



**NDSU** NORTH DAKOTA  
STATE UNIVERSITY

**HALL DIRECTOR**

**department of residence life**

TOGETHER WE CAN MAKE A DIFFERENCE

**Dear hall director candidate,**

North Dakota State University is gaining a national reputation as a leader - you could be part of our success. We'd like you to join us.

Some of the most significant learning on the NDSU campus takes place outside the classroom. Our staff is dedicated to creating a seamless living and learning environment where students experience academic success and personal and social growth.

With enrollment at an all-time high, NDSU has more and better residential facilities than any time in its history and continued growth will occur in the next several years. Our focus, however, is not on brick and mortar, but on people. People are NDSU's primary concern and its greatest asset.

For information on our commitment to diversity, social change and staff as educators, please visit [www.ndsu.edu/reslife/value\\_statement\\_and\\_commitment](http://www.ndsu.edu/reslife/value_statement_and_commitment).

NDSU Residence Life seeks applications from candidates of every age, color, ability, identity/gender expression, genetic information, marital status, national origin, public assistance status, race, religion, sex, sexual orientation or status as a U.S. veteran.

Please read through the information provided and if you have further questions about the hall director position, don't hesitate to contact me. Thank you for your interest.

Sincerely,



Rebecca Bahe, associate director of residence life

**MISSION:** The Department of Residence Life supports students by providing a vibrant, healthy place to live and learn.



"When looking to where my first full-time position out of grad school was going to be, I wanted somewhere I could practice what I had learned, and be able to have new experiences and opportunities. Every member of the team has an enthusiasm and passion for not only helping our students be successful, but also guiding new staff members to take ownership of their position. Because of the department's dedication to taking what we do to the next level, I have never gone a day without having an excitement and anticipation for what is coming next. NDSU and Fargo are an incredible place to live, work and play. I can't imagine being anywhere else."

**LIZ HANLEY**

WEIBLE HALL DIRECTOR  
HOMETOWN: EAU CLAIRE, WIS.



The NDSU Department of Residence Life has people on its team from states across the country including Michigan, Missouri, Massachusetts, California, Alabama, Hawaii, Iowa, Washington, Wisconsin, Wyoming, Minnesota, South Dakota and North Dakota.

#### ■ **HALL DIRECTORS AT NDSU**

Hall directors are the primary contact for their residence hall and serve as department and university liaisons. Customer service, teamwork and comprehensive administrative skills are necessary to be a successful hall director. Candidates need to have a strong work ethic, be professional, embrace positive change and be eager to spend time with students. Our hall directors also are expected to provide a welcoming environment where students from diverse backgrounds have an opportunity to learn from, grow with and be respected by one another.

#### ■ **HALL DIRECTOR MAIN RESPONSIBILITIES**

Hall Directors are present and active in the halls, not only to support and develop students and staff, but to educate and enhance learning.

- **Inclusive leadership and management**
- **Supervision**
- **Community development**
- **Advising**
- **Student conduct**
- **Facilities management**
- **Hall administrative duties**
- **Student support**



## ■ SPECIAL COMMITTEE OPPORTUNITIES

Each hall director can enhance her or his experience at NDSU based on individual preferences. Here are a few examples:

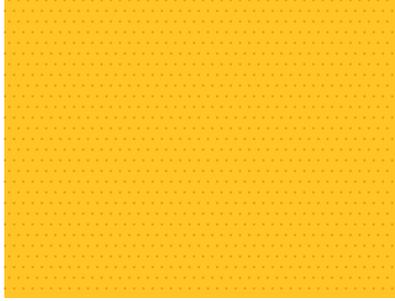
- **Advise student organizations**
- **Teach conduct and alcohol education**
- **Assess student needs**
- **Work toward diversity goals**
- **Form and coordinate learning communities**
- **Recruit hall directors**
- **Recruit student staff**
- **Train and evaluate student staff**

## ■ INTERVIEW PROCESS

NDSU supports travel expenses for on-campus interviews incurred by hall director candidates. Unless a hall director candidate is offered a position and declines it, all candidates invited to on-campus interviews will be reimbursed for their travel expenses.

## ■ BENEFITS

- Apartments are wired for Internet access, air-conditioned and are partially furnished with living room, kitchen and bedroom furniture.
- Hall director offices are separate from their apartments.
- Professional development funding is available for conferences and training.
- After completing the six-month probationary period, staff members qualify for a tuition waiver up to nine credits per calendar year. Waivers may be used the next semester after the end of the probationary period. Spouses and children receive a 50 percent reduction in tuition.
- NDSU provides a benefits package with TIAA-CREF retirement options, life insurance and fully paid health insurance premiums. Health insurance becomes effective one month after the official contract date. Dental and eye-care insurance can be purchased at additional cost.
- Hall directors receive full meal plans during dining center operation.
- Staff members earn one vacation day and one sick day per month, plus 10 paid holidays per year.
- Apartment and office phones with voicemail are provided.
- Domestic partner benefits also include apartment residence, board and tuition assistance.



# MONTHLY COMPENSATION

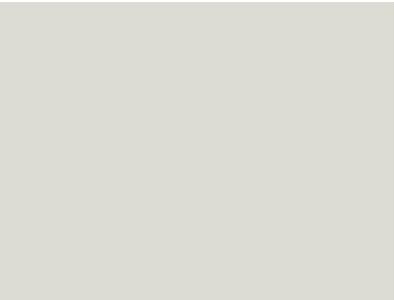
## APPROXIMATE MONTHLY HALL DIRECTOR COMPENSATION PACKAGE

Base salary (gross).....	\$2,708
Apartment (partially furnished + utilities).....	\$825
Meals.....	\$504
Internet service.....	\$30
Cable service.....	\$75
Full health insurance (100% premiums paid).....	\$1,130
Retirement plan.....	\$200
<b>TOTAL .....</b>	<b>\$5,472</b>



“NDSU truly cares about the success of its employees. The residence life department is a reflection of the rest of campus. Our department continues to evaluate how to best serve our students while serving as a leader for other institutions across our region and nation.”

**DARCIE ELLERTSON**  
 DINAN HALL DIRECTOR  
 HOMETOWN: DEVILS LAKE, ND.





## ■ ABOUT NDSU

With more than 15,000 students, NDSU is a growing university. Students find the campus large enough to meet new people and gain new experiences, but small enough to be friendly, convenient and safe. Established in 1890, NDSU has a reputation for research and academic excellence. With Division I athletics, about 300 student organizations and diverse cultural activities, it offers something for everyone.



# community



"I really enjoy working at NDSU. I have found Fargo-Moorhead to be a very family-friendly place, and I love the energetic atmosphere on campus. Having moved more than 1,200 miles to get here, I can honestly say it was worth it. This is where my family and I want to live and work (and play) for many years to come."

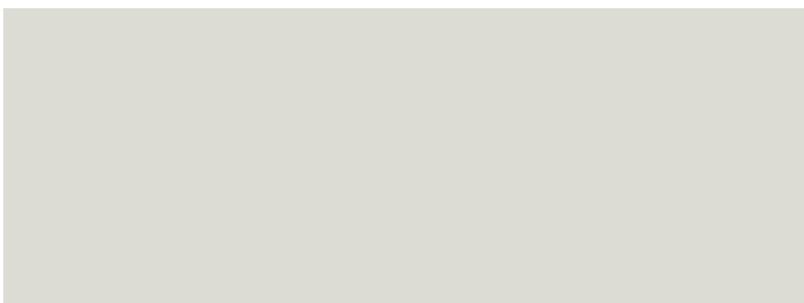
## JASON MEDDERS

ASSOCIATE DIRECTOR OF  
RESIDENCE LIFE OPERATIONS  
HOMETOWN: TRUSSVILLE, ALA.

## ■ FARGO-MOORHEAD

The university is located in Fargo, a thriving regional hub on the edge of the Great Plains and Minnesota lake country. Fargo, its sister city, Moorhead, Minnesota, and surrounding communities have a population of approximately 220,000. The Fargo-Moorhead community features three outstanding institutions of higher education: NDSU, Concordia College and Minnesota State University Moorhead, which contribute to an exciting list of things to do. The area combines big-city amenities - museums, arenas and fine arts events - with small-town convenience, safety and friendliness.





"I instantly fell in love with the atmosphere that NDSU and the Fargo-Moorhead area bring. I wanted a place where I was going to be able to learn and grow every day and pursue my passions. NDSU has some of the best student leaders in the nation, and for me, working with that type of student is what is important and makes each day more enjoyable. Every individual, whether it is a student leader, faculty or staff member, has a deep affection for the NDSU community, and being able to experience the growth of this community makes you a part of something you can always take with you."

**RYAN BRINKMAN**  
CHURCHILL HALL DIRECTOR  
HOMETOWN: ST. LOUIS, MO.





## guiding principles for residence life

The following principles help guide the future direction of the department:

- **Standards of service** Consistently deliver the highest quality in all residence life services and programs.
- **Living environment** Maintain, improve, plan and develop facilities to meet students' basic needs.
- **Learning environment** Foster individual growth and development, academic success and a sense of community.
- **Quality and diverse staff** Attract, reward and retain quality staff in an organizational culture that values all individuals, promotes professional development and maintains ethical standards.
- **Responsible financial management**
- **Building and establishing relationships** Attract and retain students. Develop and sustain successful partnerships that market and foster a positive reputation.
- **Innovative use of technology**

### ■ RESIDENCE LIFE AND STUDENT AFFAIRS CURRICULUM

We strive to teach students principles that encourage their involvement and make clear, strong connections between their academic work and out-of-class experiences through the following learning outcomes:

- |   |   |
|---|---|
| • <b>Practical competence</b>                                     | • <b>Technology</b>                         |
| • <b>Communication</b>  | • <b>Human societies</b>                    |
| • <b>Critical thinking, creative thinking and problem solving</b> | • <b>Diversity and global perspective</b>   |
|   | • <b>Personal and social responsibility</b> |

For more information, please visit [www.ndsu.edu/reslife](http://www.ndsu.edu/reslife).





North Dakota State University does not discriminate on the basis of age, color, disability, gender expression/identity, genetic information, marital status, national origin, physical and mental disability, pregnancy, public assistance status, race, religion, sex, sexual orientation or status as a U.S. Veteran. Direct inquiries to the Vice Provost for Faculty and Equity, 201 Old Main, (701) 231-7708, or to the Title IX/ADA Coordinator, 102 Old Main, (701) 231-6409.

## ndsu department of residence life

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**w:** [www.ndsu.edu/reslife](http://www.ndsu.edu/reslife)

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**#thebisonlife**



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