

EXPORT LICENSE EXCEPTION (TMP) CERTIFICATION
for Export Administration Regulations (EAR) controlled Items, Technology, and Software

To: University Export Compliance Administrator

From: Insert Name of NDSU PI or Employee.

Date: [Click here to enter a date.](#)

Re: Export License Exception for Temporary Exports/Re-exports*

The export of items, technology, commercial software, and encryption code is subject to export control regulations (this includes laptops, PDAs and digital storage devices). The Department of Commerce's Export Administration Regulations (EAR) makes an exception to licensing requirements for the temporary export or re-export of certain items, technology, or software for professional use as long as the criteria to which you are certifying below are met. The exception does not apply to any EAR satellite or space-related equipment, components, or software, or to any technology associated with high-level encryption products. In addition, this exception does not apply to items, technology, data, or software regulated by the Department of State's International Traffic in Arms Regulations (ITAR).

Detailed Description of Items, Technology or Software to which this Certification applies:

Insert description here (Brand/model, NDSU inventory number, if available. Photographs may be included.)

By my signature below, I certify that:

1. I will ship or hand-carry the items, technology, or software to *insert name of country(s) traveling to* as a "tool of the trade" to conduct NDSU business only;
2. I will return the items, technology, or software to the US on [*insert return date*] which is no later than 12 months from the date of leaving the US unless the items, technology, or software are certified by me to have been consumed or destroyed abroad during this 12 month period;
3. I will keep the items, technology, or software under my "effective control" while abroad (defined as retaining physical possession of item or keeping it secured in a place such as a hotel safe, a bonded warehouse, or a locked or guarded exhibition facility);
4. I will take security precautions to protect against unauthorized release of the technology while the technology is being shipped or transmitted and used abroad such as:
 - a. use of secure connections when accessing e-mail and other business activities that involve the transmission and use of the technology,
 - b. use of password systems on electronic devices that store technology, and
 - c. use of personal firewalls on electronic devices that store the technology;
5. I will not ship or hand-carry the items, technology or software to Iran, Syria, Cuba, North Korea, or Sudan without consulting with NDSU's Export Compliance Administrator.
6. I will not ship or hand carry an item, technology or software incorporating NDSU developed non-commercial encryption source code outside of U.S borders without receiving written approval from NDSU's Export Control Administrator;

7. The items, technology or software described above are not defense articles or technical data controlled under the ITAR and will not be used for nuclear research, military purposes, or the development of weapons of mass destruction;
8. The technology will not be used for foreign production purposes or for technical assistance unless authorized by the Bureau of Industry and Security; and
9. I will promptly report the loss, theft, unauthorized access, or compromise of NDSU property listed in this Certification to NDSU's Export Control Office at 701-231-6455, or by email at ndsuhportcontrols@ndsuh.edu.

Print Name

EMPL ID

Signature

Date

****Keep a signed copy with you when traveling abroad***