

REQUEST FOR SALARY FUNDS

**DEPARTMENT:**

**DESCRIBE NEED:**

**RATIONALE:**

**AMOUNT:**

Total Request \$ \_\_\_\_\_  
Match (if any) \$ \_\_\_\_\_  
Source: \_\_\_\_\_  
Net Request from Provost: \$ \_\_\_\_\_

**RECOMMENDATIONS:**

\_\_\_\_\_  
*Chair/Head* \_\_\_\_\_ *Date* \_\_\_\_\_

\_\_\_\_\_  
*Dean/Director* \_\_\_\_\_ *Date* \_\_\_\_\_

**APPROVAL:**

\_\_\_\_\_  
*Provost* \_\_\_\_\_ *Date* \_\_\_\_\_