DEAN, COLLEGE OF HUMAN SCIENCES AND EDUCATION

North Dakota State University invites applications and nominations for the position of Dean of the College of Human Sciences and Education. The University seeks an individual who will provide vision and leadership to the College.

DUTIES OF THE DEAN

The Dean reports to the Provost and is responsible for: administering the College and its programs; leading the faculty in planning, developing, and implementing instructional, research, service, outreach activities, and statewide units (consistent with NDSU’s land-grant mission); in collaboration with departments, overseeing College’s recruitment and retention effort to increase the number of majors and enhancing academic success of students; strengthening relationships with internal and external constituencies; supporting the efforts of the NDSU Foundation; fostering participatory management and continuous improvement of programs; implementing academic policies; administering the College budget; evaluating faculty for tenure and promotion; appointing College ambassadors’ advisor; leading Dean’s Office staff; supporting departmental initiatives for program growth and improvement; serving as a member of the Provost’s Council of Deans; leading and mentoring the Dean’s cabinet; and fostering a climate characterized by equity, diversity, and inclusivity.

Minimum Qualifications:

- An earned doctorate from an accredited institution in one of the College’s administrative units or a related discipline, and a record of academic achievement warranting the rank of full professor
- Leadership experiences, such as a successful Program Director, Department Chair or Head, or equivalent
- Demonstrated ability to build relationships with internal and external constituents to promote and execute a shared mission and vision
- A record of administrative experience that fosters a collaborative, inclusive work environment in which diversity and integrity are valued
- Effective communication (oral, written, and listening) and interpersonal skills
- Administrative experience with personnel (including performance appraisals) and fiscal management (planning, budgeting, and follow-through) responsibilities
- Evidence of commitment to diversity and inclusion
- Evidence of commitment to enhancing student learning
- Evidence of commitment to promoting research

Preferred Qualifications:

- Progression in achievements in leadership, including, but not limited to, experience as a successful Dean, Associate Dean, equivalent or higher
- Demonstrated ability to fundraise and secure external funding
- Participation in leading successful accreditation processes
- Experience in the recruitment and retention of diverse faculty, staff, and students
- Evidence of understanding responsive program development
- Evidence of understanding the value of diverse programs within the College
- Evidence of commitment to shared governance
The College’s programmatic offerings are across six administrative units: Apparel, Merchandising, Interior Design, and Hospitality Management; Center for 4-H Youth Development; Human Development and Family Science; Education; Health, Nutrition, and Exercise Sciences; and Office of Teaching and Learning. We offer 9 undergraduate majors plus 18 teaching specialties, and graduate study at the Masters, Specialist, Certificate and Doctoral levels.

The College is home to more than 1,233 undergraduate students, 347 graduate students, and 112 full-time faculty and staff. We house one of the largest doctoral programs on the campus, and enroll 15% of the graduate students on campus.

Through our exceptional academic programs, creative learning opportunities and world class research, we equip students to positively impact the human experience in the world. We are proud of the 18,628 living graduates of the College, which represents approximately 19% of the alumni population of the University. The Dean works with a volunteer alumni advisory group called the Board of Visitors, which represents a broad range of successful alumni committed to supporting the College’s faculty, staff, and students.

Thanks to the strong philanthropic spirit of loyal alumni and friends of the College, we are proud to steward more than $9 million in endowed resources to competitively recruit and retain students and faculty. The College has a dedicated major gifts officer deployed with the NDSU Foundation to engage and cultivate alumni for continued philanthropic support.

The College plays an integral role in upholding the University’s land-grant mission through programming in every county within the state. The Center for 4-H Youth Development offers learning opportunities outside the classroom across the state and reaches over 25,000 North Dakota youth.

For additional information on the College of Human Sciences and Education, including the mission and vision of the College, visit www.ndsu.edu/hse.
ABOUT NDSU

Proud of and committed to its historic land-grant mission, NDSU is ranked by the National Science Foundation (NSF) as North Dakota’s only top-100 public research university. In that category, NDSU is 95th in the nation in total R&D expenditures. Research productivity leads the state and in recent years climbed as high as $156 million as reported to the NSF.

NDSU is located in the vibrant and growing city of Fargo, North Dakota. North Dakota has been one of the fastest growing states in the country over the past decade with the Fargo area in the vanguard of that growth, with a metropolitan population of more than 257,000. Residents of Fargo enjoy a fantastic quality of life with the city continuously earning numerous national awards. Residents enjoy a wide range of cultural and entertainment options, including live theater, ballet, opera, galleries, museums and athletic events. The area also includes an array of restaurants, craft breweries, wineries, as well as shopping options. The area is abundant with natural beauty and activities for the outdoor lover. Fargo offers a lower unemployment rate, favorable tax structure as well as a cost of living that is 8.1% less than the U.S. average. With higher than the national average investment per student, Fargo is proud of its public-school system.

The NDSU community prioritizes and values diversity and inclusion and takes collective responsibility for ensuring a sense of belonging, respect, and justice that supports the success of each person. NDSU especially encourages applications from women, members of ethnic minority groups, individuals with disabilities, veterans, and other underrepresented classes.

Moreover, Fargo is an increasingly cosmopolitan metropolitan area, with steady and notable growth over the past few years in its cultural and ethnic diversity. Considering these consistent trends, NDSU is actively engaged in attracting candidates from diverse backgrounds. NDSU genuinely values and encourages their contributions to making the campus reflect, embrace, and meaningfully promote this diversity.

For further information on NDSU, visit www.ndsu.edu.

APPLICATION PROCESS

Questions about the search can be directed to Dr. Kimberly Wallin, (kimberly.wallin@ndsu.edu), chair of the search committee. While applications and nominations will be accepted until the position is filled, optimal consideration will be given to those candidates who submit application materials by November 30, 2021. A curriculum vitae and a cover letter addressing the minimum and preferred qualifications should be submitted to ndsu.provost@ndsu.edu. The search is confidential until the finalists are identified.

North Dakota State University is an Equal Opportunity Employer and all qualified applicants will receive consideration for employment without regard to age, color, gender expression/identity, genetic information, marital status, national origin, participation in lawful off-campus activity, physical or mental disability, pregnancy, public assistance status, race, religion, sex, sexual orientation, spousal relationship to a current employee, or veteran status, as applicable. NDSU is committed to diversity and encourages applications from traditionally underrepresented groups. This position is exempt from North Dakota Veterans’ Preference requirements.

NDSU LAND ACKNOWLEDGEMENT

We collectively acknowledge that NDSU, a land grant institution, sits on the traditional lands of the Oceti Sakowin (Dakota, Lakota, Nakoda) and Anishinaabe Peoples in addition to many diverse Indigenous Peoples still connected to these lands. We honor with gratitude Mother Earth and the Indigenous Peoples who have walked with her throughout generations. We will continue to learn how to live in unity with Mother Earth and build strong, mutually beneficial, trusting relationships with Indigenous Peoples of our region (see www.ndsu.edu/inclusioncouncil/native_american_initiatives).