

# College of University Studies

## Accepted Recommendations

- Bachelor of University Studies (BUS) degree
  - BUS will be moved to College of Arts, Humanities and Social Sciences, effective Fall 2017
  - A faculty advisory committee will convene in Fall 2016 to review the Bachelor of University Studies degree guide and recommend changes to the appropriate governing bodies
    - ([https://www.ndsu.edu/fileadmin/univstudies/UPDATED\\_BUS\\_GUIDE\\_2.26.13.pdf](https://www.ndsu.edu/fileadmin/univstudies/UPDATED_BUS_GUIDE_2.26.13.pdf))
      - Streamline the approval process, but provide more faculty oversight
      - Eliminate experiential and nontraditional learning credit
      - Reduce required hours to 120
      - Allow students to declare the major after earning 60 SCHs.
- Undeclared students
  - Undeclared students will be advised in ARC
  - Students will be required to designate a meta-major and will be housed in an appropriate college
  - Program will be directed by ARC

Implementation Coordinator: Charlene Wolf-Hall

Working Group Recommendation for the Dissolution of the College of University Studies  
Submitted to the Provost on September 26, 2016

Working Group Members: Jessica Bauer, David Buchanan, Linda Fricker, Rob Gordon, Sawyer Heller, Kelli Layman, Anuj Teotia, Charlene Wolf-Hall (chair)

Recommendations for the BUS degree program and for Undeclared Students

- **BUS program**
  - College designation for BUS degree
    - Recommend the BUS degree be considered an **interdisciplinary degree program** spanning colleges.
    - A **director** would be designated similar to other interdisciplinary degrees. The director role should be at least 0.5 FTE for 12 months.
    - For PeopleSoft designation “NDSU” could be used for the college designation, but NCAA rules for juniors indicates a college designation is required. The recommendation is to **house the BUS in the College of Arts, Humanities, and Social Sciences.**
  - Advising
    - The **director** would serve as **primary advisor** and coordinate assignment of **secondary advisors** accordingly to fit with the emphasis area determined for the individualized student program of study.
    - The ARC will assist with training of secondary advisors to ensure program proficiency and familiarity with NCAA rules.
  - Programs of study
    - Individualistic programs of study will be developed under the direction of the director with input as appropriate from the advisory committee.
    - Introduce a mechanism for earlier degree declaration. Currently, most BUS students are not declared until their senior year.
    - A capstone course will be coordinated by the director.
    - Grandfathering current students - This plan does not diverge dramatically from the current process, so the transition should have little impact on the current BUS students.
  - Advisory Committee
    - Initially, the current advisory committee for the BUS will continue as the program transitions. The advisory committee may be redesigned at the discretion of the director after spring 2017.
  - Timing of transition
    - A director will need to be designated prior to the retirement of current Associate Dean Carolyn Schnell in December.
    - The director will transition the BUS from the CUS in spring 2017 to the new structure starting in summer 2017.
      - This will include updating the bulletin description accordingly to go live fall 2017.

- **Undeclared Students**

- College designation for the undeclared students
  - Recommend that all Undeclared students are placed under the PeopleSoft designation “**NDSU**” for their college designation
- Advising
  - Recommend that all undeclared students are advised by the advisors in the Advising Resource Center and **declare in exploratory areas**.
  - **ARC advisors will formally liaise with academic colleges.**
- Dean’s List
  - Advisors will send out a congratulatory email to their own advisees who make the Dean’s List each semester.
- Advisory Committee
  - Recommend that an **advisory committee** be formed which would include a faculty member from each college and a member of ARC to serve in an ex officio capacity.
  - Faculty members of the advisory committee would be experienced in teaching and working with first and second year students.
- Appeals and Academic Misconduct
  - Academic Suspension (Returning from Suspension or Appeal of Suspension)
    - Advisors in the Advising Resource Center will agree on a set of criteria to determine a student’s ability to return from suspension or appeal a suspension and follow through with a decision. This criteria would be approved by the Advisory Committee.
    - In the case a student does not meet the set of criteria or there are extenuating circumstances, the decision will be brought forward to the Advisory Committee.
  - Any student appealing a grade for UNIV 189 will first go through their instructor, then to the Advisory Committee, and then the Provost’s office for resolution.
  - The Advisory Committee will function as the student progress committee.
  - Repeat offenders for academic misconduct will be managed similarly.
  - Appeals for retroactive withdrawal will be managed similarly.