North Dakota State University is fully committed to equal opportunity in employment decisions and educational programs and activities. This is in compliance with all applicable federal and state laws and includes appropriate affirmative action efforts for all individuals without regard to age, color, disability, gender identity, marital status, national origin, public assistance status, race, religion, sex, sexual orientation, or status as a U.S. veteran, status with regard to marriage or public assistance, or participation in lawful activity off the employer’s premises during nonworking hours which is not in direct conflict with the essential business-related interests of the employer. This commitment to equal opportunity includes such areas as admission, counseling, housing, financial aid, co-curricular activities and academic programs. The Department of Residence Life supports this commitment and will not make room assignments or changes contrary to this policy. Our students share living areas and are roommates with individuals who may have different life experiences and backgrounds. We are not asking that students change, but that they come with an open mind and are accepting of individual differences.

1. LICENSE

a) The Residence Hall Contract creates a license for the student to use campus housing and is not a lease. The relationship between NDSU and the student is that of licensor-licensee and not that of landlord-tenant. A license creates a privilege for students to use residential housing subject to the conditions of this contract and university regulations.

2. ELIGIBILITY/REQUIREMENTS

a) Students who are enrolled at NDSU are eligible to live in university housing.
b) Housing may be refused to any student based on their current or past conduct, whether the student may pose a safety or security risk to persons or property. Housing also may be refused to students who have outstanding debts to the university.
c) All first-year students are required to live on campus. For more information about this policy, visit the NDSU Residence Life website at www.ndsu.edu/reslife.

3. APPLICATION AND ASSIGNMENT PROCEDURES

a) New students should submit a housing application online via Campus Connection. Information may be found at www.ndsu.edu/reslife. Alternatively, students may remit a $50 room reservation fee (check or money order payable to North Dakota State University, or online credit card or check payment via a link at www.ndsu.edu/reslife) and a hard copy of the application to the Department of Residence Life, North Dakota State University, Dept. 5310, PO Box 6050, Fargo, ND 58108-6050. An application does not guarantee a room reservation until the student has been so notified. Room assignments are made without regard to race, religion, color, creed or national origin. Assignment priority is determined according to the date the application and fee are received. The license contracts of current students reserving a room during the annual “Room Sign Up” are considered final.
b) After moving into a room, the reservation fee is applied to the initial room/meal plan payment.
c) On-campus housing is available to the extent that the university has regular space. However, students may be assigned to “overflow” housing when “regular” space has been filled. Overflow housing may include some larger single, double, triple/quad rooms, double rooms with study, area motels, and apartment units. Furnishings and services available in overflow spaces may differ from regular spaces. Room rates will remain the same for these areas.
d) Roommate preferences are honored when possible, but are not guaranteed. If students request each other as roommates, both applications should be submitted together. Priority consideration will be given to roommate requests received by Jan. 1, 2011. After Jan. 1, it becomes difficult to honor roommate requests.
e) Final confirmation of housing is subject to admission to the university. Admission to the university does not guarantee a room assignment.

FOR ADDITIONAL INFORMATION:
NDSU Dept. 5310 PO Box 6050, Fargo, ND 58108-6050
1-800-572-8840 or 701-231-7557
E-mail: NDSU.Residence.Life@ndsu.edu
Web site: www.ndsu.edu/reslife
4. ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES
a) Students with documented disabilities who need accommodations in their residence hall room and/or meal plan must contact Disability Services, 701-231-8463. Assignments with accommodations cannot be processed without a recommendation from Disability Services.
b) Requests for accommodations cannot be assured for students applying less than 60 days prior to the beginning of the semester for which on-campus accommodations are needed. NDSU will make every effort, however, to provide reasonable accommodations.
c) Assignment is based on the accommodations required and the date the license contract and deposit are received.

5. ACCOMMODATIONS FOR STUDENTS BASED ON GENDER IDENTITY/EXPRESSION
a) The Department of Residence Life is committed to assisting students who need special accommodations based on gender identity/expression.
b) Students seeking these accommodations are encouraged to contact Department of Residence Life staff at the time of application. Staff will not ask for more information than is required and will work with the student to find the best suitable arrangement. All disclosed information will be kept confidential.

6. CONTRACT TERM
a) This contract is made for the academic year (Aug. 22, 2011 - May 11, 2012). The Department of Residence Life reserves the right to cancel reservations not paid by the payment due dates (see Section 8) and to make all final decisions regarding assignments.

7. ROOM AND MEAL PLAN SELECTIONS
a) Rates do not include annual hall activity dues (see Section 20g).
b) The rates listed are for the 2010-2011 academic year. Final 2011-2012 rates will be posted online and included in the assignment notice mailed prior to arrival. These rates do not include official university break periods (see Section 13).

2010-2011 Rates

<table>
<thead>
<tr>
<th>Selections</th>
<th>Fall</th>
<th>Spring</th>
<th>Yearly</th>
</tr>
</thead>
<tbody>
<tr>
<td>Room Only</td>
<td>$1672</td>
<td>$1368</td>
<td>$3040</td>
</tr>
<tr>
<td>Room and Basic Meal Plan</td>
<td>$3417</td>
<td>$3113</td>
<td>$6530</td>
</tr>
<tr>
<td>Room and Elite Meal Plan</td>
<td>$3597</td>
<td>$3293</td>
<td>$6890</td>
</tr>
</tbody>
</table>

ADD: $50 per semester for rooms in the high rises and Niskanen.
$100 per semester for high rise “E” rooms
(designed singles) or designed single in Burgum Hall
$225 per semester for Living Learning Centers
$200 per semester for single occupancy double rooms
(if available) and for Churchill singles

MEAL PLAN RATES (per semester):
Basic Meal Plan: $1,775/semester
- Unlimited access, 3 guest meals
Elite Meal Plan: $1,925/semester
- Unlimited access, 7 guest meals, and $200 Dining Dollars

a) Two meal plan selections are available – Basic and Elite.
All first-year students are required to maintain a meal plan.
All residents of Reed-Johnson, Weible, Thompson, Sevrinson, Seim and Pavek Halls are required to accept a meal plan. Meal plans also are available, but not required, for non-first year students residing in Burgum, Churchill, Dinan, Stockbridge, Niskanen and the Living Learning Centers.

b) Meal plan cancellation requests (only available in Burgum, Dinan, Churchill, Stockbridge, Niskanen and the Living Learning Centers) must be received in writing at the Department of Residence Life on or before June 1 for fall semester and Dec. 1 for spring semester. Late cancellations will only be accepted through the first Friday after classes start and a $50 processing fee will be assessed.

8. PAYMENT PLANS AND PROCEDURE
a) Room and Meal Plan
1. Payment is due according to the guidelines established by NDSU. These guidelines are available at www.ndsu.edu/bisonconnection.
2. The university will assess a late fee on accounts that are past due for one month or more.
b) Non-payment
Failure to comply with the above payment plans may result in cancellation of the student’s reservation (see Section 6a) and/or a hold on his/her university registration.
c) Late Assignment
If a student is assigned after the payment deadline date, he/she shall remit amount due to Bison Connection by the designated time.

9. MEAL PLANS

10. OCCUPANCY
a) Residents must be an enrolled student at NDSU, must occupy the assigned room, and may not sublet or (re)assign the room. Students must be enrolled by the first day of classes to be eligible to live in university housing.
b) If a student fails to occupy his/her assigned room within one week after the start of classes, the reservation will be canceled with a forfeiture of the reservation fee.
c) When all “regular” room space is fully assigned, some single, double, triple/quad rooms, double rooms with study, motels and apartment units may be used as “overflow” housing until “regular” space becomes available.
d) If a student occupies a room that falls below its designed capacity, he/she may request to keep a double room as a single or a triple/quad room as a double after the first week of each semester for an additional fee by contacting the Hall Director. Single and triple/quad room requests are honored depending on space availability. If a student does not wish to keep a double room as a single or a triple/quad as a double, he/she must find another resident to live with him/her or move to a room with someone else. The hall staff will assist in finding a person to share the room, but it is ultimately the student’s responsibility to find
14. LIABILITY/INSURANCE
a) The university assumes no responsibility for loss, theft or damage to personal property. The university strongly recommends purchase of insurance or an extension of family insurance to cover loss or damage of personal property. The university does not have insurance that covers the personal property of residents or guests. In addition, students agree not to hold responsible the university, the Department of Residence Life and its employees and agents for any claims or damages sustained by students or guests as a result of acts or omissions relating to any changes or modifications made by the student to the room or furnishings. Students are financially responsible to the university and other residents for damage, loss or injury sustained by the university, the Department of Residence Life and its employees and agents as a result of student or guests’ acts or omissions.

b) Students currently residing on campus are not required to pay another reservation fee when they contract for the following year. If a student contracts for the following year and cancels after June 1 for fall, or after December 1 for spring, a $50 late cancellation fee will be assessed to his/her university account.

c) If a student cancels a reservation after the specified deadline dates or applies after these dates and then cancels, the fee will not be refunded.

d) If residence halls remain above capacity during the semester for men, men who have completed at least two semesters of college-level course work post high school graduation may request to be released before the end of the semester. If residence halls remain above capacity during the semester for women, women who have completed at least two semesters of college-level course work post high school graduation may request to be released before the end of the semester. If approved, a $50 early release fee is assessed.

e) Releases made during the contract period when the residence halls are below capacity or for conduct reasons will result in a breach of contract.

f) A breach of contract will result in loss of room rent for the remainder of the contract period. Sixty percent of the unused board will be refunded.

g) If a student vacates before the end of the school year without approval of the Director of Residence Life or designee, he/she will be held responsible for all charges for the remainder of the contract period.

h) Students are responsible for properly checking out of the residence hall according to established procedure (contact Hall Director or Resident Assistant). Failure to do so will result in an improper check-out fee. The Hall Director may assess additional charges for damages, missing keys and cleaning.

i) Refunds are calculated beginning the first full week following the date the room is officially vacated. Midnight Saturday is considered the end of each week.

j) If a student is re-instated or re-enrolled after release for non-admission, withdrawal or dismissal during the term of the contract, he/she agrees to fulfill the balance of the contract.

k) Termination of this license contract for conduct reasons will result in a breach of contract (see Section 15e,f).

16. WITHDRAWAL FROM THE UNIVERSITY
a) On or after the first day of classes of each semester, authorized room and board payment refunds are calculated on a percentage basis and issued by mail, provided all payment obligations to the university have been met. In order to complete the withdrawal process, a student must properly check out of his/her room within 24 hours of initiating the withdrawal process.

17. HALL OR ROOM CONTENTS AND USES
a) Residence hall rooms are equipped with chests of drawers, mirrors, desks, data jack, chairs, window coverings and beds. Overflow housing areas may not be equipped with all the items listed above.

b) Students provide their own linen, blankets, pillows, towels, toilet articles, bedspread and desk lamp, if desired.

 Students are responsible for cleaning their rooms, removing waste materials and maintaining sanitation and safety conditions acceptable to the Department of Residence Life. Students will be billed for labor and material costs if cleaning is required by the university. Limited supplies for cleaning are available at each hall upon request.
d) Permitted in residence halls are: microwave ovens under 850 watts, coffee makers w/auto shutoff, refrigerators not exceeding 4 cu. ft. inside storage space, sewing machines, hair dryers, radios, stereo and television sets. These items must be UL approved. Some small cooking appliances are allowed in the Living Learning Centers and Niskanen.

e) Students are not permitted to make alterations, install equipment, paint or make repairs in any part of the building without approval from the Director of Residence Life. Additional furniture may not be brought into rooms without approval from the Hall Director. University property may not be transferred between rooms or removed from rooms, lounges or residence halls. Room personalization and window displays require approval by the Hall Director.

f) The use or possession of the following is prohibited in or around residence halls and/or rooms:
   i) alcoholic beverages or alcohol containers (regardless of age)
   ii) narcotics or other drugs when their use or possession is prohibited by law
   iii) firearms, ammunition, fire crackers, explosives, knives, bows and arrows, air-soft guns or other weapons
   iv) cooking or heating appliances except those listed in 17d, and equipment such as electric frying pans, electric grills, hot plates, toasters, air conditioners, space heaters, electric cords outside of the room or building, or halogen lamps
   v) antennas, dishes or aeraials for radios or TVs
   vi) homemade bed lofts
   vii) battery chargers or engine heater cords
   viii) open fires, candles, incense, potpourri pots or halogen light bulbs
   ix) large weight lifting or exercise equipment
   x) pets (other than fish in a tank no larger than 10 gallons)
   xi) couches, sectionals, futons, or other seating furniture designed for more than one person
   xii) other items deemed inappropriate by Residence Life staff

20. STANDARD REGULATIONS AND EXPECTATIONS

a) Students are expected to know and abide by the terms and conditions of this contract and rules and regulations specified in the “Rights and Responsibilities of Community: A Code of Student Behavior” and the Residence Hall Calendar Handbook. Violation of these rules or other inappropriate conduct is handled through the disciplinary process of the residence halls and/or the university and may result in termination of this contract. Termination of contract for conduct reasons will result in a breach of contract (see Section 15e, f).

b) Students are responsible for obtaining, reviewing and complying with computer-related guidelines and policies stipulated in “Rights and Responsibilities of Community: A Code of Student Behavior.” In addition, students also are responsible for subject matter covered under “NDUS Computer Policy and Procedure.” A copy of this policy can be obtained through the ITS Help Desk at IACC or at the Office of the V.P. for Student Affairs, Old Main.

c) No student may create excessive noise, disturb or infringe on the rights of others, harass, haze or in any way lessen the educational effectiveness of the university. This includes behavior that attempts to force a roommate to move out of the room and/or attempts to prevent a new roommate from moving into the room.

d) Students are responsible for checking the condition of their room upon check-in. A signature on the room inventory and condition form is confirmation of the room condition at check-in. The Hall Director may make a final inspection of the room and may adjust the damage assessment as necessary. Roommates are encouraged to discuss damages with each other and take responsibility for their respective charges before check-out. The last roommate to check out is responsible for the remaining unclaimed damages.

e) Students are responsible for damage and loss to residence hall property resulting from negligence or misuse. When responsibility within a room cannot be determined, all roommates will be jointly responsible. Willful damage shall be cause for disciplinary action, which can result in dismissal from the university.
h) Students are responsible for information provided during hall/floor meetings as well as materials posted in the halls.

i) All residence halls are designated as non-smoking. Smoking is not permitted on campus.

21. SEARCH AND INSPECTION

a) The right to inspect rooms without notice is reserved by the university for purposes of maintenance, cleaning, fire, personal safety and for purposes of administering provisions of this license contract. The university will provide reasonable notice when possible. Such entry by the university shall not be regarded as a search but is separately agreed to and authorized by the student party to this contract. Entry and search of rooms by university or law enforcement officials for the purpose of discovering violations of university regulations, local, state or federal law will be subject to the university policy expressed in “Rights and Responsibilities of Community: A Code of Student Behavior” issued by the Dean of Student Life Office.

b) This license contract may be terminated by the university for student’s violation of university and/or residence hall policies including, but not limited to, nonpayment of debt owed by student to the university, conduct violations, or if he/she is no longer enrolled as a student or has been suspended or expelled.

c) The Director of Residence Life or designee may temporarily suspend, restrict or reassign a resident from his/her room or residence hall pending an investigation and/or hearing whenever, in the director’s judgment, the continued presence of the resident in a particular room or hall constitutes a danger to the resident or the safety of persons or property in the residence halls. The director or designee shall grant immediate review by the end of the next business day on request of any resident so suspended, reassigned or restricted.

housing options

**WOMEN’S HALLS**

**DINAN**
- Next to the Memorial Union and Ceres Hall
- For first-year students and upperclassmen
- Double rooms
- Built-in desks and wardrobes
- Large main floor TV and study lounge
- Second and third floor lounge provide extra study areas
- Meal plan not required for upperclassmen

**BURGUM**
- Near Library at 12th Avenue North and University Drive
- For first-year students and upperclassmen
- Double rooms/some triples
- Air-conditioned
- Oak bunk beds, built-in vanity desks and wardrobes
- Lounge on each floor; large TV lounge
- Meal plan not required for upperclassmen

**NORTH WEIBLE AND SOUTH WEIBLE**
- North of the engineering complex
- For first-year students
- Double rooms/some triples
- Oak bunk beds, built-in desks and wardrobes
- 24-hour computer cluster
- Lounge on each floor; large TV lounge with piano
- Enclosed walkway to Residence Dining Center
- Meal plan is required

**MEN’S HALLS**

**STOCKBRIDGE**
- On east edge of campus along University Drive
- For first-year students and upperclassmen
- Spacious double rooms; some with studies
- Study desks, oak bunk beds and built-in dressers
- Large TV lounge; study area and 24-hour computer cluster
- Meal plan not required for upperclassmen

**CHURCHILL**
- Close to academic buildings and the Memorial Union
- For first-year students and upperclassmen
- Spacious rooms with high ceilings, sinks, desks and chests
- Double rooms/some triples/a few singles
- 24-hour computer cluster
- Meal plan not required for upperclassmen

**REED AND JOHNSON**
- On Albrecht Boulevard and 15th Avenue North
- For first-year students
- Double rooms/some with studies/some triples
- Basement recreation area
- Enclosed walkway to the Residence Dining Center
- Meal plan is required

**CO-ED SUITE-STYLE HALLS**

**SEVRINSON, PAVEK, SEIM AND THOMPSON**
- Nine-story high-rises
- Near 15th Avenue North and Albrecht Boulevard
- Pavek, Seim for first-year students and upperclassmen; Sevrinson, Thompson for first-year students
- Each has four houses with men and women on separate floors
- Two double rooms share common foyer with shower and toilet facilities
- Limited single rooms in each house
- 24-hour computer cluster on lower level of dining center
- Connected to West Dining Center by tunnels
- Meal plan is required

**APARTMENT STYLE HALLS**

**NISKANEN**
- On University Drive across from Fargodome
- Apartment style setting
- Furnished with beds, couches and desks
- Two double bedrooms, one or two bathroom(s), living room and kitchen
- Meal plan is not required

**THE LIVING LEARNING CENTERS**
- Newest residence hall facilities on campus
- For upperclassmen
- North of Wallman Wellness Center on 18th Street
- Designated for students at least 20 years old
- Studio apartment-style rooms
- Four-bedroom apartment-style rooms
- Meal plan is not required
North Dakota State University is fully committed to equal opportunity in employment decisions and educational programs and activities, in compliance with all applicable federal and state laws and including appropriate affirmative action efforts, for all individuals without regard on the basis of age, color, disability, gender identity, marital status, national origin, public assistance status, race, religion, sex, sexual orientation, or status as a U.S. veteran, or participation in lawful activity off the employer’s premises during nonworking hours which is not in direct conflict with the essential business-related interests of the employer.

This commitment to equal opportunity includes such areas as admission, counseling, housing, financial aid, co-curricular activities and academic programs. Direct inquiries to the Vice President for Equity, Diversity, and Global Outreach, 205 Old Main, (701) 231-7708.

NDSU reserves the right to refuse admission or re-enrollment or to place conditions on admission or re-enrollment of applicants and former students who NDSU determines represent a safety risk to NDSU students, employees or property. Applicants have the right to appeal any decision to the Vice President for Student Affairs within seven calendar days of the date the notice was received.

A brochure describing the safety practices, policies, programs, resources and crime statistics in compliance with the Campus Security Act of 1990 is available upon request in the Office of the Vice President for Student Affairs.

This publication is available in alternative formats by calling 701-231-8643.