

## Are you collaborating globally?



### Shipping

Do you ship outside the U.S.? Avoid potential fines by contacting Export Control.

### Shipping to China, Russia, or Cuba?

An export license or declaration to the U.S. government is required when shipping most items to these countries.

### Working with Cuba, Iran, Russia?

You may need special permission from the U.S. government before engaging with these countries.

### Visiting Scholars

Hosting scholars from other countries? If they are working on your federally sponsored research, disclosures and/or assignments may be required.

Contact: Sharon May in the Export Controls Office for advice on requirements (1-6455).

## Are you sharing materials, ideas or information?



### Data Integrity

Identify sensitive research data, back-up your data in a secure environment such as a secure cloud server. Unsecured data can be compromised and manipulated, making it unusable.

### Transfers and Sharing of Research Materials?

You may need a Material Transfer Agreement (MTA) or a Data Use Agreement (DUA) in place prior to sending or receiving materials or data.

You may need a Technology Control Plan (TCP) or export license prior to sharing items including:

- Software, algorithms, encryption code, third-party intellectual property, unpublished data, information not in the public domain or patented information.

Contact: Joycelyn Lucke (1-5624) for MTA/DUA or Sharon May (1-6455) for TCP or export license

## NDSU & Sponsor Funding Requirements

### Conflict of Commitment

Many outside professional activities require prior approval, submit a Consulting Authorization request available on the Provost's website.

### Are you receiving extramural research funding?

Federal funding agencies are closely reviewing the completeness of disclosures in proposals and through-out the life-cycle of grants and contracts

### Be aware of the following updated requirements:

- Other support includes all resources, foreign & domestic, made available to the researcher in support of or related to all of their research endeavors, even non-monetary value support, such as in-kind
- Biographical sketches include positions, scientific appointments, foreign affiliations and honors, including positions which may be voluntary

Funding specific information: [www.ndsu.edu/research](http://www.ndsu.edu/research)

Contact: [ndsu.researchdev@ndsu.edu](mailto:ndsu.researchdev@ndsu.edu) for requirements

### Significant Financial & Foreign Affiliation disclosures

- PI's, senior personnel, and other investigators must disclose related SFI and foreign affiliations.

Contact: [ndsu.coic@ndsu.edu](mailto:ndsu.coic@ndsu.edu) for more information

## Are you traveling internationally?



### Data Protection

If you are traveling with electronic devices, you can take the following steps to protect your information:

- Leave your data or laptop at home.
- Back up your data.
- DUO is not allowed in some countries

Your IT administrator can also encrypt your hard drive or set up a Virtual Private Network (VPN).

### Travel Safety

Traveling with Research Materials, Samples or Equipment Exports, including items that are hand-carried, are subject to legal requirements. Ask the Export Controls Office for assistance.

### Field work

- If you are planning to bring research samples back these may require an import permit.
- Be careful about discussing or sharing data or information with international research collaborators.

Contact: NDSU Travel office, NDSU IT, NDSU Export Controls office.