

Welcome to the Mathew Living Learning Center!

We are happy to have you staying with us at the MLLC! Here is some information that you will find some helpful information to make your stay with us comfortable. If you have any questions, do not hesitate to ask any of our staff.

Hall Director Lizz Reese: 701.231.3221 or elizabeth.a.reese@ndsu.edu	
Resident Assistants	
Brian Bodnar	Brian.bodnar@ndsu.edu
Surra Birru	Surra.birru@ndsu.edu
Mackenzie Mueller	Mackenzie.mueller@ndsu.edu
Shayleigh O'Hanlon	Shayleigh.ohanlon@ndsu.edu

The on-call number for the building is 701-793-9274. **That phone is not monitored 7:30am-6pm**, Monday-Friday. In cases of extreme emergency please call 911 or NDSU Police at **701-231-8998**. During the work day the Hall Director can be reached by email or phone at 701.231.3221. The main Residence Life office can be reach at 701.231.7557.

Garbage

Garbage rooms are located around the corner from the elevators on every floor. In there you will find garbage bags to refill the cans in your room. The recycling rooms alternate floors. Please take all pizza boxes and cardboard to the dumpsters on the southeast end of MLLC East.

Lounge Areas

There are lounges on the 3rd and 4th floor of both buildings. One with study tables and white boards and one with games like ping pong and pool. You have access to both buildings.

Front Desk Hours

The front desk in East is open from 6-9pm nightly. During that time, you can visit with staff, check out movies, games, or sporting equipment as well as ask any questions you may have about the hall.

Laundry

Laundry rooms are located by the elevators on every floor. They do not require coins to use and are used on a first come, first served basis

Locked Out?

If you find yourself locked out you can ask any Resident Assistant or the Hall Director to let you into your room. The Hall Director office is on the first floor of the MLLC East. You can also call the on- duty phone if it is on a weekend or evening. Unfortunately, our custodial staff cannot let you in to your rooms or the building.

Custodial Responsibilities

If you're from a different hall you might be used to the custodians cleaning your space. In the MLLC the custodians do not clean your spaces while you are here. The MLLC also does not provide toilet paper.

Mail

Mail on campus can be confusing at times. There are two addresses that you will need to know. Please note that the address to use depends on who will be delivering your package. Before ordering things online or having someone send you a letter, make sure you know how they are sending it. Mail is sorted from 6-9pm at the east desk, feel free to stop by there if you haven't received letter mail that you are expecting. If you receive a package you will receive an email from our bookstore which is where our campus post office is located. Bring a form of photo ID to the bookstore after receiving your email to get your package. You'll receive your mail key after returning your Room Condition Form.

USPS:

Room #/ Building

PO Box 5495
Fargo, ND 58105

FedEx, UPS, Spedee Delivery:

(any food delivery like Dominos or Jimmy Johns)

Room#/ Building

1435 18th St N
Fargo, ND 58105

Important Policies

NDSU is a substance free campus. No drugs or alcohol allowed on campus regardless of age.

Quiet hours are 10pm-8am Sunday-Thursday and 11pm-10am Friday-Saturday.

Condition Logs

For any facility concerns or issues in your room we ask that you right them on the back of the trash room doors on our condition logs. Our custodial staff checks these daily Monday-Friday. If it's an emergency or on a weekend please call the RA on Duty phone number or call Residence Life at 701-231-7557