Filing an Annual Update

Unlock protocol by clicking Amend.

Unlock Protocol
Create a new amendment or annual renewal for this protocol.

Select the type of update.

<table>
<thead>
<tr>
<th>Type*</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amendment</td>
<td>Annual Renewal</td>
</tr>
<tr>
<td>Annual Renewal with Amendment</td>
<td></td>
</tr>
</tbody>
</table>

If you need to make any changes to the protocol (including adding or subtracting personnel), choose **Annual Renewal with Amendment**. If no changes are needed, select **Annual Renewal**.

Read and acknowledge the **Principal Investigator Agreement**.
Upload **Additional Documents** as required.

Complete the **Annual Renewal** Panel.

Click **Review and Submit**.