



NORTH DAKOTA STATE UNIVERSITY

STUDENT LEADERSHIP PLAN - ADVISOR INFORMATION

FALL 2019

I. Student Leadership Purpose

The purpose of hall government is to create connections and provide opportunities for the student voice.

II. Residence Hall Association (RHA) hope for Hall Government

We hope the hall governments will serve their halls through events and improvements. Furthermore, we hope they will serve our campus by networking and creating relationships among our community.

III. Semester Blueprint:

- Hall Government Meetings Weekly
 - Wednesdays at 7pm or 8pm
- Executive Board Meetings
 - To be determined by group
- 1:1 Meeting with Advisor
 - Recommended Frequency
 - President: Weekly
 - Vice President: Every Other Week
 - Administrative Director: Every Other Week
 - Event Board Rep: Once a Month
 - Campus Service Rep: Once a Month
 - Diversity Initiative Leader: Once a Month
 - RA/HG Members will meet during a DIL Meeting to plan
 - Floor/Building Rep: Twice a Semester
- Monthly Billboards:
 - Hall Government: October 4 & November 8
 - DIL: September 23, October 21 and November 18
- Diversity Initiative (must be completed by the end of the semester and planned by the DIL)
- Monthly Newsletter (must be sent out by the last day of the month)
- Ensure that Goals/Expectations are being met
- Facilitate collaboration between Hall Government & Police Liaisons

Additional Information: Bill Board Expectations

- Hall Government Boards
 - The billboard serves as a way to communicate information to residents.
 - Billboard must:
 - Be covered with butcher block paper
 - Be neat (information typed or dye cuts used)
 - Be creative





- Examples of what can be included:
 - Meeting Times
 - How individuals can get involved
 - Events
 - Newsletters
 - Recognition
 - Stress relief/self-care

DIL Boards

- Billboard must:
 - Focused on a topic of diversity or inclusion
 - Creative
 - Be neat (use typed or dye cut text)

Recruitment

- a. Social Media
 - i. Highlight positions
 - ii. Share applications
- b. Hall Social
 - i. August 26 at 6:30pm
- c. Hall Government Campaign Meeting
 - i. September 3 at 6pm in Cater Hall Multi-Purpose
 - ii. Leadership Committee will host
- d. Elections
 - i. Applications due September 1 at 11:59pm
 - ii. Campaigning September 3-5
 - iii. Elections September 4 & 5
- e. Submission of Leaders
 - i. Submit form for all who ran even if they didn't get a position

Training (see lesson plans)

- a. September 11 from 7-8:30pm: Training Session #1 | Get to Know You
- b. September 18 from 7-9pm: Training Session #2
- c. September 25 from 7-9pm: Retreat





VI. One on One Content Suggestions

- a. Content to discuss with ALL:
 - i. Classes
 - ii. Self-care/time management
 - iii. Executive relations
 - iv. Events
 - v. What are you currently working on?
 - vi. How can I (the advisor) help you?
- b. Topics to discuss with officers:
 - i. President:
 1. Agenda
 2. RHA
 3. 1:1s with Executive Board Members
 4. Overall how hall government is going
 - ii. Vice President:
 1. RHA
 2. Other duties assigned: marketing, social media, or role opportunities to expand
 - iii. Administrative Director:
 1. Budget
 2. Minutes
 3. Newsletter
 - iv. Campus Service Representative:
 1. Services met with or will be meeting with
 2. Messages from meetings
 3. Collection of feedback
 - v. Event Board Representative:
 1. Events Planned
 2. Hall Roles
 - vi. Diversity Initiative Leader:
 1. Facilitation Activities
 2. Event being planned
 - vii. Floor/Building Representatives:
 1. How community is going
 2. What questions/concerns/comments they are hearing
 3. How they are advocating for residents on their floor





VII. Calendar Dates

september 2019

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN
26 August	27	28	29	30	31 / 1 September
2 Holiday - No School	3	4 Elections Involvement Expo	5 Elections	6	7/8
9 NRHH 8:30pm	10 Event Board Retreat 7pm NRHH Social 6pm	11 Hall Gov Training NRHH Social 6pm	12 RHA Body Retreat NRHH Social 6pm	13 Residence Life Volleyball Game	14/15
16 RHA Meeting 7pm NRHH Candidate Meeting 8:30pm	17 Event Board 7pm DIL 7pm	18 Hall Gov Training	19 Admin Director Retreat 5pm-7pm CSR Retreat 6pm-8pm Social Media 7pm	20 DIL Retreat	21/22 21 st : DIL Retreat
23 RHA Meeting 7pm NRHH 8:30pm	24 Event Board 7pm DIL 7pm Floor/Building Rep Retreat 7pm	25 Hall Gov Training	26 CSR Meeting 6pm	27	28/29
30 RHA Meeting 7pm Admin Director 8:30pm	1 October	2	3	4	5/6





october

2019

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN
30 September	1 October Event Board 7pm	2 Hall Gov 7pm or 8pm	3 CSR Meeting 6pm	4	5/6
7 Homecoming RHA Meeting 7pm NRHH 8:30pm	8 Homecoming Event Board 7pm DIL 7pm	9 Homecoming Hall Gov 7pm or 8pm	10 Homecoming CSR Meeting 6pm	11 Homecoming	12/13 12 th : RHA Event at 7pm
14 RHA Meeting 7pm Admin Director 8:30pm	15 Event Board 7pm Social Media 7pm	16 Hall Gov 7pm or 8pm Recognition Day	17 CSR Meeting 6pm	18	19/20 20 th : Fargo Mania
21 RHA Meeting 7pm NRHH 8:30pm	22 Event Board 7pm DIL 7pm	23 Hall Gov 7pm or 8pm	24 CSR Meeting 6pm	25	26/27
28 RHA Meeting 7pm Admin Director 8:30pm	29 Boo at NDSU! Event Board 7pm	30 Hall Gov 7pm or 8pm	31 CSR Meeting 6pm	1 November	2/3
4	5	6	7	8	9/10





november 2019

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN
28 October	29	30	31	1 November MACURH Regional Conference	2/3 MACURH Regional Conference
4 RHA Meeting 7pm NRHH 8:30pm Admin Director 8:30pm	5 Event Board 7pm DIL 7pm	6 All Gov 7pm	7 CSR Meeting 6pm	8	9/10
11 Holiday No School	12 Event Board 7pm Social Media 7pm	13 Hall Gov 7pm or 8pm	14 CSR Meeting 6pm RHA Event at 7pm	15	16/17
18 RHA Meeting 7pm Canned Food Build	19 Event Board 7pm DIL 7pm	20 Hall Gov 7pm or 8pm Recognition Day	21 CSR Meeting 6pm	22	23/24
25 RHA Meeting 7pm NRHH 8:30pm	26 Event Board 7pm	27 Thanksgiving Break	28 Thanksgiving Break	29 Thanksgiving Break	30 / 1 December Thanksgiving Break
2	3	4	5	6	7/8





december 2019

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN
25 November	26	27	28	29	30 / 1 December
2 RHA Meeting 7pm NRHH 8:30pm Admin Director 8:30pm	3 Event Board 7pm DIL 7pm	4 Hall Gov 7pm Recognition Day	5 CSR Meeting 6pm	6	7/8
9 Dead Week	10 Dead Week	11 Dead Week	12 Dead Week	13 Dead Week	14/15
16 Finals Late Night Breakfast	17 Finals	18 Finals	19 Finals	20 Finals	21/22
23	24	25	26	27	28/29
30	31	1 January	2	3	4/5





VIII. University Calendar Dates

- August 26 Registration/Classes start at 4:00 p.m.
- August 27 First full day of classes
- September 2 Holiday - Labor Day
- September 4 Last day to add courses or drop without record
- September 11 Final bill payment deadline (institutional deadlines may be earlier)
- November 11 Holiday - Veterans Day
- November 15 Last day to withdraw from term or drop with record
- November 27-29 Holiday - Thanksgiving
- December 16-20 Last Week of Classes/Finals Week

IX. Student Leadership Dates

All Government:

- November 6 at 7pm

Residence Hall Association Meetings in the Cater Multi-Purpose Room at 7pm:

- Retreat: September 12 from 5-8pm
- September 16
- September 23
- September 30
- October 7
- October 14
- October 21
- October 28
- November 4
- November 18
- November 25
- December 2

Event Board Meetings in the Mandan Room at 7pm:

- Retreat: September 10 at 7pm
- September 17
- September 24
- October 1
- October 8
- October 15
- October 22
- October 29
- November 5
- November 12
- November 19
- November 26
- December 3





Diversity Initiative Leaders (DIL) Meetings at 7pm (locations will be emailed):

- September 17
- Retreat: September 20-21
- September 24
- October 8
- October 22
- November 5
- November 19
- December 3

Campus Service Reps Meetings in the Peace Garden Room at 6pm:

- Retreat: September 19 from 6-8pm
- September 26
- October 3
- October 10
- October 17
- October 24
- October 31
- November 7
- November 14
- November 21
- December 5

Administrative Director Meetings in the Cater Conference Room at 8:30pm:

- Retreat: September 19 from 5-7pm
- September 30
- October 14
- October 28
- November 4
- December 2

Social Media Meetings (Vice Presidents) in the Cater Conference Room at 7pm:

- September 19
- October 15
- November 12

Floor/Building Rep Meeting in the Cater Multi-Purpose Room at 7pm:

- September 24





National Residence Hall Honorary (NRHH) Meetings in the Cater Multi-Purpose Room at 8:30pm:

- September 9
- September 23
- October 7
- October 21
- November 4
- November 25
- December 2

