



DEAN OF THE COLLEGE OF GRADUATE AND INTERDISCIPLINARY STUDIES

North Dakota State University (NDSU) is seeking a collaborative and accomplished leader to serve as the Dean of the College of Graduate and Interdisciplinary Studies in support of the university's land grant mission. Reporting to the Provost, the Dean is responsible for the oversight of all matters in the College.

PRIMARY DUTIES:

- » Promoting excellence in graduate education at NDSU
 - Ensuring the quality of graduate education at NDSU continually meets the highest standards at the national level
 - Working with the five academic Deans, departments and their chairs/heads, as well as the graduate faculty, to develop policies and procedures to support and enhance graduate education
 - Advocating for the success and well-being of graduate students
 - » Providing visionary leadership to graduate and interdisciplinary studies in support of NDSU's Strategic Vision
 - Developing a Graduate School Mission and Vision that aligns with NDSU's strategic plans focused on recruitment, retention, research productivity, and our land-grant mission
 - Enhancing and expanding online graduate professional programs
 - Preparing and administering the College's budget and managing staff
 - Working collaboratively with the Development Foundation to secure additional graduate student financial and programmatic support through private and corporate gifts
 - Developing strategies to help programs achieve strong placement in national rankings
 - Supporting the development, implementation, and coordination of all teaching, research, and service activities related to interdisciplinary graduate programs in the College
 - Developing guidance for graduate student success initiatives across the university
 - » Advancing the status of NDSU as a Research University
 - Working collaboratively with the Vice President for Research and Creative Activity to align graduate education with NDSU's research mission
 - Advocating and promoting the excellence of NDSU's interdisciplinary research clusters
 - Providing testimony and data in support of legislative funding requests
 - » Working collaboratively with academic colleges to grow and enrich graduate education
 - Developing and supporting recruiting efforts domestically and internationally
 - Facilitating the monitoring and assessment of all graduate programs, including the establishment of new programs and discontinuance of existing programs
 - Partnering with departments and colleges in the accreditation process
 - » Serving with integrity, transparency, and impartiality
 - Managing the daily operation of the College
 - Working to streamline administrative paperwork associated with graduate education
 - Working with the Graduate Council on matters of graduate and interdisciplinary education
 - Serving as a member of the Deans Council and other committees as assigned
 - » Implementing other activities as assigned by the Provost
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REQUIRED QUALIFICATIONS:

- A record meriting appointment as a tenured full professor in an academic department at NDSU
- An earned terminal degree from an accredited institution
- Strong written and oral communication skills
- Experience working collaboratively with a wide spectrum of stakeholders
- Demonstrated commitment to incorporating shared governance in decision-making
- Record of successful supervision and mentoring of graduate students
- Record of excellence in administrative leadership, including strategic planning, budget management, supervision, and personnel development

PREFERRED QUALIFICATIONS:

- Demonstrated ability to grow graduate education in both quality and quantity
- Demonstrated ability to secure additional resources through grant writing and fundraising efforts
- Experience increasing access and opportunity for graduate students
- Successful implementation of best practices for student success in graduate education
- Working knowledge of accreditation processes and procedures relevant to graduate education

APPLICATION PROCESS:

Questions about the search can be directed to Dr. Teresa Conner [teresa.conner@ndsu.edu] or Dr. Carrie Hammer [carrie.hammer@ndsu.edu], co-chairs of the search committee. While applications and nominations will be accepted until the position is filled, optimal consideration will be given to those candidates that submit application materials by March 19, 2025. A curriculum vitae, cover letter addressing the required and preferred qualifications, and two-page statement of leadership philosophy should be submitted to <https://www.ndsu.edu/employment>. This search is confidential until the finalists are identified.

ABOUT THE COLLEGE OF GRADUATE AND INTERDISCIPLINARY STUDIES:

The College of Graduate and Interdisciplinary Studies (CGIS) at NDSU supports approximately 2,000 graduate students across more than 80 graduate programs in five academic colleges: College of Agriculture, Food Systems, and Natural Resources; College of Arts and Sciences; College of Business; College of Engineering; and College of Health and Human Sciences. The Dean supervises a dedicated team of 11 professional staff members to foster academic excellence, graduate recruitment, interdisciplinary collaboration, and professional growth for graduate students, programs, and faculty, including professional development initiatives such as the Graduate Professional Skills Academy and the Center for Writers. The Dean provides strategic leadership for graduate education across the university as well as administration of seven interdisciplinary graduate programs on Cellular and Molecular Biology, Discipline-Based Education Research (DBER), Environmental and Conservation Sciences, Genomics, Phenomics, and Bioinformatics, and Materials and Nanotechnology.

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ABOUT NORTH DAKOTA STATE UNIVERSITY

Proud of and committed to its historic land-grant mission, NDSU is one of only 146 institutions in the country with the R1 Carnegie classification status as a top research institution. NDSU earned \$142.5M in external funding awards for FY24, the latest fiscal year that ended June 30. This is the highest annual awards total to date and represents an increase of 76% over the previous year's mark of \$80.9M.

NDSU is located in the vibrant and growing city of Fargo, North Dakota. Fargo is a regional healthcare hub, creating rich opportunities for collaboration with the local community. Along with its neighboring cities West Fargo and Moorhead, Minnesota, Fargo forms one of the largest metropolitan centers between Minneapolis and Seattle.

The community's population of more than 260,000 provides small-town friendliness mixed with the offerings of a large city. Fargo is an incredibly cosmopolitan area, with a steady and notable growth in its cultural and ethnic diversity over the past few years. Considering these trends, NDSU is actively engaged in attracting candidates from diverse backgrounds. NDSU genuinely values and encourages their contributions to making the campus reflect, embrace and meaningfully promote its diversity.

Join the residents who enjoy a fantastic quality of life that includes an active art scene complete with museums, galleries, a symphony, civic opera company, a wide variety of live music, and a fabulous (almost) 100-year-old movie theatre that houses concerts, screenings, and an annual film festival. Top this off with craft breweries, wineries, a wonderful selection of restaurants and shopping options and so many local events you can be out on the town every night of the week. The region is also abundant with natural beauty and offers year-round outdoor activities.



Fargo offers a low unemployment rate, favorable tax structure, as well as a cost of living that is 8.1% less than the U.S. average. With higher than the national average investment per student, Fargo is proud of its public school system. It is a growing hub for economic development with multi-billion-dollar, industry-leading businesses located or headquartered in the region, including one of Microsoft's largest campuses and employment bases as well as three nationally recognized healthcare centers. The largest industry in the area is Healthcare and Social Services with the highest growth in the last five years and highest predicted growth for the next five years.

To learn more about the area, visit www.fargomoorhead.org; <https://liveinfmarea.com>; and <https://gfmedc.com>.

For further information on NDSU, visit <http://www.ndsu.edu>.

NDSU LAND ACKNOWLEDGEMENT

We collectively acknowledge that NDSU, a land grant institution, sits on the traditional lands of the Oceti Sakowin (Dakota, Lakota, Nakota) and Anishinaabe Peoples in addition to many diverse Indigenous Peoples still connected to these lands. We honor with gratitude Mother Earth and the Indigenous Peoples who have walked with her throughout generations. We will continue to learn how to live in unity with Mother Earth and build strong, mutually beneficial, trusting relationships with Indigenous Peoples of our region (see www.ndsu.edu/inclusioncouncil/native_american_initiatives).