

## PURCHASING DIVISION OF FINANCE AND ADMINISTRATION

## USE FOR DEPARTMENT ADDRESSES ONLY

Rev. 12/24

This document is for Dept mail sorting only. DO NOT USE for PS Finance Entries.				
Dept #	Department Name	Use for address, not dept#:		
0500	Spectrum/Board of Student Publ	Memorial Union		
0510	ND Trade Office	Peltier		
0520	Student Government	Memorial Union		
1000	President's Office	Old Main		
1020	Office of Attorney General	Old Main		
1040	Staff Senate			
1200	Athletics	SHAC		
1210	Athletics - Volleyball	BBFH		
1220	Athletics - Football	Fargo Dome		
2000	VP Academic Affairs	Old Main		
2030	Group Decision Center	FLC		
2050	Institutional Research & Analy	Morrill		
2060	Summer School	Old Main - VPAA's office		
2070	Womens Studies Office	Minard		
2080	Library	Library		
2200	Deans Office, Agriculture	Morrill		
2205	Ag Communications	Morrill		
2210	Agribusiness and Applied Econ	Barry		
2211	Burdick Ctr for Coop Systems	Barry		
2220	Agricultural & Biosystems Eng	Ladd		
2230	Animal Science & Vet Tech	Hultz		
2250	Entomology	Hultz		
2260	Plant Pathology	Walster		
2270	Plant Sciences	Loftsgard		
2280	School of Natural Resource Science	Walster		
2290	Veterinary & Microbiology Science	Van Es		
2300	Deans Office, Arts, Hum, & SS	Minard		
2310	Communication	Minard		
2315	Criminal Justice	Minard		
2316	Political Science	Putnam		
2320	English	Minard		
2330	Performing Arts	Music Ed		
2332	Visual Arts	Renaissance		
2334	Music	Music Ed		
2336	Theatre Arts	Askanase		
2340	History & Religion	Minard		
2345	Modern Languages	Minard		
2350	Sociology/Anthropology	Minard		
2351	Emergency Management	Minard		
2352	Architecture & Landscape Arch	Renaissance		
2355	Womens Studies Program	Morrill		
2360	ND Press	Minard		
2362	Center for Social Research	Prairie Hall (formerly CJPP)		

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2365	Center for Writers	Library
2400	College of Business	Barry
2410	Accounting & Info Systems	Barry
2420	Management, Marketing, & Finan	Barry
2440	Transportation, Logistics & Finance	Barry
2450	Deans Office, Eng & Architect	Dolve
2455	Computer Science	QBB
2460	Aerospace Studies	BBFH
2470	Civil, Construction & Environmental Engineering	CIE Bldg
2480	Electrical & Computer Engineer	Electrical & Eng Bldg
2485	Industrial & Manufacturing Eng	Dolve
2490	Mechanical Engineering	Dolve
2495	Military Science	BBFH
2600	Human Sciences and Education	EML
2605	Office Of Teaching and Learning	FLC
2610	Apparel, Design, Facility & HM	EML
2615	Human Development & Family Science	EML
2620	Health, Nutrition & Exercise	BBFH
2625	School of Education	EML
2650	Deans Office, Pharmacy, N & AS	Sudro
2662	Master's Public Health (MPH) Program	Aldevron Tower, but mail sorted to Sudro
2660	Pharmacy Practice	Sudro
2665	Pharmaceutical Sciences	Sudro
2670	Nursing	Aldevron Tower, but mail sorted to Sudro
2675	Family Healthcare Pharmacy	301 N NP Ave, Fargo
2680	Allied Sciences	Sudro
2700	Deans Office, Science & Math	Minard
2705	College of Science & Math Business Center	Minard
2710	Biochemistry & Molecular Biolo (grants only)	QBB
2715	Biological Sciences	Stevens
2735	Chemistry & Molecular Biology	Sugihara
2745	Geosciences	Sugihara
2750	Mathematics	Minard
2755	Physics	South Engineering
2760	Coatings & Polymeric Materials	Research I
2765	Psychology	Minard
2770	Statistics	Minard
2780	Center for Science & Math Edu	FLC
2801	Registration and Records	Ceres
2802	Career and Advising Center	Ceres
2820	Graduate School	Putnam
2825	Interdisciplinary Grad Prog	Putnam
2830	Student Affairs and Enrollment Management	Old Main
2835	Enrollment Management Admin Systems	Morrill
2832	Office of Admissions	Ceres
2833	Financial Aid and Scholarships	Ceres
2837	Student Activities Office	Memorial Union
2838	Student Success Programs	West Dining Center

Dept #	Department Name	Use for address, not dept#:
2839	TRIO	Ceres
2840	Dean of Students	Old Main
2841	Counseling Center	Ceres
2842	Student Health Service	Wellness Center
2843	International Student & Study Abroad Services	Memorial Union
2860	Center for Accessibility and Disability Services	Library
2861	Multicultural-Cultural Programs	Memorial Union
2880	UGPTI - Upper Great Plains Transportation	QBB
2881	Translog Assoc	QBB
2890	Water Resources Institute	Ladd
3000	VP Finance and Administration	Old Main
3010	General & Administrative	Old Main (Accounting)
3100	Accounting	Old Main
3101	Controller	Old Main
3110	Customer Account Services/One Stop	Ceres
3130	Grant and Contract Accounting	Thorson Maintenance
3138	Payroll	Hastings
3140	Human Resources	Hastings
3142	Center for Child Development	EML
3150	Purchasing	Old Main
3170	Budget Office	Old Main
3180	Student Loan Service Center	East Bison Court
3200	Facilities Management	Thorson Maintenance
3210	Facilities Mgmt Services	Thorson Maintenance
3230	Garage	Thorson Maintenance
3250	Central Stores	Thorson Maintenance
3300	Univ Police & Safety Office	Auxilliary Enterprise Bldg
3310	Parking	ANPC
3410	Dining Services	West Dining Center
3420	Bookstore	Memorial Union
3430	Residence Life	West Bison Court
3440	Memorial Union Operations	Memorial Union
3450	Wellness Center	Wellness Center
4000	Research and Creative Activity	Research I
4050	Sponsored Programs Admin	Research I
4100	Center for Computationally Assisted Technology (CCAST)	Research II
4110	Center for Surface Protection	Research I
4150	Federal Gov Rel/Int Research	Research I
4200	NDSU EPSCOR	Research II
4400	Research Foundation	Research I
4450	ND (State Office) EPSCOR	Research II
4500	VP Information & Technology Svcs	QBB
4500	NDSU Card Center	Memorial Union
4510	Information Technology Service	QBB
4520	Telecommunications	QBB
4530	Enterprise Computing & Infrast	QBB
4540	CCAST	QBB
6000	VP University Relations	Old Main

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6010	Media and Information Services	Old Main
6020	Publications Services	Prairie Hall (formerly CJPP)
6030	Board of Student Publications	Memorial Union
7000	Directors Office	Morrill
7010	Ag Budget Office	Morrill
7020	VP/Dean Ag Affairs	Morrill
7030	Ext County Programs	Morrill
7040	Ext Area Programs	Morrill
7050	Ext Leadership & Comm.	Morrill
7060	Ext Pesticide Program	Van Es
7061	Ext Ag & Nat Res	Morrill
7070	Ext Ag Communication	Morrill
7090	Ext Family and Consumer Sciences	Morrill
7110	Ext Agribusiness & Appld Econ	Barry
7120	Ext Ag & Biosystem Eng	ABEN
7130	Ext Animal Science	Hultz
7150	Ext Entomology	Hultz
7160	Ext Plant Pathology	Walster
7150	Ext Entomology	Hultz
7170	Ext Plant Science	Loftsgard
7180	Ext School of Nat Res Sciences	Walster
7190	Ext Vet & Microbiological	Van Es
7260	Ext Family and Consumer Sciences (use 7090)	Morrill
7270	Ext HNES	EML
7280	Ext Ctr for 4-H Youth Dev	EML
7390	Ext Rural Leadership North Dakota	Morrill
7400	NCI	Peltier
7500	AES Directors Office	Morrill
7510	AES Ag Budget Office	Morrill
7511	AES Other College Grants	Morrill
7520	AES VP/Dean Ag Affairs	Morrill
7530	AES Admin Facilities	Facilities Service Center
7540	AES SBARE	Morrill
7570	AES Ag Communication	Morrill
7600	AES Biochemistry	QBB
7601	Ext Ag & Natural Resources	Morrill
7610	AES Agribusiness & Appld Econ	Barry
7620	AES Ag & Biosystems Eng	Ladd Hall
7630	AES Animal Science	Hultz
7631	AES Main Station Farm	Hultz
7650	Range Sciences	Hultz
7650	Natural Resource Mgmt	Walster
7650	AES Entomology	Hultz
7660	AES Plant Pathology	Walster
7670	AES Plant Science	Loftsgard
7671	AES Seed Propagation	Loftsgard
7680	Soil Science	Walster
7680	AES School of Natural Res Sciences	Walster

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7690	AES Vet & Micro Sci	Van Es
7691	AES Vet Diag Serv Dept	VDL - 4035 19th Ave N, Fargo
7715	AES Biological Sciences	Stevens
7735	AES Chemistry & Molecular Biol	Ladd
7740	AES Computer Science	QBB
7745	AES Geosciences	Stevens
7759	AES Mechanical Engineering	Dolve
7760	AES Coatings & Polymeric Mat.	Research I
7790	AES Inst for Busi & Indus Dev	Barry
9010	Tech Park	Incubator Bld - 1854
9030	International Water Institute	Renaissance
9040	USDA NASS	Research II
9050	Cellular & Molecular Biology Program	Stevens
9070	AES Research Greenhouse Complex	Research Greenhouse
9080	US Bank	Memorial Union