

Eligibility

All NDSU Undergraduate students in all fields of study are eligible to participate.

Eligible projects or papers can be completed works or can be works-in-progress. If the project or paper is a work-in-progress, the presenter should include information about planned next steps and goals for the project in their presentation.

Projects or papers generated collaboratively by student groups are eligible. **Each group member must register separately.**

Projects or papers utilizing human or animal research subjects must have approval from the appropriate compliance committees.

Guidelines

General:

All communications regarding this event will be made through the official NDSU email system (using your ndsu.edu or my.ndsu.edu email address).

On the day of the event, be prepared to answer questions about your presentation.

Business casual attire is appropriate for this event.

Project Titles and Abstracts:

Following registration, you will be asked to submit a final title for your project as well as a project abstract. Please be certain that you use correct grammar and spelling as your information will appear in event publications exactly as submitted.

Abstracts can be submitted to ndsu.researchdev@ndsu.edu.

Only one abstract is needed per project; groups may jointly submit one abstract.

The project abstract should be between 100 and 250 words, and should offer a concise summary of your project.

Abstracts usually include the following components:

1. Motivation or Statement of Problem: Why do we care about the problem? What practical, theoretical, scientific, or artistic gap is your project filling?
2. Methods or Approach: What did you actually do to get your results? Did you approach your subject using a specific theoretical framework, technical procedure, or methodology?
3. Results or Product (either actual or expected, depending on where you are in the process): As a result of completing the procedure or investigation, what did you learn, create, or invent? (Or what do you expect to learn, create, or invent upon completion?)
4. Conclusions or Implications: What are the larger implications of your findings, especially for the problem or gap identified in step one?

Please also include your name as you would like it to appear in the event publications.

By submitting the title and abstract, you will authorize the publication of your first and last name with your presentation title and abstract in both print and online materials for this event.

Poster Sessions:

As a presenter during a poster session, you will stand by your poster for the duration of the session (90 minutes) and field questions from an audience that moves throughout the room, visiting the various posters. Most interactions with audience members are around 5 minutes.

Please create your poster according to content conventions in your discipline. Your project mentor or class instructor should be able to advise you on this topic.

Poster size is not to exceed 3' x 4' (36 inches x 48 inches). Large format printing services are available from [NDSU-Information Technology Services](#).

Display equipment in the form of flex screens and pins will be provided. If your project has other set-up needs, please indicate those needs in the appropriate space on the registration form.

Oral Presentations:

As a presenter during an oral presentation session, you will stand in the front of a small room and present your project or paper directly to a seated audience. The audience generally remains in the room for the entire session.

The standard presentation time is 20 minutes, which includes the time needed for transitioning between presentations and for answering questions following the presentation. Students should expect to speak for approximately 12 minutes, and should then allow at least 5 minutes for questions. Extended time can be requested, but we may not be able to accommodate all such requests.

Computers, internet, and projectors will be available in each of the oral presentation rooms to accommodate the use of presentation aids (such as PowerPoint).

Other Presentations:

Other presentation formats, such as table-top project displays, will be accommodated wherever possible. Please indicate your project type and needed equipment on the registration form and we will then contact you regarding the details of your presentation.

If you have questions about these guidelines, please contact ndsu.researchdev@ndsu.edu.