

Graduate Teaching Assistants: Master of Public Health (MPH) program

General Information:

The Department of Public Health is hiring a Graduate Teaching Assistant (TA). The position will begin Fall 2022. Fall courses to assist include PH 704 and PH 474 and spring 2023 courses are PH 706 and PH 720.

Responsibilities:

Assist with course delivery

- Assist faculty during class as needed
- Upload documents, materials, and grades to Blackboard
- Assist with grading; class projects, class observations
- Assist with interactive technology systems
- Participate in trainings as applicable
- Other duties as assigned

Qualifications:

- *Must have completed the PH courses listed to be eligible*
- Must be admitted to the MPH program at NDSU
- Must maintain a minimum of 3.0 GPA for duration of the appointment
- Ability to work with a diverse group of people
- Strong oral, written, and interpersonal communication skills in the English language
- Proficient in computer skills and document preparation (e.g. Microsoft Office and Blackboard)
- Attention to detail; ability to work independently and carry out tasks to completion and maintain confidentiality

Terms of Employment:

Appointment requires an average of 10 hours per week with flexible scheduling; must be available when classes are scheduled – work with faculty members on details. Workspace is available in Aldevron Tower with the department office. Appointment begins August 15, 2022 and ends May 12, 2023.