On 10/2/19 Assistant to President emailed “*Due to schedules, it will probably be next week before I have an update for you unfortunately.”* Followed up again on 10/9/19.**  |
| 2. | **151** | **CODE OF CONDUCT** – Heather Higgins-Dochtermann – V2 12/12/2017 - Received V2 12/12/17. Routed to legal 1/24/18.Memo received from Legal 7/19/18 and forwarded to reviser. SCC recommended that the CSWF try to connect with the provost and legal to discuss this policy. CSWF emailed legal counsel on 05/08/19 requesting meeting to discuss options so that policy may move forward in the process.  |
| 3. | **151.1** | **EXTERNAL ACTIVITIES AND CONFLICTS OF INTEREST –** RCA and Dennis Cooley – V1 03/11/2019. Responsible Offices approved 04/23/2019. Legal counsel approved 04/25/2019.SS approved on 6/5/19. SG approved on 9/8/19. FS approved with gender neutral language amendment on 9/9/19. **Sent to Provost on 9/19/19, 9/25/19, 10/02/19, and 10/09/19.** |
| 4. | **156** | **DISCRIMINATION, HARASSMENT, AND RETALIATION COMPLAINT PROCEDURES –** Heather Higgins-Dochtermann – V1 10/04/18. Approved by Responsible Office 10/8/2016. Routed to legal 11/26/2018. Legal provided memo (not legal review) on 1/11/2019 denying approval. Equity Office emailed legal counsel 2/4/2019 with memo asking for comments. Legal emailed response 2/14/2019. SCC met 02/21/2019. SS approved 3/6/2019. SG approved 3/17/2019. FS approved 04/08/2019. Follow up memo sent to legal counsel 04/15/2019. Legal counsel emailed on 04/22/19 again denying approval. |
| 5. | **162** | **SEXUAL AND GENDER-BASED HARASSMENT, SEXUAL MISCONDUCT, AND TITLE IX –** Heather Higgins-Dochtermann – V1 10/18/18. Approved by Responsible Office 10/22/2016. Routed to legal 11/26/2018. Legal provided memo (not legal review) on 1/11/2019 denying approval. Equity Office emailed legal counsel 2/4/2019 with memo asking for comments. Legal emailed response 2/14/2019. SCC met 02/21/2019. SG approved 2/24/2019. SS approved 3/6/2019. FS approved 04/08/2019. Follow up memo sent to legal counsel 04/15/2019. Legal counsel emailed on 04/22/19 again denying approval. Housekeeping changes made on 05/10/19. Other changes to be held in abeyance.  |
| 6. | **163.2** | **ANTI-BULLYING POLICY** – Daniel Friesner – V3 03/07/2017 – All 3 senates had the opportunity to review the policy and provide feedback to the policy review committee. Dan Friesner said that the Commission on the Status of Women Faculty met on 8/30/17 and will not have the policy ready until early November. Waiting for approval of 151 as thesechanges are incorporated into that policy.  |
| 7. | **336** | **EXAMINATIONS AND GRADING –** Carlos Hawley – V1 04/04/2019. Responsible Office approved 04/08/2019**.** Legal counsel approved 04/23/2019. SS approved on 6/5/19. SG did not approve on 9/8/19. FS did not approve on 9/9/19. |

**Housekeeping Changes Completed – FYI Only**

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| 1. | **345** | **RESEARCH INVOLVING HUMAN PARTICIPANTS -** Updated link.  |
| 2. | **346** | **ANIMAL WELFARE -** Updated link.  |
| 3. | **347** | **INSTITUTIONAL BIOSAFETY COMMITTEE -** Updated link.  |
| 4. | **515** | **TRAVEL – EMPLOYEES –** Updated a new rate for in-state lodging reimbursements, based on the OMB. |
| 5. | **601** | **CODE OF STUDENT CONDUCT –** Typographical changes (extra spaces, etc.)  |

**Discussion Items**

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| 1. |  | How long to wait when policy changes are approved by Faculty Senate, Staff Senate, and Student Government but not signed by legal counsel, the Provost, or the President. **Canan will draft proposal and present at October SCC meeting.**  |
| 2. |  | **Should all policy change requests be posted to the SCC website for public viewing?** |

**Next Meeting**

**Monday, November 18, 2019**

**1:00 pm**

**Meadow Lark Room, MU**