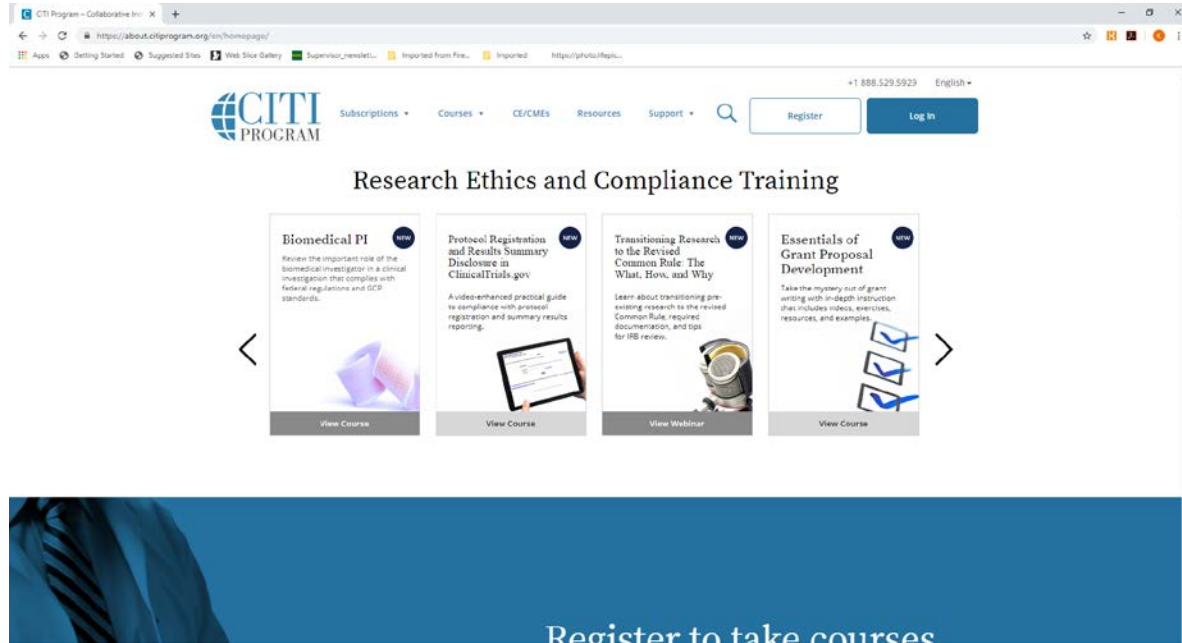


Setting up your CITI account

Click “Log in”



The screenshot shows a web browser window displaying the CITI Program website. The browser's address bar shows the URL <https://about.citiprogram.org/en/homepage/>. The website header includes the CITI PROGRAM logo, navigation links for Subscriptions, Courses, CE/CMEs, Resources, and Support, a search icon, and buttons for Register and Log In. The phone number +1 888.529.5923 and the language English are also visible. The main content area is titled "Research Ethics and Compliance Training" and features a carousel of four course cards. Each card includes a title, a brief description, and a "View Course" or "View Webinar" button. The cards are: "Biomedical PI" (View Course), "Protocol Registration and Results Summary Disclosure in ClinicalTrials.gov" (View Course), "Transitioning Research to the Revised Common Rule: The What, How, and Why" (View Webinar), and "Essentials of Grant Proposal Development" (View Course). A blue banner at the bottom of the page contains the text "Register to take courses".

CITI PROGRAM

Subscriptions Courses CE/CMEs Resources Support

+1 888.529.5923 English

Register Log In

Research Ethics and Compliance Training

Biomedical PI

Review the important role of the biomedical investigator in a clinical investigation that complies with federal regulations and GCP standards.

View Course

Protocol Registration and Results Summary Disclosure in ClinicalTrials.gov

A video-enhanced practical guide to compliance with protocol registration and summary results reporting.

View Course

Transitioning Research to the Revised Common Rule: The What, How, and Why

Learn about transitioning pre-existing research to the revised Common Rule, required documentation, and tips for IRB review.

View Webinar

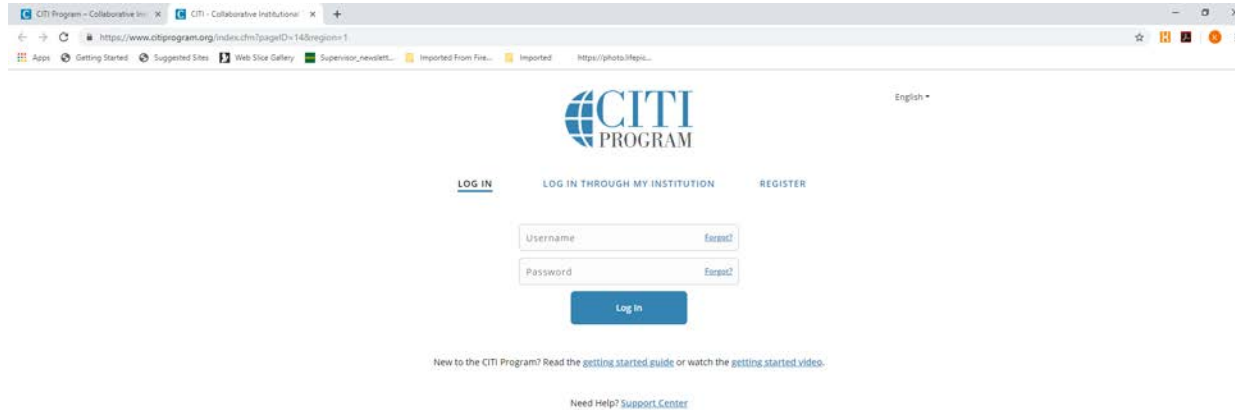
Essentials of Grant Proposal Development

Take the mystery out of grant writing with in-depth instruction that includes videos, exercises, resources, and examples.

View Course

Register to take courses

Select “Log in through my Institution”



The screenshot shows a web browser window with the CITI Program login page. The browser tabs show 'CITI Program - Collaborative In...' and 'CITI - Collaborative Institutions'. The address bar contains the URL 'https://www.citiprogram.org/index.cfm?pageID=143®ion=1'. The page features the CITI PROGRAM logo at the top center, with 'English' in the top right corner. Below the logo are three navigation links: 'LOG IN', 'LOG IN THROUGH MY INSTITUTION', and 'REGISTER'. The 'LOG IN' link is underlined. Below these links are two input fields: 'Username' and 'Password', each with a 'Forgot?' link to its right. A blue 'Log In' button is positioned below the password field. At the bottom of the page, there is a link for 'Need Help? Support Center'.

English

[LOG IN](#) [LOG IN THROUGH MY INSTITUTION](#) [REGISTER](#)

Username [Forgot?](#)

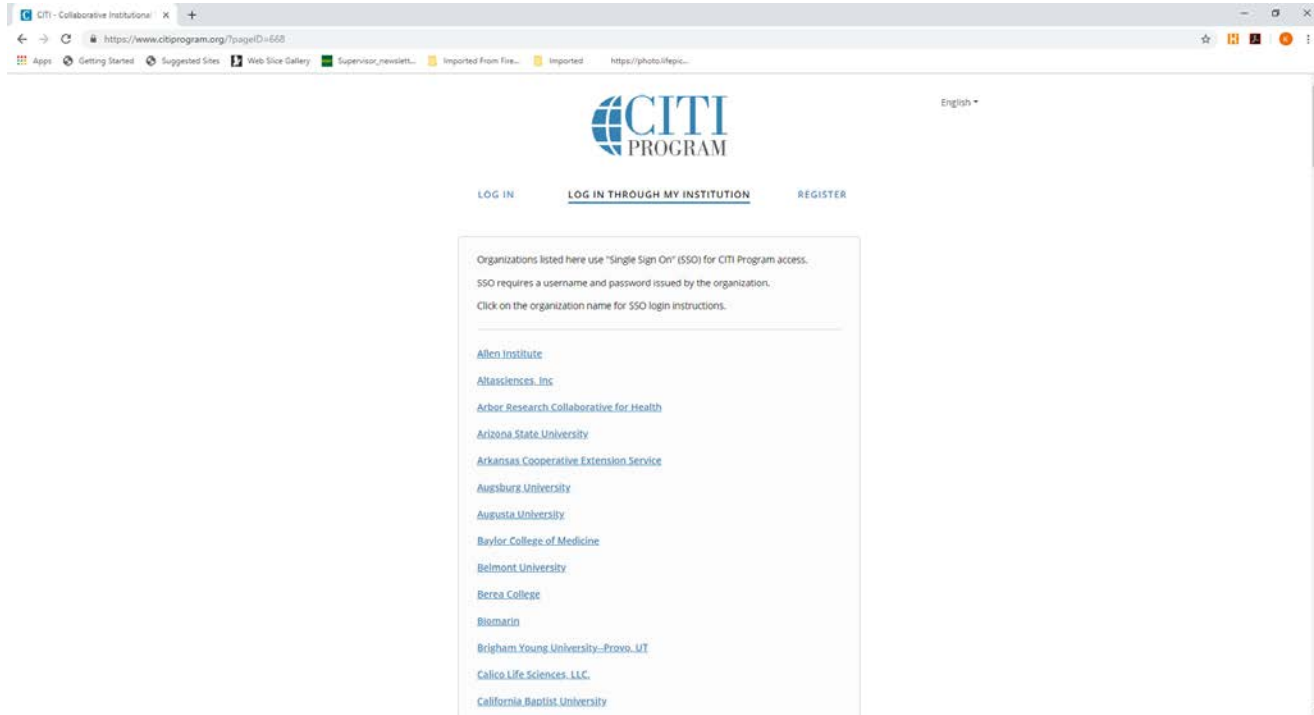
Password [Forgot?](#)

[Log In](#)

New to the CITI Program? Read the [getting started guide](#) or watch the [getting started video](#).

[Need Help? Support Center](#)

Choose your Institution



The screenshot shows a web browser window with the URL <https://www.citiprogram.org/?pageID=668>. The page features the CITI PROGRAM logo at the top center and a navigation menu with three options: [LOG IN](#), [LOG IN THROUGH MY INSTITUTION](#) (which is underlined), and [REGISTER](#). Below the navigation menu, there is a text box containing the following information:

Organizations listed here use "Single Sign On" (SSO) for CITI Program access. SSO requires a username and password issued by the organization. Click on the organization name for SSO login instructions.

Below this text is a list of organization names, each as a blue hyperlink:

- [Allen Institute](#)
- [Altassiences, Inc](#)
- [Arbor Research Collaborative for Health](#)
- [Arizona State University](#)
- [Arkansas Cooperative Extension Service](#)
- [Augsburg University](#)
- [Augusta University](#)
- [Baylor College of Medicine](#)
- [Belmont University](#)
- [Berea College](#)
- [Biomarin](#)
- [Brigham Young University--Provo, UT](#)
- [Calico Life Sciences, LLC](#)
- [California Baptist University](#)

Enter your NDSU Username and Password

The screenshot shows a web browser window with the URL <https://idp.ndsu.edu/idp/profile/SAML2/Redirect/SSO?execution=e1s2>. The page features the NDSU logo at the top and the heading "INCOMMON LOGIN". Below this, it identifies the service as "InCommon Login Service" and provides links for "About InCommon" and "Privacy Statement". The "CITI PROGRAM" logo is prominently displayed. A paragraph describes the CITI Program as a Division of BRANY, focused on promoting public trust in research through high-quality, peer-reviewed, web-based educational materials. It includes links for "Data privacy information of CITI Program" and "Additional information about CITI Program".

The login section contains the following elements:

- A "Login to CITI Program" heading.
- A "Username" input field.
- A "Passphrase" input field with masked characters (dots).
- A checkbox labeled "I am at a public workstation".
- A green "Login" button.
- A help section titled "What are your username and passphrase?" which explains that NDSU usernames and passphrases are the same as those used for Blackboard and computer labs. It offers assistance for forgotten credentials, directing users to "Accounts" or the "IT Help Desk".
- A security notice at the bottom: "For security reasons, please Logout and exit your web browser when you are done accessing services that require authentication!"

The footer of the page includes the text "STUDENT FOCUSED • LAND GRANT • RESEARCH UNIVERSITY" and the NDSU logo.

Click on “View Courses” for NDSU

The screenshot shows the CITI Program website interface. At the top, there is a navigation bar with the CITI PROGRAM logo, menu items (Courses, Records, CEUs, Support, Admin), a search icon, and a user profile for Kristy Shirley (ID 497139). Below the navigation bar is a blue banner with the text "Welcome, Kristy" and "Add Institutional Affiliation Register as Independent Learner". To the right of the banner are two circular statistics: "14 Courses Completed" and "12 Years of Membership".

The main content area is titled "Institutional Courses" and contains the following text: "Institutional Courses are available to learners who have an affiliation with one or more subscribing institutions. If an institution with which you are affiliated is not listed, you may want to [add an affiliation](#). If you are no longer associated with a listed institution, you may want to [remove an affiliation](#)."

Below this text is a list of institutions with corresponding buttons:

- DEMO: View Courses
- North Dakota State University: View Courses
- Would you like to affiliate with another Institution?: Add Affiliation
- Would you like to remove an existing affiliation?: Remove Affiliation

A large blue arrow points to the "View Courses" button for North Dakota State University.

Click “Add a Course”

The screenshot shows a web browser window with the URL <https://www.citiprogram.org/members/index.cfm?pageID=50&showInstitution=907#view>. The page displays two course completion records for North Dakota State University. The first record is for 'Stage 1 - Basic Course' with a 'Post-Course Survey' link and buttons for 'Review Course' and 'View - Print - Share Record', dated 'Passed 03-Jan-2018'. The second record is for 'Human Subjects: IRB Members and Staff' with similar links and buttons, dated 'Passed 11-Sep-2018'. Below these records is a 'Learner Tools for North Dakota State University' section, which is highlighted by a blue arrow. This section contains a list of links: 'Add a Course', 'Remove a Course', 'View Previously Completed Coursework', 'Update Institution Profile', 'View Instructions Page', and 'Remove Affiliation'. At the bottom of the page, there are sections for 'SUPPORT' (988-520-5929, 8:30 a.m. - 7:30 p.m. ET, Monday - Friday, Contact Us) and 'LEGAL' (Accessibility, Copyright, Privacy and Cookie Policy, Terms of Service). The CITI PROGRAM logo is located in the bottom right corner.

Select your Curriculum

← → ↻ https://www.ctiprogram.org/members/index.cfm?pageID=166&qID=74&2&qIDverify=59C824D5727231354418E0518C2EAD8CAAGDS0AFAF5FGFC0AB690D8711EEAB1FD8E309122FAFCAD2F6964AD4FA8B7865E2C38E6D3A905D748FEFA0747#view

Apps Getting Started Suggested Sites Web Slice Gallery Supervisor_newslett... Imported From Fire... Imported https://photo.lifepic...

Select Curriculum

North Dakota State University

CITI Course Enrollment Procedure

CITI provides courses in **Human Subjects Protection, Good Clinical Practice, Health Information and Privacy, Lab Animal Welfare, and The Responsible Conduct of Research.** Your organization likely has several requirements and perhaps some options to meet your instructional obligations.

- You will be provided a series of enrollment questions below.
- Your responses will determine the curriculum for the courses you are going to take.
- Please read the questions and responses carefully to make the best choice.

Human Subjects Protection Course:

- If you have NOT completed a CITI course at this Institution previously, you may be required to complete the BASIC course at this time.
- If you have completed the CITI Basic course since 5-1-2004, the software is programmed to show you the CITI Re-fresher course now.
- You may be able to fulfill your refresher obligation with the CITI Good Clinical Practice Course. Please consult your IRB office.

Scroll down until you see the Course Enrollment questions.
Select the course(s) you wish to take.

CITI Course Enrollment Questions

[View Instructions Page](#)

Question 1

To enable the software to present the appropriate course work for your needs, you will be asked a series of questions. Please read the questions carefully and provide the most appropriate answer.

Do you conduct research in any of the following settings?

This question is required. Choose all that apply.

- Human Subjects Research
- Good Clinical Practice (GCP)
- Responsible Conduct of Research
- Conflicts of Interest
- Lab Animal Research
- Biosafety/Biosecurity
- Export Compliance

[Start Over](#) [Next](#)

SUPPORT
888.529.5929
8:30 a.m. - 7:30 p.m. ET

LEGAL
[Accessibility](#)
[Copyrights](#)

CITI
PROGRAM

Choose the course which best fits with your research.

CITI Course Enrollment Questions

[View Instructions Page](#)

Question 2

Select the group appropriate to your research activities to complete an institutionally approved CITI Basic Course in the Protection of Human Research Subjects.

This question is required. Choose one answer.

- Biomedical Research:** Choose this group to satisfy CITI training requirements for Investigators and staff involved primarily in biomedical research with human subjects.
- Social/Behavioral Research:** Choose this group to satisfy CITI training requirements for Investigators and staff involved primarily in Social/Behavioral Research with human subjects.
- Research Assistants or Team Members:** Choose this group to satisfy CITI training requirements for Research Assistants or Team Members
- IRB Members and Staff:** This Basic Course is appropriate for IRB, Ethics Committee and Staff members.
- IRB Reference**
- Extension Agents**
- IRB Chair Course**

[Start Over](#) [Next](#)

Once enrolled:

The screenshot displays the CITI PROGRAM interface for a user named Kristy Shirley (ID 40713). The course title is "Human Subjects: Biomedical Research" at North Dakota State University. The progress section shows a circular chart with 4 out of 9 modules completed, and a score of 100%. Below this, a message states "You have unfinished required or elective modules remaining." A section titled "Required Modules" includes the instruction "Complete all 9 required modules." and a table with columns for "Modules", "Completed", and "Score".

- Select the course you wish to take.
- You will see a list of required and optional modules.
- You must complete the required modules in the order they are presented.
- Review the material and take the associated quiz.
- An overall score of 80% is required.