KITCHEN CLEANING TIPS AND GUIDELINES

Please find below the tips for the kitchen cleaning:

Countertops: Wipe free of dirt. Remove stains with baking soda.

Cupboards & Drawers: Clean inside and out, including tracks. Remove contact paper if ripped or stained.

Backsplash by Stove: Remove grease. Sink Faucet: Use non-abrasive cleaner.

Range Hood and Fan: Remove dirt and grease with non-abrasive cleaner, paying particular attention to area under hood and around fan.

Flammable materials: Do not place any flammable materials including papers, foils on the oven counter or the wall above the oven counter.

NB: Just a general tip that depending on how often one cooks, some of these tips could be done anytime after cooking, daily or weekly.

Source: http://www.wmich.edu/apartment/cguide.html



OUR HOUSE-ELVES ARE CURRENTLY ON STRIKE.

YOU WILL HAVE TO CLEAN UP YOUR OWN MESS UNTIL FURTHER NOTICE.

CLEANING YOUR LIVING ROOM









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Cleanness of Your Apartment Matters

Cleanness of your apartment is directly related to your health, the quality of your everyday life, and it is an important component complex managers look at when you are checking out of the unit.

Here is the <u>Situation</u>:

- You spend a lot of time hanging out, watching TV in the living room.
- Messy room, objects everywhere? Make sure you don't stumble!
- Messy doesn't mean Dirty, but it can lead to a dirty apartment.
- Your friends/family come for a visit, make your living room look nice, neat, and clean!

Here is what you can Do:

- Vacuum your carpet every week, or at least twice a month. Shoes and carpets don't go together. Shampoo the carpet is way more work than vacuum it!
- If you spill drinks on the wall, carpet, clean it up right away! Don't wait!
- Dirty blinds? Use a wet cloth to wipe them, so it won't get dusty. Make sure you don't wipe them too hard, bent blinds will be charged.
- Sofa pizza? Eww...

10 WAYS TO

TIDY YOUR BEDROOM

Hate the unorganized bedroom? A checklist can help!

Cleaning up your bedroom can be a good weekend project to get you ready for this winter. Imagine yourself curl up in bed inside of your clean, organized bedroom while the snow is slowly falling down outside of the window, you can get motivated! To help you plan it out easily, we put together a 10-step checklist. Follow our not-so-daunting checklist and you can knock out a bedroom deep clean in an hour or two! Before you go on the project, put on some comfortable clothes and turn up your favorite "cleaning" music ...you know you will be happy you did. Here is our checklist:

- Pick up all scattered belongings, such as books and clothes. Put them away or put them into a large bag temporarily. Evacuate the closet floor.
- 2) Dust or wipe down walls, ceilings, and all surfaces of furniture and window blinds
- 3) Strip and launder the bedding
- 4) Flip the mattress or dust the mattress with a duster
- 5) Push aside the bed and clean under it (vacuum if you have carpet)
- 6) Clean the Floors/Vacuum the Carpet
- 7) Clean the closet floor/Vacuum out the closet
- 8) Clean windows and mirrors with a glass cleaner or all-purpose cleaner
- 9) Remake the Bed
- 10) Put your belongings back in an organized fashion. Have too many stuff to be organized? Maybe a closet organizer can help! Notice you have things that you do not want any more? Consider donate them or give them away to others who may need them!

Then, you can enjoy a well-deserved great sleep in your VERY clean bedroom and look forward to a lovely winter!



HOW TO CLEAN YOUR BATHROOM

Bathroom Cleaning

Friends, when it comes to cleaning, you definitely need to spend time cleaning your bathroom. It is one of the most important areas to clean because it is used the most often and most overlooked. All those particles and bacteria getting into your toothbrush and other places can accumulate over time if you don't take the time to clean.

To make cleaning the bathroom a breeze is to clean a different area of the bathroom on different days. This helps to make it a less stressful event. First, all you need is a box of Clorox cleaning wipes, toilet cleaner, and a rag or paper towel. For the sink area, take all the items off of the counter one by one, wiping them as you go, and put them on a clean surface elsewhere. Next use the Clorox cleaning wipes to clean the counter top and sink. This can be done in less that ten minutes depending on the cleanliness level. When tackling the toilet, be sure to use the toilet-cleaning product on every area of the toilet, including the base. Toilet cleaning kits come in real handy if you don't want to get near the toilet! The last major area of the bathroom is the bathtub/shower. Please consider that this is an important area to clean because it involves exposing your body to many bacterial and unclean surfaces. Wipe down the tub with water and get some hot soapy water in the tub. Next take a bathtub cleaning spray and spray the shower walls. Take your time and scrub down the walls and shower dial/faucet to get all the nooks and crannies clean. After you finish the bathtub, all you have left is the floor and other nooks and crannies that you can find dust bunnies and build-up. Using an old sock can also come in handy as you wipe down these areas of concern.

Just remember, it really only takes a short amount of time each day to make your bathroom look sparkling clean.





2012-2013 Complex Managers

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