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To: NDSU-EMPLOYEE-OFFICIAL@LISTSERV.NODAK.EDU
Subject: RCA Update - Feb. 1 Edition



Welcome to the Research and Creative Activity Update!

To share information quickly rather than through multiple emails, we will be providing weekly updates for researchers, scholars and staff to keep up-to-date on grant program changes, deadlines, notices and training, with links to expand the information you may be interested in. Thank you for your contributions to research and creative activity at NDSU. These weekly email updates are archived on the [RCA Website](#).

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Save the Date for these Upcoming Gear up for Grants Events – NEW EVENT ADDED!

NEW - May 5, 2016: *Write Winning Grant Proposals – NSF Focus*

The widely acclaimed “Write Winning Grant Proposals” seminar is returning to NDSU, presented by John D. Robertson, PhD, of Grant Writers’ Seminars and Workshops, LLC. This seminar will have an **emphasis on NSF grant application guidelines**. Attendees will receive extensive handouts, as well as a copy of *The Grant Application Writer’s Workbook* for NSF. For more information about Grant Writers’ Seminars and Workshops, LLC, visit www.grantcentral.com. Registration will open in March.

March 22, 2016: Gear up for Grants: Developing Evaluation Plans for Grant Proposals

NDSU faculty Shannon David and Jim Deal will give a seminar on developing evaluation plans for grant proposals. Dr. David is an Assistant Professor in Health, Nutrition and Exercise Science and holds a PhD in Educational Research and Evaluation. Dr. Deal is the Interim Director of the NDSU Center for Social Research and Professor in Human Development and Family Science.

March 31, 2016: Gear up for Grants: Broader Impacts Workshop

Amy Pratt, Associate Director of Northwestern University's Office of STEM Education Partnerships and a member of the National Alliance for Broader Impacts (NABI) steering committee, will give a workshop on Broader Impacts. Broader Impacts is one of two criteria employed by the National Science Foundation (NSF) in the merit review of proposals, and is meant to help assess the potential of the proposed activity to benefit society and contribute to the achievement of specific, desired social outcomes. For more information, consult the [NSF Grant Proposal Guide](#) and the [NABI Broader Impacts Guiding Principles and Questions](#) document. Note that many other funding agencies also promote activities related to "broader impacts," though the terminology may be different.

April 20, 2016: Gear Up for Grants: Sponsored Programs: The How, What, Why, and Where

Sponsored Programs Administration staff will provide information on NDSU research administration policies, procedures, budget development, proposal processing, and the award lifecycle. Meet Sponsored Programs staff and learn about resources and tools available to assist with your grant activities. This session is geared toward new faculty or those who are looking for a refresher on these topics.

May 18, 2016: NSF Day at NDSU

NSF Days provide insight and instruction on how to compete for NSF funding for science, engineering and education research. These day-long workshops provide background on the foundation, its mission, priorities, and budget. Program managers and staff give an overview on proposal writing; programs that fall within and across NSF's seven scientific and engineering directorates; and NSF's merit review process, considered the gold standard worldwide for how funding decisions are made. NSF representatives are on hand all day to answer questions and to host discipline-specific breakout sessions to personally engage in discussions with attendees.

Life Cycle of the Award Series

*Award Negotiation and Acceptance – 3 Part Series**

The Award Negotiation and Acceptance webinar is a three-part series that focuses on negotiating with a sponsor, identifying problematic contract terms and conditions, and navigating solutions that will satisfy both your sponsor and your institution.

- Part 3, February 3, 2016. 1:00pm – 2:30pm: Research 1, Room 148/154

* You may attend part 3 even if you did not attend part 1 or 2. If you are interested in information from Parts 1 and 2 or from any of the webinars in this training series, the Life Cycle of Awards videos and training materials are available through Moodle Learning Systems <https://community.ndus.edu/login/index.php>. When signing in, please use your NDUS username and password. If you have questions please contact SPA, 231-8045. For more information on this series, click [here](#).

Research Operations Recharge Center Information

Research Operations has a new website! https://www.ndsu.edu/research/research_operations/ Please visit this site to obtain information regarding the use of the tools managed by the Research Operations Recharge Center.

Equipment Reservations:

The RCA Research Operations Service/Recharge Center has implemented a new process for scheduling access to equipment that allows reservations to be made through the Microsoft Outlook calendar. The details for this process are included in the Research Operations Standard Operating Procedure which can be accessed [here](#). Contact Aaron Reinholz (1-5338 aaron.reinholz@ndsu.edu) for more information or with questions.

Billing Procedures:

The RCA Research Operations Service/Recharge Center has implemented new electronic billing procedures. Any researcher/Principle Investigator (PI)/group member who wishes to utilize the service center's tools and/or services

must have a Billing Authorization Form on file with RCA which authorizes the service center to electronically bill for those services. PIs will assign a 3-letter code to their funding source and users must enter the 3-letter code on the tool-use logs. Users will not be able to use the tools and/or services without an approved 3-letter code. PIs can find the Billing Authorization Form [here](#). The hours of operation for the service center tools are the regular NDSU business hours. Contact Becky Hellman (1-5872 becky.hellman@ndsu.edu) for more information or with questions.

Equipment Match Fund

Effective FY2017, the Equipment Match Fund is transferring to RCA. With this transfer and considering strategic investments, there have been some changes to the types of requests for which a match will be considered. Beginning with the FY17 allocation, the priority will be:

First priority - Federally funded equipment grants – the requested piece of equipment must be available for use by a minimum of two to three colleges [departmental equipment use will need to be supported by the department; college level use will need to be supported by the college]. Thus equipment going into a service center or a CORE facility would be given higher priorities.

Second priority - large, interdisciplinary RFPs that allow for large equipment items. Again – the use of the equipment must follow the guidelines outlined in Priority #1.

Amount that can be requested - RCA will entertain supplying up to 1/3 of the required cash match once the other 2/3 [this must be cash] are identified by the department/college. If a RFP does not require match, no match will be granted [for the entire proposal]. If a RFP does not require cash match, RCA will not provide a cash match.

Who to make the request to – requests should be made in writing [email] at least three weeks in advance of the submittal of a proposal [and after the departmental/college share is secured]. A decision on the match provided by RCA will be made within two-three days. Please submit requests to Laura Slicer (laura.slicer@ndsu.edu).

The National Science Foundation (NSF) Will Not Tolerate Harassment at Grantee Institutions

January 25, 2016

The National Science Foundation (NSF) joins with other leading U.S. scientific organizations to emphasize its strong commitment to preventing harassment and to eradicate gender-based discrimination in science.

In light of recent, multiple reports of sexual harassment in science, NSF reiterates its unwavering dedication to inclusive workplaces. NSF does not tolerate sexual harassment and encourages members of the scientific community who experience such harassment to report such behavior immediately.

As the primary funder of fundamental science and engineering research in the U.S., NSF supports researchers and students at the forefront of their fields -- each of whom deserves to be treated fairly, with dignity and respect.

Not only is a discrimination-free environment the right setting for all people, it also fosters important learning, mentoring and research that are imperative to the advancement of science.

NSF holds responsible the 2,000 U.S. colleges, universities and other institutions that receive NSF funding and requires their implementation of Title IX protections. NSF also encourages NSF-funded researchers and students to hold colleagues accountable to the standards and conditions set forth in Title IX, and to inform their institution of violations.

For any NSF-funded entity that fails to adhere to Title IX, NSF will work with the Departments of Justice and Education to ensure compliance with nondiscrimination laws. NSF may terminate funding to any institution found to be in noncompliance with Title IX regulations and that does not voluntarily come into compliance.

In FY 2015 alone, NSF directly supported nearly 300,000 researchers, post-doctoral scientists, graduate students, trainees, teachers and students, as well as 1,700 employees. This scientific community creates the knowledge that drives the American economy and bolsters national security. Therefore, NSF will take all appropriate actions to ensure Title IX compliance.

People at NSF-funded institutions who experience or witness harassment should either contact their Title IX Coordinator or NSF's [Office of Diversity and Inclusion](#).

Visit [NSF.gov](#) for more information on [NSF's policy on the prevention of harassment](#). Additional resources and the definition of harassment can be found [here](#).

-NSF-

This story was taken in entirety from the NSF news page located [here](#).

Subscription to Federal Grant News

NDSU, through the office of Grant & Contract Accounting (GCA), holds a subscription to "A Guide to Managing Federal Grants for Colleges & Universities". Included with that subscription is an informative monthly newsletter, the Federal Grants News. These newsletters are available to Department Administrators and Principal Investigators on the Moodle Learning page <https://community.ndus.edu/login/index.php>. Sign in with your NDUS sign on credentials. Navigation is NDSU, NDSU Employee Training, NCURA Toolbox for Research Administrators, and then click on Federal Grants Management Monthly newsletters. Also available on the learning page are the NCURA Life Cycle Series and other purchased webinars from SPA and GCA.

NDSU Technology Transfer Office Offers Informational Seminars

The Technology Transfer Office at NDSU is available to give your group informative presentations on a number of topics related to transforming academic research into beneficial and commercial products. Some of the topics include: The Fundamentals of Intellectual Property, Preparing for a Start-up Company, and The Basics of Licensing Agreements. The individual topic presentations can be tailored for 20-45 minutes in length. Suitable audiences would be research groups, departments, Colleges, multi-disciplinary units and student groups. The Technology Transfer Office at NDSU is responsible for evaluating university research to determine its commercial and utilitarian value. For more information about topics and logistics for scheduling a presentation, please contact Henry Nowak, Technology Manager (1-8173 henry.nowak@ndsu.edu).

Pivot Gallery Coming Soon – Update Your Pivot Profile Now

Recently, the NDSU Research and Technology Park purchased an add-on service to NDSU's ProQuest Pivot subscription, called Pivot Gallery. Pivot Gallery makes Pivot profile searches accessible on a public-facing webpage. This webpage will be a resource for companies, NDSU employees and students, and others interested in NDSU expertise and capabilities. In anticipation of the webpage going live on February 8, **all faculty and research staff who have Pivot profiles should log in and check the accuracy of their profile information**. Although Pivot completes many updates automatically, there are occasional errors in the records. Individuals are responsible for the accuracy and completeness of their own Pivot profile.

If you do not know your Pivot login information, or if you're not sure if you have a profile, please email kay.sizer@ndsu.edu to request this information. You can also go to <http://pivot.cos.com/profiles/> to do a search on your name to view your profile. Do **NOT** create a duplicate profile. To edit your profile, log in at <http://pivot.cos.com>, click on your name in the upper right hand corner, and choose 'Your Profile.' The next screen will have a blue button labeled 'Edit Profile.' Click on it and follow the prompts to complete your profile edits. If you need assistance, contact kay.sizer@ndsu.edu.

February 11 Deadline: USDA Seeks Fellowship Applications for Future Agricultural Scientists, Science Educators

Fellowships administered through USDA's National Institute of Food and Agriculture (NIFA) support pre- and post-doctoral fellowships, undergraduate fellowships, and professional development for secondary school teachers and educational professionals. Funded fellowships span six challenge areas: childhood obesity prevention, climate change, food safety, food security, sustainable bioenergy and water. The fellowship program also will fund projects that contain well-developed and highly-engaged mentoring and training activities. NIFA will fund single-function and multi-function research, education or extension projects. Webinars for more information about these grants are available on the [NIFA website](#). See Fellowship [Frequently Asked Questions](#). [Applications](#) for pre- and post-doctoral fellowships are due February 11, 2016.

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