Graduate Teaching Assistants: Master of Public Health (MPH) program

**General Information:**
The Department of Public Health is hiring a Graduate Teaching Assistant (TA). The position will begin Fall 2022. Fall courses to assist include PH 704 and PH 474 and spring 2023 courses are PH 706 and PH 720.

**Responsibilities:**
Assist with course delivery
- Assist faculty during class as needed
- Upload documents, materials, and grades to Blackboard
- Assist with grading; class projects, class observations
- Assist with interactive technology systems
- Participate in trainings as applicable
- Other duties as assigned

**Qualifications:**
- Must have completed the PH courses listed to be eligible
- Must be admitted to the MPH program at NDSU
- Must maintain a minimum of 3.0 GPA for duration of the appointment
- Ability to work with a diverse group of people
- Strong oral, written, and interpersonal communication skills in the English language
- Proficient in computer skills and document preparation (e.g. Microsoft Office and Blackboard)
- Attention to detail; ability to work independently and carry out tasks to completion and maintain confidentiality

**Terms of Employment:**
Appointment requires an average of 10 hours per week with flexible scheduling; must be available when classes are scheduled – work with faculty members on details. Workspace is available in Aldevron Tower with the department office. Appointment begins August 15, 2022 and ends May 12, 2023.