Policy *604* Version 1 *09/30/15*

**Policy Change Cover Sheet**

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| **This form must be attached to each policy presented. All areas in red, including the header, must be completed; if not, it will be sent back to you for completion.** | | |
|  | *I****f the changes you are requesting include housekeeping, please submit those changes to*** [***ndsu.policy.manual@ndsu.edu***](mailto:ndsu.policy.manual@ndsu.edu) ***first so that a clean policy can be presented to the committees.*** | |
| **SECTION**: | 604 Jurisdiction of the Vice Presidents for Student Affairs –  Student Behavior Code Violations | |
| 1. **Effect of policy addition or change (explain the important changes in the policy or effect of this policy). Briefly describe the changes that are being made to the policy and the reasoning behind the requested change(s).** | | |
| * Is this a federal or state mandate?  Yes  No * Describe change:   - Housekeeping change updating reference of the Code of Student “Behavior” to the Code of Student “Conduct.”  - Based on changes made to Policy 601 (Code was updated to reflect changes required by ND SB 2150), some of the committees or boards are no longer a part of the review process.   * + The law requires that attorneys or non-attorney advocates be permitted to fully participate in student conduct hearings that have potential to result in suspension or expulsion from the institution. This change resulted in removing the board hearing option, and resolving all alleged code violations through an administrative hearing. The formal hearing process remains the same, however language needed to be updated to reflect the change from a 5 member board to a single hearing officer. | | |
| 1. **This policy change was originated by (individual, office or committee/organization):** | | |
| * Office/Department/Name and the date submitted – Student Life / Mary Asheim / 9/30/15 * Email address of the person who should be contacted with revisions – mary.asheim@ndsu.edu | | |
| ***This portion will be completed by Mary Asheim.***  Note: Items routed as information by SCC will have date that policy was routed listed below. | | |
| 1. **This policy has been reviewed/passed by the following (include dates of official action):** | | |
| **Senate Coordinating Committee:** | |  |
| **Faculty Senate:** | |  |
| **Staff Senate:** | |  |
| **Student Government:** | |  |
| **President’s Cabinet:** | |  |

The formatting of this policy will be updated on the website once the **content** has final approval. Please do not make formatting changes on this copy. If you have suggestions on formatting, please route them to [ndsu.policy.manual@ndsu.edu](mailto:ndsu.policy.manual@ndsu.edu). All suggestions will be considered, however due to policy format guidelines, they may not be possible. Thank you for your understanding!

**North Dakota State University  
Policy Manual  
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**SECTION 604**

**Jurisdiction of the Vice President for Student Affairs - Student CONDUCT Code Violations**

### SOURCE: NDSU President

1. The Vice President for Student Affairs, pursuant to delegated authority from the President, has responsibility for supervision of the process of handling the University's response to student violations of University rules and regulations, including the ultimate imposition of sanctions. All student non-academic conduct that violates university rules and regulations and conduct occurring off-campus which affects the university is considered a responsibility of the Vice President for Student Affairs.
2. This authority includes the overall supervision of the various administrative committees and boards charged with hearing complaints against students or student organizations for violation of those rules and regulations.
3. Student organizations and university employees are required to inform the Vice President for Student Affairs whenever action is deemed necessary against a student or student organization which may involve the following committees or boards:
4. Student Government Court;
5. Inter-Fraternity Standards Board;
6. Panhellenic Standards Board.

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HISTORY:

New November 1997

Amended October 1998