Memorandum of Agreement Plus
International Agreement Between North Dakota State University, U.S.A.
and
Name & Country of Partner Institution

Purpose of Agreement: To define the terms and conditions of a new affiliation between North Dakota State University (hereinafter referred to as NDSU) and {Name of Partner Institution} (hereinafter referred to as {Name of Partner Institution}).

Purpose of the Affiliation: To promote and expand international understanding, development and friendship by stimulating and supporting educational, professional and intercultural activities and projects among students and staff of two institutions (NDSU and {Name of Partner Institution}), and the respective communities which support these institutions.

Terms and Conditions of the Agreement:

1. NDSU agrees, by this Agreement, to collaborate with {Name of Partner Institution} in offering a 2 Plus Program of study that will prepare students at {Name of Partner Institution} for transfer to NDSU, such that they can complete the NDSU Bachelor of Science degree requirements in the relevant disciplines outlined in the Annexure. The number of students that may be accepted by NDSU from {Name of Partner Institution} will be mutually agreed upon between the parties, however, NDSU reserves the right to limit the number of students participating as it may deem necessary.

2. After successful completion of an approved program at {Name of Partner Institution}, selected students may be accepted for transfer to NDSU on the basis of the guidelines spelled out in this Agreement and the attached Annexure.

   {Name of Partner Institution} transfer students, in its relevant disciplines, recommended for admission to NDSU by {Name of Partner Institution}, will have a transfer cumulative GPA as spelled out in this Agreement and the attached Annexure, or as specifically determined by the Program they are transferring to.

3. {Name of Partner Institution} will certify to NDSU the names and addresses of each student satisfactorily completing the {Name of Partner Institution} program and applying for full admission to NDSU for the completion of the Name of Degree. {Name of Partner Institution} agrees that all such students so certified must complete the admission application procedures required by NDSU in the year of applying for full admission and that such application must be made timely and must fully comply with all NDSU requirements for a complete admission application, including a relevant application fee prior to NDSU considering each students’ acceptance into the program. {Name of Partner Institution} students will also be responsible to pay tuition and fees to NDSU as is customary and mutually agreed upon between the parties.

4. This Agreement shall commence upon the date of the last signator to this Agreement and shall remain in effect for five years. The first {Name of Partner Institution} students will be admitted by fall semester of Year under this agreement. Either party may terminate this Agreement upon six (6) months written notice to the other party, provided, however, that any {Name of Partner Institution} students that are currently enrolled at NDSU shall be allowed to complete the current semester if reasonably possible and their performance is within the standards set forth in this Agreement and its Annexure. The parties may also agree to terminate this Agreement at any time. In addition, NDSU reserved the right to terminate the participation of individual students in this program if it is deemed necessary in accordance with their policies. NDSU will provide {Name of Partner Institution} with prompt notice of this decision and the factors that caused said termination. NDSU will also notify the appropriate immigration authorities of said termination. Students will be responsible for their own
return transportation in the event their student status is terminated by NDSU. Refunds for tuition or other costs occurred by students will not be given unless they are within the normal guidelines and timelines normally provided to students of NDSU.

5. NDSU and [Name of Partner Institution] will review together and have approval of all core curriculum course offerings in the [Name of Partner Institution]-NDSU Program to ensure that the courses taught at [Name of Partner Institution] are parallel in content and structure to the courses taught at NDSU. Only the courses approved by NDSU can be transferred to NDSU. The review includes, but is not necessarily limited to, (a) the overall course composition of the [Name of Partner Institution]-NDSU Program, (b) the content and related syllabus for each course which is part of the [Name of Partner Institution]-NDSU Program, (c) texts and other teaching materials appropriate to each course, and (d) qualifications of instructors planning to teach [Name of Partner Institution]-NDSU courses.

6. NDSU will continue to interact with [Name of Partner Institution] and to provide this same review and recommendations on an annual basis for the duration of this agreement and any agreed extensions thereto.

7. NDSU and [Name of Partner Institution] acknowledge that any modifications, revisions or additions to the [Name of Partner Institution]-NDSU Program must be reviewed and mutually approved by both parties to this Agreement before being offered to [Name of Partner Institution] students, however. NDSU reserves the right to make any necessary changes to the program at its sole discretion if it is deemed necessary.

8. a. [Name of Partner Institution] shall be responsible for providing the teaching environment and equipment, the instructors, all salaries, texts and other educational materials necessary for appropriate implementation and continuation of the [Name of Partner Institution]-NDSU Program. Salaries of NDSU visiting staff that have teaching responsibilities in [Name of Partner Institution] will be negotiated and agreed upon by NDSU and [Name of Partner Institution] prior to the visit.

b. [Name of Partner Institution] agrees to provide NDSU visiting faculty members with office space, a computer with internet connection and such administrative support as may be necessary to fulfill his/her teaching responsibilities. [Name of Partner Institution] will also provide housing for NDSU faculty or will, at a minimum, assist them in procuring satisfactory accommodations.

9. [Name of Partner Institution] acknowledges that students successfully completing the [Name of Partner Institution]-NDSU Program and matriculating to NDSU become students of NDSU and are then subject to its requirements, rules and provisions governing student affairs. Participating students are subject to the admissions regulations, including language proficiency, class performance standards, conformance with the NDSU Code of Student Behavior, any applicable “honor codes” established by specific programs or departments of NDSU and other policies of NDSU, specifically including, but not limited to, rules prohibiting academic misconduct, academic dishonesty or plagiarism. Students are expected to meet the minimal academic “good standing” requirements of NDSU. In the event students do not meet the requirements specified in this paragraph, NDSU has the right to terminate the student(s) from NDSU as further detailed in the Termination Section above. [Name of Partner Institution] shall advise its students of their obligation to follow the rules and regulations detailed in this Agreement.

10. [Name of Partner Institution] warrants and agrees that the course contents of the [Name of Partner Institution]-NDSU Program will satisfy degree requirements published by NDSU for full admission to NDSU. Further, [Name of Partner Institution] warrants that such courses will be offered and taught by [Name of Partner Institution] and that all transcripts or other records of completion of these courses will be provided to NDSU by [Name of Partner Institution] as part of each student’s official transcript and academic record. If it is determined that the courses taught by [Name of Partner Institution] do not satisfy degree requirements published by NDSU for full admission to NDSU, the students may be required to complete additional coursework at NDSU to fulfill the necessary
11. NDSU agrees that students transferring from the {Name of Partner Institution}-NDSU Program into the NDSU Program will have the same opportunities, responsibilities, rights and privileges as those students who have completed the equivalent amount of study under the NDSU Program.

12. Subsequent to NDSU prior approval, {Name of Partner Institution} will be authorized to use NDSU’s logo in conjunction with its brochures, publications, advertisements, letterhead and material which make reference to this agreement.

13. There shall be an Academic Program Director of this collaborative agreement in {Name of Partner Institution} to interact with his/her counterpart at NDSU. The Director will serve as Chair of the Committee for academic matters for implementation of the program in {Name of Partner Institution}. NDSU acknowledges that Name of Program Director of {Name of Partner Institution} and Name of Program Director of NDSU will be the initial Academic Program Directors. The subsequent directors will need NDSU approval.

14. NDSU and {Name of Partner Institution} agree that an annual visit by a representative from each institution to the other institution would be beneficial, although it is not a required part of the Agreement. Each institution would be responsible for the costs of travel for their representatives.

15. The Agreement is written in both English and Language with the same legal force.

Signatures:

The parties hereto, through the duly authorized representatives, hereby agree to the provisions and terms of this Agreement.

{Name of Partner Institution} | North Dakota State University

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ANNEXURE

1. The formal Plus Program undergraduate disciplines proposed to be covered in the following areas based on mutual consultation and approval of both parties:
   
   Discipline 1
   Discipline 2

2. Plus Program undergraduate requirements:

   a. Both institutions realize that the language of instruction at NDSU is English.

   b. If selected, students to not meet the minimum required English Proficiency Score (IELTS or TOEFL), they will be required to attend the Intensive English Language Program at NDSU before being allowed to enroll in regular academic classes.

   c. Students are required to complete the preliminary semesters of course study in {Name of Partner Institution} with a minimum cumulative grade point average of 2.5. Some of the programs may have a higher minimum cumulative average grade requirement. This requirement will be specified when a particular program curriculum is approved.

   d. The equivalent grade of 60% or better in {Name of Partner Institution} must be earned in each course to be awarded transfer credit at NDSU. Each Program may have specific grade requirements for credit courses transferred into NDSU as well.

   e. Each student will be responsible for arranging the necessary visa and the costs of food, accommodations, international travel, books, equipment, consumables, hospitalization, required health insurance and other incidental expenses arising out of the program, including any costs over and above tuition and fees for international students.

   f. Students participating in this program will be awarded a tuition waiver called the Academic & Cultural Sharing Scholarship. Under this scholarship the students will receive 50% off of non-resident tuition. In return, the students agree to maintain grades consistent with the terms of this Agreement and maintain satisfactory progress in their program. The student will also be required to perform 20 hours of cultural sharing during the academic year.

   g. Students can be considered for transfer earlier than fall semester for B.S. degree provided all transfer guidelines outlined in the Agreement are fulfilled and prior approval by NDSU is obtained.

   h. {Name of Partner Institution} shall provide NDSU an official English translation transcript of the students’ academic work at {Name of Partner Institution} at the time of application to NDSU.

   i. Each institution shall issue students a bachelor degree when degree requirements of {Name of Partner Institution}-NDSU Program are satisfactorily completed. Students will follow regular degree requirements for graduation. Academic transcripts will be available to students upon request.