

Graduate Assistant: Health Equity

General Information: The North Dakota Department of Health (NDDoH) Health Equity Office (<https://www.health.nd.gov/health-equity>) is contracting with Dr. Ramona Danielson in the NDSU Department of Public Health (DPH) for a graduate assistant (GA). The GA will work with the Health Equity Office team to understand and reduce health disparities among all North Dakotans through strategy implementation, stakeholder engagement, and communication strategies. The position is 9 months at 20 hours/week, with a stipend of \$14,040 (\$18/hour) and a base tuition waiver. The student is responsible for differential tuition, fees, and cost of books and materials.

Katarina Domitrovich in the Health Equity Office will be the direct supervisor for the GA, with support from Dr. Danielson. Hours are flexible, although a regular schedule with advance notice of changes will be requested. The position will be telecommuting/work from home. The GA is welcome to utilize space in the DPH office designated for graduate students. The GA will provide their own computer.

Responsibilities: The Graduate Assistant will work in collaboration with the NDDoH Health Equity Office on the following:

- Strategy implementation.
 - Bridge gaps. Work closely with the Health Equity Office to implement methods to bridge gaps between the NDDoH, local entities, and the target community/communities.
 - Assist in developing grant opportunities.
- Stakeholder engagement.
 - Convene meetings. Meet with stakeholders and convene groups to identify ways to bridge gaps in communication and services between local entities and community members (e.g., convene community members to discuss needs, then meet with local public health or school board members to develop solutions).
 - Participate regularly and provide input and administrative support for NDDoH-convened meetings with stakeholders including public officials, nonprofit organizations, formal and informal community leaders, schools, social service providers, and healthcare facilities.
 - Support New American, Foreign-Born, and Immigrant Advisory Board; Youth Advisory Board; and LGBTQ2S+ Advisory Board as needed.
 - Support implementation of Public Health Ambassador Program with university partners across North Dakota as needed.
- Communication strategies.
 - Weekly meetings with supervisor to determine course of work. Prompt communication will be expected.
 - Presentations. Assist with presentations for stakeholders that highlight the importance of health equity and educate local clubs, organizations, and businesses on health equity, as needed.
- Other duties as assigned.

DEPARTMENT OF PUBLIC HEALTH

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<http://www.ndsu.edu/publichealth>

NDSU is an EO/AA university.

Qualifications:

- Commitment to principles of health equity
- Ability to work with diverse groups of people
- Attention to detail; ability to work independently and carry out tasks to completion
- Ability to prioritize various projects with differing deadlines
- Strong oral, written, and interpersonal communication skills in the English language
- Proficient in computer skills and document preparation (e.g., Microsoft Office)
- Be admitted to the NDSU MPH program
- Maintain a minimum of 3.0 GPA for duration of the appointment

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