Curriculum Committee
Meeting Minutes
September 3, 2015

**Present:** John Buncher, Rob Gordon (Dean’s office representative, non-voting member) Seung Won Hyun, Svetlana Kilina, Adam Lewis, Friedrich Littman, Ken Magel, Lisa Montplaisir (chair), Clay Routledge, Andriy Voronov

**Alternates present:** Mark Clark, Keith Donahue, Josef Dorfmeister, Seth Rasmussen, Bernie Saini-Ediukat

Rob Gordon began the meeting asking for nominations or self-nominations for the chair position. Lisa Montplaisir volunteered to be chair of the committee. Ken Magel moved to close the nominations and Clay Routledge seconded the motion. All approved and the motion carried.

A Doodle poll will be initiated to select face-to-face meeting dates.

The other piece brought up was advising and looking at how to make changes in advising across the university to improve retention/graduation rates. One approach may be "major clusters" for advising in which advisors are able to seamlessly advise someone within and outside their department in related areas (eg, pharmacy and biology; nursing and exercise science; etc). NOT top down, but wanting to initiate departments/colleges to be receptive to considering other advising models. This will be a discussion at a future meeting.

Lisa Montplaisir gave an update on the new CIM system. It is an electronic work-flow system for curricular changes. This software replaces the use of the previous PDF/hard copy Course Proposal Form. Any requests for modifications to existing courses or new courses should be requested through CourseLeaf CIM. Every instructional person will have access to initiate course proposal changes. Please note – the program proposal/change option (including Stage I and II forms) will be live next week, however, the online course proposal form (for new and current courses) is available now. Academic Affairs has training videos and if requested is willing to provide training.

Departments will need to identify the work flow for their department. Please send this information to Diane Goede diane.goede@ndus.edu by September 17, 2015.

The meeting adjourned by 1:45 p.m.

Respectfully submitted,

Diane Goede
Recording Secretary
Curriculum Committee  
Meeting Minutes  
September 24, 2015

Present: John Buncher, Rob Gordon (Dean’s office representative, non-voting member)  
Seung Won Hyun, Svetlana Kilina, Adam Lewis, Friedrich Littman, Lisa Montplaisir (chair), Clay Routledge, Andriy Voronov, Gursimran Walia (alternate for Computer Science Department)

Absent: Ken Magel

Lisa Montplaisir updated the committee on the new CIM system. She also reviewed the syllabi and independent resources guidelines on the Academic Affairs website.

The following proposals were acted upon:

1. **GEOL 312 Geomorphology – course number change.** The course is intended to be a sophomore/junior-level course, transitional between 100- and 400-level requirements in the geology undergraduate program. The number change will help clarify this intent and assist students in understanding the sequence of courses in the geology core. Recommended prerequisites courses are being changed to required, which will also reinforce the faculty's intended course order. Note: The course has been offered as 412/612. With this change to 312, the faculty elected to restructure 612 as a standalone graduate course. Paperwork relating to the change in 612 will be submitted to the committee following approval of this request. Remove sentence from syllabus containing information regarding GEOL 612. Adam Lewis moved to approve. Friedrich Littmann seconded the motion. All approved and the motion carried with minor changes to the syllabus.

2. **BIOL 679 Biomedical Genetics and Genomics – new course.** This course complements the Department of Biological Sciences pre-health sciences option in the major and expands a set of existing options. Course loads are routinely above 60 students so additional elective options are needed in that area. There is a course that will be taught in-house by a faculty member in Biological Sciences. There is no known duplication on campus or input of additional resources needed. The prerequisites identified are already required by all graduates in the program so there is no additional impact on existing course loads for those courses. Lisa Montplaisir moved to approve. Clay Routledge seconded the motion. All approved and the motion carried.

3. **BIOL 479 Biomedical Genetics and Genomics – new course.** This course complements the Biological Sciences pre-health sciences option in its major and expands a set of existing options. Course loads are routinely above 60 students so additional elective options are needed in that area. Lisa Montplaisir moved to approve. Clay Routledge seconded the motion. All approved and the motion carried.
4. **MATH 791 Topics in Combinatorics: Polytopes – new course.** This course, like MATH 824, 849, 857, and 867, will be a topics course in a specialized area of mathematics. This course will guide students in an in-depth study of a topic of current interest in the combinatorics research community. This course gives students who are or will be doing research in an area related to combinatorics an opportunity to study a combinatorial topic in detail and see connections to current research. Clarify the portion on exams in the syllabus. Friedrich Littmann moved to approve. Clayton Routledge seconded the motion. All approved and the motion carried with minor changes to the syllabus.

5. **GEOL 712 Topics in Geomorphology – new course.** With the change of GEOL 412 to GEOL 312 there will be no geomorphology course available to graduate students; the addition of GEOL 712 will provide a geomorphology course offering for graduate students. The syllabus needs to be updated with current statements. Clarify description of grades on syllabus. The course proposal was sent back to the Department for changes to syllabus. The committee will address at a later date.

6. **BIOL 271 Wildlife Ecology and Conservation: An Undergraduate Research Course – new course.** Biological Sciences has been offering Biol 270 Antibiotic Resistance for several years and have now developed the ecology related complement to have parallel offering for all of the department majors. One of the program objectives is to provide opportunities for students to develop and conduct their own experimental design. This course provide that opportunity for the ecology and wildlife majors. Lisa Montplaisir moved to approve. Andriy Voronov seconded the motion. All approved and the motion carried.

The meeting adjourned by 1:45 p.m.

Respectfully submitted,

Diane Goede
Recording Secretary
Lisa Montplaisir updated the committee on the program change request process in CIM. When the program is launched the programs can begin to be populated in the system. The Registrar's Office has dedicated two people to populating all degree programs into the system. Each degree has to be entered separately and thus changes will have to occur separately. For example, it's not just a matter of entering Zoology; rather it's Zoology BA option 1, BS option 1; BA option 2, BS, option 2; BA option 3, BS option 3; MS; PhD.

Once it goes live, Dr. Montplaisir will notify the College. When changes are proposed, Departments should think carefully about the language in each of the fields as this is what will be linked to the Bulletin. For this year, they do anticipate departments will need to submit Bulletin changes through Course Leaf in addition to CIM to ensure everything links properly in this inaugural year.

The following proposals were acted upon:

1. **STAT 330 Introductory Statistics – change course prerequisite.** The Statistics Department would like more incoming students to enroll in STAT 330 by changing the prerequisite to an ACT of 21 or higher and removing the Math Placement as an additional prerequisite. Rob Gordon pointed out to enroll at NDSU the ACT 22; additionally Friedrich indicated an ACT of 23 was necessary to take Math 103. This will be rolled back to the Department to discuss changing the ACT as well as addressing the general education requirements in the syllabus.

2. **MATH 450/650 Real Analysis I – change bulletin description and course prerequisite.** The introduction of MATH 346 will take some of the content of 450 and hence will not need to be repeated in Math 450. This will allow 450 to focus on more of the calculus aspects and less on the topology aspects of the area. Rationale is not sufficient in MATH 650. Add a distinct graduate objective to syllabus. Prerequisites are listed on proposal page but not on syllabus. Also need support letters from other departments affected by this change. This course proposal change will be rolled back to the department to make these changes.

3. **MATH 750 Analysis, MATH 752 Complex Analysis, MATH 862 Integral Equations, MATH 864 Calculus of Variations and MATH 867 Topics in Applied Mathematics - change prerequisites.** New course description for 650 makes it an appropriate prerequisite. Friedrich Littmann moved to approve. Ken Magel seconded the motion. All approved and the motion carried pending changes to the syllabi. Add attendance policy to MATH 750 syllabus. Add attendance policy and exam dates to MATH 752 syllabus. Add attendance policy to MATH 862 syllabus. Add attendance policy link to MATH 864 syllabus. Add attendance link to MATH 867 syllabus.

4. **MATH 720 Algebra I/MATH 721 Algebra II – bulletin description change.** Description updated to reflect current practice. Rolled back to department to discuss prerequisites.
5. **MATH 726 Homological Algebra, MATH 824 Topics in Commutative Algebra and MATH 825 Theory of Rings – update prerequisite.** Add attendance policy link and disabilities link to MATH 726 syllabus. Since attendance is part of the grade it must clearly be identified with the attendance statement on the MATH 726 syllabus. Add attendance policy, American with disabilities statement, and academic honesty statement to MATH 824 syllabus. Remove Sean Sather-Wagstaff as instructor and links to his pages and add attendance policy, American with disabilities statement, and academic honesty statement to MATH 825 syllabus. Friedrich Littmann moved to approve. Ken Magel seconded the motion. All approved and the motion carried pending changes to the syllabi.

6. **MATH 442/642 Introduction to Topology and MATH 443/643 Differential Geometry – bulletin description change and prerequisite change.** The addition of 346 to the curriculum will change the background which will allow a course that matches the expectations of a 400 level math course. The numbering change is to establish some consistency with geometry/topology courses in the department. Add graduate objectives and outcomes to syllabi since courses are available for graduate credit. Friedrich Littmann moved to approve. John Buncher seconded the motion. All approved and the motion carried pending changes to the syllabi.

7. **MATH 746 Topology I and MATH 747 Topology II - prerequisite change.** Reflects change to numbering of MATH 642. Bulletin description on syllabus and request page different – identify which one is correct. Add attendance link and identify on schedule the dates exams will be given on syllabi. Friedrich Littmann moved to approve. Ken Magel seconded the motion. All approved and the motion carried pending changes to the syllabi.

8. **MATH 849 Topics in Geometry and Topology - prerequisite change.** An appropriate prerequisite chosen. Add attendance link to syllabus. Exams are identified on grading and need to be added to schedule on the syllabus. Friedrich Littmann moved to approve. John Buncher seconded the motion. All approved and the motion carried pending changes to the syllabi.

9. **MATH 270 Introduction to Abstract Mathematics – bulletin change.** The new description is more descriptive of the actual content in the course. Need letters of support from all departments that require this class as the new content may or may not fit their program expectations. Rolled back to the department for supporting documentation.

10. **MATH 429 Linear Algebra - prerequisite change.** The addition of Math 329 to the curriculum will allow 429 to cover content more typical of a 400 level mathematics course. Need separate objective for MATH 629. Attendance statement needs to be added to syllabus. Need letters from departments supporting change. Rolled back to department for updates on syllabus and supporting documentation.

11. **MATH 483 Partial Differential Equations - prerequisite change.** The Mathematics Department found that students need a more solid background in proof techniques prior to taking this course. Since this is a combined syllabus, a separate graduate objective is needed. Attendance policy needs to be added. Need support letters from affected department supporting the change. Rolled back to department for updates on syllabus and supporting documentation.
12. **MATH 489/689 Numerical Analysis - prerequisite change.** The introduction of Math 329 will be able to get students ready for this course before they have taken Math 429. Need letters of support for change from affected departments. Prerequisites different on syllabus. Need district separate graduate course objectives and how it factors in grading. Additional problems is not sufficient. Attend link and special links need to be added to syllabus. Roll back to department for updated and supporting documentation.

13. **MATH 420 – Abstract Algebra I - prerequisite change.** Addition of the Math 329 prerequisite will allow students a better appreciation of abstract algebra with linear algebra serving as vital examples in the theory. Need letters of support for change from affected departments. Separate graduate objective needs to be added to syllabus. Add attendance statement to syllabus. Rolled back to department for updates and supporting documentation.

14. **MATH 754 Functional Analysis - prerequisite change.** The rationale for change is MATH 751 has been deactivated. Add attendance policy to syllabus. Add exams to the schedule on syllabus. Friedrich Littmann moved to approve. Ken Magel seconded the motion. All approved and the motion carried pending changes to the syllabus.

15. **MATH 888 Numerical Analysis - prerequisite change.** The rational for change is the department selected a more appropriate prerequisite for this class. Add attendance policy on syllabus. Friedrich Littmann moved to approve. Ken Magel seconded the motion. All approved and the motion carried pending change to the syllabus.

The meeting adjourned by 1:45 p.m.

Respectfully submitted,

Diane Goede
Recording Secretary
Hi all,

Two course changes arrived after we convened. This would be a good trial of our e-meeting process, which it seems would be at least a two-step process.

Bioc 465/665 are the courses that are currently in CIM awaiting review. If everyone would (a) review the proposals and respond to all on what, if any, changes you think would be necessary and then (b) I will summarize what is there for any follow-up that may be necessary and ask if it should be a 'rollback' or 'approve' action. Please complete your initial review by Wednesday, Sept 30.

Thanks much!

Lisa
Lisa Montplaisir, Ph.D.
Associate Professor and Assistant Head
Department of Biological Sciences
NORTH DAKOTA STATE UNIVERSITY
p: 701.231.6155 / f: 701.231.7149 / www.ndsu.edu

From: Svetlana Kilina
Sent: Wednesday, September 30, 2015 2:10 PM
To: Diane Goede; John Buncher; Seung Won Hyun; Adam Lewis; Friedrich Littmann; Kenneth Magel; Lisa Montplaisir; Clay Routledge; Andriy Voronov
Cc: Robert Gordon
Subject: Re: Curriculum Committee e-meeting

Dear Committee,

I suggest the following changes to the Syllabus of CHEM 465/665:

1. Syllabus for 465 is exactly the same as for the 665. However, the additional requirements for graduate students must be clearly described on the syllabus. 665 courses require a significant, identifiable higher level of expectations for the performance of the graduate students. This has to be reflected in the syllabus.

2. In the part Special needs, the statement "All students with special needs are invited to contact me; we will handle “everything” somehow" is better to change to the standard version: “Veterans and student service members with special
circumstances or who are activated are encouraged to notify the instructor as soon as possible and are encouraged to provide Activation Orders.”

After these changes in the syllabus, the proposal is good for submission.

Thanks!

Svetlana

From: Lisa Montplaisir  
Sent: Wednesday, September 30, 2015 2:13 PM  
To: Diane Goede; John Buncher; Seung Won Hyun; Svetlana Kilina; Adam Lewis; Friedrich Littmann; Kenneth Magel; Clay Routledge; Andriy Voronov  
Cc: Robert Gordon  
Subject: Re: Curriculum Committee e-meeting

Hi all,

I know time flies and we are all swamped, but I've not heard from anyone yet on the Bioc 465/665 courses. That could mean several things….we forgot, we'd rather discuss in person, not sure what to do or what type of comments to make, or……

By the end of this week we are to have access to a third log-in piece, this one for "curricular revisions" which would include changes to majors/minor, restructuring, etc. We could meet next Thursday to review that system if you would like and could tackle the Bioc 465/665 at that time?

Please respond either privately or to all if you'd like to meet in person next week rather than do electronic meeting. And if you want to do e-reviews, please include your comments on this course.

Thanks much!

Lisa
Lisa Montplaisir, Ph.D.  
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From: Svetlana Kilina  
Sent: Wednesday, September 30, 2015 2:16 PM  
To: Diane Goede; John Buncher; Seung Won Hyun; Adam Lewis; Friedrich Littmann; Kenneth Magel; Lisa Montplaisir; Clay Routledge; Andriy Voronov
Additional note to the changes in Syllabus of CHEM 465/665:

The following statement on Academic Honesty has to be added:

The following statement must appear on all syllabi: “The academic community is operated on the basis of honesty, integrity, and fair play. NDSU Policy 335: Code of Academic Responsibility and Conduct applies to cases in which cheating, plagiarism, or other academic misconduct have occurred in an instructional context. Students found guilty of academic misconduct are subject to penalties, up to and possibly including suspension and/or expulsion. Student academic misconduct records are maintained by the Office of Registration and Records. Informational resources about academic honesty for students and instructional staff members can be found at www.ndsu.edu/academichonesty.”

Best.

Svetlana

From: Seung Won Hyun
Sent: Wednesday, September 30, 2015 2:25 PM
To: Svetlana Kilina; Diane Goede; John Buncher; Adam Lewis; Friedrich Littmann; Kenneth Magel; Lisa Montplaisir; Clay Routledge; Andriy Voronov
Cc: Robert Gordon
Subject: RE: Curriculum Committee e-meeting

Dear Committee,

I agree with the 3 suggestions from Dr. Svetlana.

Best,

Won

From: Kenneth Magel
Sent: Wednesday, September 30, 2015 2:46 PM
To: Seung Won Hyun
Cc: Svetlana Kilina; Diane Goede; John Buncher; Adam Lewis; Friedrich Littmann; Lisa Montplaisir; Clay Routledge; Andriy Voronov; Robert Gordon
Subject: Re: Curriculum Committee e-meeting
I think we do not need to discuss these two courses in person. If the Department makes the requested three changes, I think the proposals can be passed as approved.

From: Clay Routledge  
Sent: Wednesday, September 30, 2015 2:58 PM  
To: Kenneth Magel; Seung Won Hyun  
Cc: Svetlana Kilina; Diane Goede; John Buncher; Adam Lewis; Friedrich Littmann; Lisa Montplaisir; Andriy Voronov; Robert Gordon  
Subject: Re: Curriculum Committee e-meeting

I agree with Ken.

From: Andriy Voronov  
Sent: Wednesday, September 30, 2015 3:00 PM  
To: Clay Routledge; Kenneth Magel; Seung Won Hyun  
Cc: Svetlana Kilina; Diane Goede; John Buncher; Adam Lewis; Friedrich Littmann; Lisa Montplaisir; Robert Gordon  
Subject: Re: Curriculum Committee e-meeting

I am OK too.

Andriy

From: Friedrich Littmann  
Sent: Wednesday, September 30, 2015 3:01 PM  
To: Kenneth Magel; Seung Won Hyun  
Cc: Svetlana Kilina; Diane Goede; John Buncher; Adam Lewis; Lisa Montplaisir; Clay Routledge; Andriy Voronov; Robert Gordon  
Subject: Re: Curriculum Committee e-meeting

I agree and vote to approve the courses (after changes to the syllabus).

Friedrich

From: Seung Won Hyun  
Sent: Wednesday, September 30, 2015 3:06 PM  
To: Kenneth Magel  
Cc: Svetlana Kilina; Diane Goede; John Buncher; Adam Lewis; Friedrich Littmann; Lisa Montplaisir; Clay Routledge; Andriy Voronov; Robert Gordon  
Subject: RE: Curriculum Committee e-meeting

I agree with Ken.
Best,

Won.

From: John Buncher  
Sent: Wednesday, September 30, 2015 3:29 PM  
To: Seung Won Hyun; Kenneth Magel  
Cc: Svetlana Kilina; Diane Goede; Adam Lewis; Friedrich Littmann; Lisa Montplaisir; Clay Routledge; Andriy Voronov; Robert Gordon  
Subject: Re: Curriculum Committee e-meeting

I agree that the Svetlana's three suggestions should be made and that we can vote via email, but there are 3 additional points:

1.) The Prereqs don't match: BIOC 465 lists Math 147 or Math 166, Phys 212 while BIOC 665 lists Math 147, Phys 212 (so it's missing Math 166). Is this intentional? The syllabi attached to the proposal also do not list Math 166 as a prerequisite. This should be cleared up.

2.) Under the "Rationale for change" form, the submitter states "I am suggesting that the course be re-titled Chem 465/665", however I don't see any indication in the rest of the proposal that the prefix is being changed from 'BIOC' to 'CHEM'. Is this intentional? The department wishes, or do they just want to rename the course while keeping it BIOC 465/665?

3.) Why is this repeatable for credit? The syllabi didn't indicate that the content would change or rotate from one offering to the next.

If these 3 items are addressed in addition to Svetlana's suggestions, I would vote to approve.

--John

From: Svetlana Kilina  
Sent: Wednesday, September 30, 2015 4:20 PM  
To: John Buncher; Seung Won Hyun; Kenneth Magel  
Cc: Diane Goede; Adam Lewis; Friedrich Littmann; Lisa Montplaisir; Clay Routledge; Andriy Voronov; Robert Gordon  
Subject: Re: Curriculum Committee e-meeting

I can comment on John's 2-nd point:

The main idea is to rename the course from "BIOC" to "CHEM" to avoid students' confusion that this is the bio-related course, since it is physical chemistry course and has no relation to "bio". I agree that this statement is not very clear presented in the submitted form.
Thank you all.

From the comments below, it is clear the course will need to be rolled back to Chemistry for edits.

1. Clarification of prereqs as they are different on the syllabi and in the cover sheet. Additionally, graduate level courses cannot have undergraduate prereqs, so if using the same syllabus, must be clear the prereqs are only for those students enrolled at the 465 level.

2. Clarification on prefix of chem or bioc.

3. Not repeatable for credit as submitted.

4. Need designation of learning objectives between graduate and undergraduate students. Syllabus for 465 is exactly the same as for the 665. However, the additional requirements for graduate students must be clearly described on the syllabus. 665 courses require a significant, identifiable higher level of expectations for the performance of the graduate students. This has to be reflected in the syllabus.

5. Grading scale for 665 must include how the additional assignments are included in the grading.

6. The required Special Needs statement is missing.

7. The required Academic Honesty statement is missing.

8. The language for the Veterans statement is different than the Senate approved statement.

Once the 8 statements above are addressed, it appears we would accept to advance. Please let
me know if anything else needs to be added; if I hear nothing, I will rollback to the Department tomorrow.

Thanks much.

Lisa
Curriculum Committee
Meeting Minutes
November 19, 2015

Present: John Buncher, Rob Gordon (Dean’s office representative, non-voting member) Seung Won Hyun, Svetlana Kilina, Friedrich Littman, Ken Magel, Lisa Montplaisir (chair), and Clay Routledge

Absent: Adam Lewis and Andriy Voronov

1. **MATH 439/639 – Topics in Algebra and Discrete Mathematics – New Course Proposal.** This course will allow the Mathematics Department to regularly offer more advanced topics that match faculty research interests that will be more attractive to students. An objective for the 600 level needs to be added to syllabus. Friedrich Littmann moved to approve. Ken Magel seconded the motion. All approved and the motion carried pending changes to the syllabus.

2. **MATH 449/659 – Topics in Topology and Geometry – New Course Proposal.** This course will allow the Mathematics Department to regularly offer more advanced topics that match faculty research interests that will be more attractive to students. An objective for the 600 level needs to be added to syllabus. Friedrich Littmann moved to approve. Ken Magel seconded the motion. All approved and the motion carried pending changes to the syllabus.

3. **MATH 485-685 – Topics in Applied Mathematics – New Course Proposal.** This course will allow the Mathematics Department to regularly offer more advanced topics that match faculty research interests that will be more attractive to students. An objective for the 600 level needs to be added to syllabus. Friedrich Littmann moved to approve. Ken Magel seconded the motion. All approved and the motion carried pending changes to the syllabus.

4. **MATH 453/653 – Introduction to Lebesgue Measure and MATH 454/654 – Introduction to Functional Analysis – New Course Proposals.** MATH 453/653 will replace the course Math 451 which will have some of its content moved to the revised Math 450 course. This course will also serve to introduce students to the now standard approach to integration in advanced mathematics. **MATH 454/654** will introduce students to functional analysis, which is the foundation of significant portions of modern mathematics. More explanation needed in the objective in the syllabi for the graduate level portion. Friedrich Littmann moved to approve. Ken Magel seconded the motion. All approved and the motion carried pending changes to the syllabus.

5. **MATH 720 – Algebra I – bulletin description change and MATH 721 – Algebra II bulletin description change.** Description change to reflect current practice. Friedrich Littmann moved to approve. John Buncher seconded the motion. All approved and the motion carried.
6. **PHYS 355/655 – Classical Mechanics – bulletin description, number change and prerequisite changes.** The Department of Physics is moving from a 2-year to a 1-year rotation of its required upper-level courses. It also is modifying a number of upper-level courses so as to allow students to take only 300-level courses as juniors and only 400-level courses as seniors. Both changes are the result of a department discussion and detailed input from physics majors. John Buncher moved to approve. Ken Magel seconded the motion. All approved and the motion carried.

7. **PHYS 462/662 – Thermal and Statistical Physics – title, bulletin description and prerequisite changes.** The Department of Physics is moving from a 2-year to a 1-year rotation of its required upper-level courses. It also is modifying a number of upper-level courses so as to allow students to take only 300-level courses as juniors and only 400-level courses as seniors. John Buncher moved to approve. Friedrich Littmann seconded the motion. All approved and the motion carried.

8. **PHYS 481/681 – Condensed Matter Physics – title, bulletin, prerequisites/corequisite changes.** The Department of Physics is moving from a 2-year to a 1-year rotation of its required upper-level courses. It also is modifying a number of upper-level courses so as to allow students to take only 300-level courses as juniors and only 400-level courses as seniors. John Buncher moved to approve. Friedrich Littmann seconded the motion. All approved and the motion carried.

9. **STAT 330 Introductory Statistics – change course prerequisite.** This will be rolled back to the Department to discuss changing the course number to a 100-level.

10. **STAT 462/662 Introduction to Experimental Design.** More explanation needed in the objective for the graduate level portion. Typically this class is taken when the student is a senior. Currently, a student could take this in their second semester. It was also questioned whether a 600 level course is allowed with a capstone course. Rolled back to department for more discussion.

   The meeting adjourned by 1:45 p.m.

   Respectfully submitted,

   Diane Goede
   Recording Secretary
From: Lisa Montplaisir  
Sent: Wednesday, December 02, 2015 10:50 AM  
To: Diane Goede; Friedrich Littmann; Kenneth Magel; Adam Lewis; Seung Won Hyun; Clay Routledge; John Buncher; Svetlana Kilina; Andriy Voronov; Robert Gordon  
Subject: Re: Curriculum Committee meeting

Hi all,

Other than the math changes that have now appeared for me to advance, the only other two proposals are from Computer Science. Let's review those as an electronic meeting. Since our plan was to meet tomorrow at 1p, please review and send me your comments by end of day tomorrow. You can reply all to this email with any comments you have. After the comments are in we can take an electronic vote.

Thanks much.

Lisa

Lisa Montplaisir, Ph.D.  
Associate Professor and Assistant Head  
Department of Biological Sciences  
NORTH DAKOTA STATE UNIVERSITY  
p: 701.231.6155 / f: 701.231.7149 / www.ndsu.edu

From: Kenneth Magel  
Sent: Wednesday, December 02, 2015 11:22 AM  
To: Lisa Montplaisir; Diane Goede; Friedrich Littmann; Adam Lewis; Seung Won Hyun; Clay Routledge; John Buncher; Svetlana Kilina; Andriy Voronov; Robert Gordon  
Subject: RE: Curriculum Committee meeting

We are asking for changes to Csci 336 and 413. The changes to 336 are due to our dropping Csci 335 Theoretical Computer Science I as an offering a couple of years ago. We changed the emphasis in our B.S. program to reduce the theory-only courses, spreading the theory throughout several other courses. The change to Csci 413 comes from changes the Department of Electrical and Computer Engineering made last spring without our knowledge. We are adding the prerequisite choice of an ECE course to allow Computer Engineering students to take Csci 413 without having to take our usual CS prerequisite.
These both seem like reasonable changes. For both classes, though, the syllabus will need to be updated with the correct ADA and Academic Honesty statements. Also, the prerequisite in CourseLeaf can just be written as CSCI 222; I found the way it’s currently written (CSCI 222|Discrete Mathematics) confusing, since it seemed like two courses.

Rob

Robert D. Gordon  
Associate Dean, College of Science and Mathematics  
Associate Professor, Department of Psychology  
NDSU Dept 2765  
PO Box 6050  
Fargo, ND 58108-6050  
(701) 231-6731

I agree with Rob, and the attendance policy should also be linked (is that part of the ADA?).

From: Lisa Montplaisir  
Sent: Friday, December 04, 2015 7:45 AM  
To: John Buncher; Robert Gordon; Kenneth Magel; Diane Goede; Friedrich Littmann; Adam Lewis; Seung Won Hyun; Clay Routledge; Svetlana Kilina; Andriy Voronov  
Subject: Re: Curriculum Committee meeting

Good Morning all,

Thank you Ken for the background and Rob and John for the comments. Quorum for a meeting is six voting members. Rob is not a voting member. My initiation of electronic meeting, Ken's and John's responses indicate 3 have reviewed. Are there others with comments?
If not, we can entertain a motion, second, and voting.

Lisa
Lisa Montplaisir, Ph.D.
Associate Professor and Assistant Head
Department of Biological Sciences
NORTH DAKOTA STATE UNIVERSITY
p: 701.231.6155 / f: 701.231.7149 / www.ndsu.edu

From: Kenneth Magel
Sent: Friday, December 04, 2015 8:19 AM
To: Lisa Montplaisir
Cc: John Buncher; Robert Gordon; Diane Goede; Friedrich Littmann; Adam Lewis; Seung Won Hyun; Clay Routledge; Svetlana Kilina; Andriy Voronov
Subject: Re: Curriculum Committee meeting

I move approval of the proposed changes for both courses, provided the syllabi are corrected to have current required statements.

From: Clay Routledge
Sent: Friday, December 04, 2015 8:30 AM
To: Kenneth Magel; Lisa Montplaisir
Cc: John Buncher; Robert Gordon; Diane Goede; Friedrich Littmann; Adam Lewis; Seung Won Hyun; Svetlana Kilina; Andriy Voronov
Subject: Re: Curriculum Committee meeting

I second

From: Andriy Voronov
Sent: Friday, December 04, 2015 8:46 AM
To: Clay Routledge; Kenneth Magel; Lisa Montplaisir
Cc: John Buncher; Robert Gordon; Diane Goede; Friedrich Littmann; Adam Lewis; Seung Won Hyun; Svetlana Kilina
Subject: Re: Curriculum Committee meeting

I vote to approve the changes assuming the comments below are considered.

AndFrom: Seung Won Hyun
Sent: Friday, December 04, 2015 9:44 AM
To: Andriy Voronov; Clay Routledge; Kenneth Magel; Lisa Montplaisir
Cc: John Buncher; Robert Gordon; Diane Goede; Friedrich Littmann; Adam Lewis; Svetlana Kilina
Subject: RE: Curriculum Committee meeting

I vote for the approval.
I vote to approve the proposals (subject to the suggested changes).

Friedrich

I vote to approve all.

Adam

I vote to approve (subject to the suggested changes).

--John
Curriculum Committee
Meeting Minutes
January 21, 2016

Present: Adam Lewis, John Buncher, Josef Dorfmeister (alternate), Rob Gordon (Dean's office representative, non-voting member) Seung Won Hyun, Svetlana Kilina, Lisa Montplaisir (chair), and Clay Routledge

Absent: Friedrich Littmann, Ken Magel and Andriy Voronov

Announcements:

An identical syllabus needs to be uploaded for both the 4xx and 6xx level courses in Coursleaf.

Program curricular changes must be submitted to the College Curriculum Committee by early February 2016. This will ensure these changes are on the books for the next academic year.

Courseleaf CAT/CIM help sessions have been planned. Please RSVP at http://www.signupgenius.com/go/20f0b48a4ad2daaf1-courseleaf.

1. **CHEM 150 – Principles of Chemistry.** Currently this course is not listed as having a math coreq/prereq, but the non-majors course CHEM 121 does. The original rationale for this was that it was expected for incoming students planning on a chemistry major to have a strong math background, however the Chemistry and Biochemistry Department have found that this is not the case. Students not meeting the proposed Prereq/Coreq have a D/F/W rate of ~80%, relative to the class average of ~30%. By formally adding the Math Coreq/Prereq they hope to improve student success. It was motioned to change the last sentence in the rational to make it clearer and to add a calendar, attendance statement with policy link and change “purposes” to “course objective” on syllabus. Adam Lewis motioned to approve with the pending changes. John Buncher seconded the motion. All approved and the motion carried.

2. **MATH BS/BA Program Change.** Josef Dorfmeister motioned to approve the program change. John Buncher seconded the motion. All approved and the motion carried.

3. **MATH Minor Program Change.** Josef Dorfmeister motioned to approve the program change. Discussion occurred as to why CALC I was dropped. It was moved to roll back to the Mathematics Department to determine if this is still a 21 credit minor since one would still need Math 165 to get into 166. John Buncher seconded the motion with discussion by the Math Department regarding credits and dropping MATH 165. All approved and the motion carried.
4. Lisa Montplaisir moved to deal with all the Math courses via e-mail since these course changes have been discussed at previous meetings. The syllabi need minor changes. John Buncher seconded the motion. All approved and the motion carried.

The meeting adjourned by 1:45 p.m.

Respectfully submitted,

Diane Goede
Recording Secretary
Present: Adam Lewis, John Buncher, Rob Gordon (Dean’s office representative, non-voting member) Seung Won Hyun, Ken Magel, Lisa Montplaisir (chair), Artem Novozhilov (alternate), Clay Routledge and Andriy Voronov

Absent: Friedrich Littmann and Svetlana Kilina

1. PHYS 462/662 and PHYS 481/681 – Addressed at previous meeting. All changes to syllabi have been made and have been sent to Dean’s office for approval.

2. MATH 101: Elementary Algebra – course inactivation. The Department of Mathematics no longer offers this course and recent changes to board policy necessitate inactivation. Artem Novozhilov moved to approve. Ken Magel seconded the motion. All approved and the motion carried.

3. STAT 462: Introduction to Experimental Design - In order to reduce the faculties' workload, the Statistics Department proposes the removal of STAT 491 from the capstone course and change this course as being designated as the capstone course. This will free up one faculty member to teach an additional class during the year. Add updated syllabi statements https://www.ndsu.edu/facultysenate/acadaffairs/syllabi/. Add graduate student objectives. John Buncher moved to approve pending changes to the syllabus. John Buncher seconded the motion. All approved and the motion carried.

4. Program changes: BS/BA Statistics, MS-Applied Statistics and Ph.D. Statistics. On hold until the Academic Affairs Representative determines whether there are problems with the system. This will be addressed at the February 9th Academic Affairs meeting. The listed credit hours are not consistent, the number of credits hours required by College policy is not clear, and the information regarding the MS and Ph.D. programs are blank in CourseLeaf.

5. BIOL 470/670: Biometry – new course. Biological Sciences is updating and revising the curriculum for majors. The scope and sequence of courses has changed to reflect solid development of core principles and greater flexibility in upper-division electives. The introductory biology laboratory sequence introduces the quantitative analysis of mean, median, standard deviation, confidence intervals, hypothesis testing, t-tests, etc. Students also have the opportunity to collect authentic data in a variety of laboratory/field-based courses and struggle with how to analyze these data. Taking Biometry concurrently with other electives will allow the use of one's own data to learn more advanced statistical analyses. Biological Sciences is updating and revising the graduate curriculum. They will be adding several courses to the program. Specifically, they have added quantitative literacy as one of the graduate program goals and this elective will fulfill that goal. This has been rolled back to Biological Sciences to consider
adding that the student must be at a junior standing since the prereqs are 100 level
courses and to consider whether Biostatistics is an overlap.

6. **BIOL 252: Plant and Animal Diversity – new course.** Biological Sciences is
updating and revising the curriculum for majors. The scope and sequence of courses
has changed to reflect solid development of core principles and greater flexibility in
upper-division electives. As a result, 4 credit courses will become 3 credit courses and
the 200 and 300 level elective courses will become 400 or 400/600 level courses. BIOL
252 will be a third semester course for the majors. They are also in the process of
converting BOT and ZOO to the BIOL prefix. Add attendance statement and grading
scale. Change “course goals” to course “course objectives”. Ken Magel motioned to
approve with the suggested changes. John Buncher seconded the motion. All
approved and the motion carried.

7. **ZOO 410: Comparative Chordate Morphology – course number and bulletin
changes.** Biological Sciences is updating and revising the curriculum for majors. The
scope and sequence of courses has changed to reflect solid development of core
principles and greater flexibility in upper-division electives. As a result, 4 credit courses
will become 3 credit courses and our 200 and 300 level elective courses will become
400 or 400/600 level courses. They are also in the process of converting BOT and ZOO
to the BIOL prefix. A concurrent 600 level course is not being developed at this time. It
was suggested a more detailed grading scheme be added and to fix a typo in the
syllabus. It states “480” instead of “410”. The Biological Sciences Department should
consider adding the student must be at a junior standing so they are not able to go from
100 level. John Buncher motioned to approve with the suggested changes. Ken Magel
seconded the motion. All approved and the motion carried.

8. **ZOO 410: Vertebrate Histology – catalog number, bulletin changes and
prereqs.** Biological Sciences is updating and revising the curriculum for majors. The
scope and sequence of courses has changed to reflect solid development of core
principles and greater flexibility in upper-division electives. As a result, 4 credit courses
will become 3 credit courses and our 200 and 300 level elective courses will become
400 or 400/600 level courses. No concurrent 600-level course is currently being
developed for ZOO 444. They are also in the process of converting BOT and ZOO to
the BIOL prefix. This course will eventually be titled BIOL 444. Biological Sciences
Department should consider adding the student must be at a junior standing so they are
not able to go from 100 level and add the attendance statement. John Buncher
motioned to approve with the suggested changes. Ken Magel seconded the motion. All
approved and the motion carried.

CPM 475/675: Coatings’ Materials Science – title, bulletin description and prereq
changes.** To focus the content of the course on principles of formulation of coatings
and other materials. Will allow more students to participate in CPM minor (especially
engineering majors); CHEM 240 is sufficient background for this course. Add schedule
to all syllabi, add statement that changes are being made in the undergraduate prereqs
and add graduate course objectives to all syllabi. John Buncher motioned to approve with the suggested changes. Ken Magel seconded the motion. All approved and the motion carried.

10. **ZOO 450: Invertebrate Zoology – credit and instruction format changes.** Biological Sciences is updating and revising the curriculum for majors. The scope and sequence of courses has changed to reflect solid development of core principles and greater flexibility in upper-division electives. As a result, 4 credit courses will become 3 credit courses and our 200 and 300 level elective courses will become 400 or 400/600 level courses. They are also in the process of converting BOT and ZOO to the BIOL prefix. The Biological Sciences Department should consider adding the student must be at a junior standing so they are not able to go from 100 level and for consistency add 150 and 151 as prereqs. John Buncher motioned to approve with the suggested changes. Ken Magel seconded the motion. All approved and the motion carried.

The meeting adjourned by 2:55 p.m.

Respectfully submitted,

Diane Goede
Recording Secretary
Curriculum Committee  
Meeting Minutes  
March 24, 2016

Present: Adam Lewis, John Buncher, Rob Gordon (Dean’s office representative, non-voting member) Seung Won Hyun, Svetlana Kilina, Friedrich Littmann, Lisa Montplaisir (chair), Clay Routledge and Andriy Voronov

Absent: Ken Magel

Announcements: All syllabi added to CourseLeaf should be pdf format. There are issues with doc formats.

1. CPM 673: Polymer Synthesis – Rollback from the Graduate School on 3/2/16: Additional details regarding graduate paper should be added on syllabus, including when it is due, topic, and length. Also, in the grading scale, if student is between 90 and 89 please indicate whether you round up or down. These concerns have been addressed. There are additional issues with missing items on syllabus: Official wording for ADA statement, ADA link, attendance statement and link need to be added. Friedrich Littmann moved to approve pending changes to syllabi. John Buncher seconded the motion. All approved and the motion carried. The updated syllabus should be forwarded to Lisa Montplaisir.

2. CPM 674: Applied Polymer Science - Rollback from the Graduate School on 3/2/16: No course schedule. The graduate student objective is a description of an assignment. Add a paragraph that lists all of the requirements of students in 674. Also, in the grading scale, if student is between 90 and 89 please indicate whether you round up or down. These concerns have been addressed. There are additional issues with missing items on syllabus: Official wording for ADA statement, ADA link, attendance statement and link need to be added. Friedrich Littmann moved to approve pending changes to syllabi. John Buncher seconded the motion. All approved and the motion carried. The updated syllabus should be forwarded to Lisa Montplaisir.

3. CPM 675: Coatings’ Material Science - Rollback from the Graduate School on 3/2/16: Will homework/exam questions be different for graduate student. The objective for graduate students describes an assignment. The grade curve language is confusing to students. Clarify the work expected of graduate students in homework, exams and presentations. These concerns have been addressed. There are additional issues with missing items on syllabus: Official wording for ADA statement, ADA link, attendance statement and link need to be added. Friedrich Littmann moved to approve pending changes to syllabi. John Buncher seconded the motion. All approved and the motion carried. The updated syllabus should be forwarded to Lisa Montplaisir.

4. STAT 764: Multivariate Methods - STAT 764 (Multivariate Methods) currently has no prerequisite courses. However, STAT 764 involves extensive use of matrix algebra and requires knowledge of statistical testing. There have been many students (usually non-statistics graduate students or first-year statistics graduate students) register for STAT 764 and drop the course after the first few weeks due to difficulty understanding matrix algebra or basic statistical testing concepts. Therefore, it is necessary to add a prerequisite to this class. STAT 661 (Applied Regression Models) is a course that uses both matrix algebra and statistical testing which we feel will prepare students well for STAT 764. Friedrich Littmann motion to approve. John
Buncher seconded the motion. All approved and the motion carried. This course change has been moved on the Dean’s office for approval.

5. **BIOC 260 – Elements of Biochemistry** - The current prereqs are listed as "CHEM 117 or CHEM 122, CHEM 140 or CHEM 240". This is ambiguous and has caused confusion. Some have interpreted it to mean that a student who takes 117 must also take 140, which has never been the Chemistry and Biochemistry’s intention. The department proposes to list the prereqs as "CHEM 117 or CHEM 240 or (CHEM 121 and 140)". I.e., a student who takes 117 is ready for BIOC 260. However, if a student took just CHEM 121, they must either take 240 or 140 before enrolling in BIOC 260. Rollback: The department Curriculum Committee needs to review the syllabus for required syllabi components.

6. **CHEM 117 – Chemical Concepts and Applications.** The Chemistry and Biochemistry Department is requesting a slight change in Prereq/Coreq for this course: instead of Math 103 or Math 107, they would like to list prereq/coreq as Math 103 or Math 107 or Math 104. The Department has often allowed via permit a student to take Chem 117 after Math 104, and generally found the results acceptable. This is a better fit to students who plan to apply for the Nursing program. Rollback: The department Curriculum Committee needs to review the syllabus for required syllabi components.

7. **ZOO 650 – Invertebrate Zoology.** Biological Sciences is updating and revising the curriculum for majors. The scope and sequence of courses has changed to reflect solid development of core principles and greater flexibility in upper-division electives. As a result, our 4 credit courses will become 3 credit courses and our 200 and 300 level elective courses will become 400 or 400/600 level courses. We are also in the process of converting BOT and ZOO to the BIOL prefix. John Buncher moved to approve pending changes to the syllabus. Friedrich Littmann seconded the motion. All approved and the motion carried.

8. **PSYC Program Change.** The Psychology Department will be dropping STAT 330 and will require a psychology stat course instead. Currently, there is a problem in Courseleaf when attempting to approve the program change. The department is working on correcting the issue.

The meeting adjourned at 1:45 p.m.

Respectfully submitted,

Diane Goede
Recording Secretary
From: Lisa Montplaisir  
Sent: Wednesday, March 30, 2016 2:01 PM  
To: Diane Goede; John Buncher; Seung Won Hyun; Svetlana Kilina; Adam Lewis; Friedrich Littmann; Kenneth Magel; Clay Routledge; Andriy Voronov; Robert Gordon  
Subject: psychology curricular change  

Importance: High

Hi all,

As we discussed at last meeting, we will try to do some things electronically to meet the end of year deadline. Psychology has submitted curricular changes. Please review and let me know if you have any comments supporting the changes (looks good) or concerns that would need to be addressed (list what they may be). I need the affirmative response to know we would have quorum.

Lisa

Lisa Montplaisir, Ph.D.  
Associate Professor and Assistant Head  
Department of Biological Sciences  
NORTH DAKOTA STATE UNIVERSITY  
p: 701.231.6155 / f: 701.231.7149 / www.ndsu.edu

From: Clay Routledge  
Sent: Sunday, April 03, 2016 12:14 PM  
To: Lisa Montplaisir; Diane Goede; John Buncher; Seung Won Hyun; Svetlana Kilina; Adam Lewis; Friedrich Littmann; Kenneth Magel; Andriy Voronov; Robert Gordon  
Subject: Re: psychology curricular change

I vote yes

Dr. Clay Routledge  
Associate Professor  
Department of Psychology  
North Dakota State University  
http://www.clayroutledge.com  
https://www.psychologytoday.com/blog/more-mortal

From: Kenneth Magel
I vote yes.

From: Svetlana Kilina

I also vote 'Yes'.

Best!

Svetlana

Vote yes. Andriy

From: Seung Won Hyun

Vote yes.

Won.

From: Lisa Montplaisir
To: Diane Goede; John Buncher; Seung Won Hyun; Svetlana Kilina; Adam Lewis; Friedrich Littmann; Kenneth Magel; Clay Routledge; Andriy Voronov; Robert Gordon
Subject: Re: psychology curricular change

Importance: High

Thank you for your responses. We have a quorum of yes votes and I will advance the proposal.

Lisa
Good Morning all,

We have Math 129 in our cue for review. This is the last week to get things moved out of the college to have any chance of moving up the chain to be done for fall implementation.

Please review Math 129 electronically and send comments to all by end of business on Wednesday.

Also, I still have not received any of the changes from courses discusses at our last meeting. PLEASE make sure those edits are getting done and get them advanced by Wed as well.

Thank you!

Lisa

Lisa Montplaisir, Ph.D.
Associate Professor and Assistant Head
Department of Biological Sciences
NORTH DAKOTA STATE UNIVERSITY
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Double check on the letters; which departments are needed? BS-Statistics is referenced in the course header, but the link doesn't appear to point anywhere as far as I can tell.
Friedrich
Hi all,

I've only seen comment from two individuals. Does that mean it is OK to go by everyone else?

Thanks!

Lisa

Hi all,

Geol 712 is in our queue for review as well. Please comment on this as you are also looking at Math 129.

Lisa

Is there someone willing to make a motion to start a vote on Math 129 and Geol 712?

Lisa
From: Kenneth Magel  
Sent: Thursday, April 14, 2016 6:25 PM  
To: Lisa Montplaisir  
Cc: Diane Goede; John Buncher; Seung Won Hyun; Svetlana Kilina; Adam Lewis; Friedrich Littmann; Clay Routledge; Andriy Voronov; Robert Gordon  
Subject: Re: math 129  

I will move approval for these two courses.

From: Andriy Voronov  
Sent: Friday, April 15, 2016 10:11 AM  
To: Kenneth Magel; Lisa Montplaisir  
Cc: Diane Goede; John Buncher; Seung Won Hyun; Svetlana Kilina; Adam Lewis; Friedrich Littmann; Clay Routledge; Robert Gordon  
Subject: Re: math 129  

I second the motion.

From: Adam Lewis  
Sent: Friday, April 15, 2016 10:39 AM  
To: Andriy Voronov; Kenneth Magel; Lisa Montplaisir  
Cc: Diane Goede; John Buncher; Seung Won Hyun; Svetlana Kilina; Friedrich Littmann; Clay Routledge; Robert Gordon  
Subject: Re: math 129  

I vote to approve.

From: Clay Routledge  
Sent: Friday, April 15, 2016 10:40 AM  
To: Adam Lewis; Andriy Voronov; Kenneth Magel; Lisa Montplaisir  
Cc: Diane Goede; John Buncher; Seung Won Hyun; Svetlana Kilina; Friedrich Littmann; Robert Gordon  
Subject: RE: math 129  

Approve

From: Kenneth Magel  
Sent: Friday, April 15, 2016 10:47 AM  
To: Adam Lewis; Andriy Voronov; Lisa Montplaisir  
Cc: Diane Goede; John Buncher; Seung Won Hyun; Svetlana Kilina; Friedrich Littmann; Clay Routledge; Robert Gordon  
Subject: RE: math 129  

I will vote to approve the motion.
From: Seung Won Hyun
Sent: Friday, April 15, 2016 10:55 AM
To: Kenneth Magel; Adam Lewis; Andriy Voronov; Lisa Montplaisir
Cc: Diane Goede; John Buncher; Svetlana Kilina; Friedrich Littmann; Clay Routledge; Robert Gordon
Subject: RE: math 129

I vote to approve too.

Won.

From: Friedrich Littmann
Sent: Friday, April 15, 2016 10:56 AM
To: Seung Won Hyun; Kenneth Magel; Adam Lewis; Andriy Voronov; Lisa Montplaisir
Cc: Diane Goede; John Buncher; Svetlana Kilina; Clay Routledge; Robert Gordon
Subject: Re: math 129

I vote approval.

Friedrich

From: Lisa Montplaisir
Sent: Friday, April 15, 2016 3:32 PM
To: Friedrich Littmann; Seung Won Hyun; Kenneth Magel; Adam Lewis; Andriy Voronov
Cc: Diane Goede; John Buncher; Svetlana Kilina; Clay Routledge; Robert Gordon
Subject: Re: math 129

Thank you all, I will advance.

Other than those changes we've discussed in previous proposals, I believe we are done with new courses. Those that were voted on to advance with changes will be moved forward as them come in.

Have a great end of the semester! I'll leave you alone unless new things happen to appear :)

Lisa
From: Lisa Montplaisir  
Sent: Thursday, April 28, 2016 3:12 PM  
To: Diane Goede; John Buncher; Seung Won Hyun; Svetlana Kilina; Adam Lewis; Friedrich Littmann; Kenneth Magel; Clay Routledge; Andriy Voronov; Robert Gordon  
Subject: Psych 489 credits  

Importance: High  

Hi all,  

I lost track of this course being in cue for us to review. It is a change in credits request for Honor's thesis. The course used to be variable credit, they moved to fixed credit, and are requesting move back to variable credit.  

If you could review, someone make a motion, and vote all by 3 Monday it would be much appreciated.  

Andriy, I'm still waiting on the revised syllabi that we voted to advance. If you have them, please send along to me by Monday as well.  

Thanks all.  

Lisa  

From: Friedrich Littmann  
Sent: Thursday, April 28, 2016 5:14 PM  
To: Lisa Montplaisir; Diane Goede; John Buncher; Seung Won Hyun; Svetlana Kilina; Adam Lewis; Kenneth Magel; Clay Routledge; Andriy Voronov; Robert Gordon  
Subject: Re: Psych 489 credits  

I move to approve the credit changes to Psych 489.  

Friedrich
From: Kenneth Magel  
Sent: Thursday, April 28, 2016 5:29 PM  
To: Friedrich Littmann  
Cc: Lisa Montplaisir; Diane Goede; John Buncher; Seung Won Hyun; Svetlana Kilina; Adam Lewis; Clay Routledge; Andriy Voronov; Robert Gordon  
Subject: Re: Psych 489 credits  

I will second the motion and vote approval for the credit change for Psych 489.

From: Adam Lewis  
Sent: Friday, April 29, 2016 1:58 PM  
To: Kenneth Magel; Friedrich Littmann  
Cc: Lisa Montplaisir; Diane Goede; John Buncher; Seung Won Hyun; Svetlana Kilina; Clay Routledge; Andriy Voronov; Robert Gordon  
Subject: Re: Psych 489 credits  

Adam votes to approve

From: Andriy Voronov  
Sent: Friday, April 29, 2016 2:41 PM  
To: Adam Lewis; Kenneth Magel; Friedrich Littmann  
Cc: Lisa Montplaisir; Diane Goede; John Buncher; Seung Won Hyun; Svetlana Kilina; Clay Routledge; Robert Gordon  
Subject: Re: Psych 489 credits  

Vote to approve. Andriy

From: John Buncher  
Sent: Friday, April 29, 2016 4:42 PM  
To: Lisa Montplaisir; Diane Goede; Seung Won Hyun; Svetlana Kilina; Adam Lewis; Friedrich Littmann; Kenneth Magel; Clay Routledge; Andriy Voronov; Robert Gordon  
Subject: Re: Psych 489 credits  

All,

I'm going to throw a (potential) wrench in the works. The syllabus attached on the proposal doesn't meet any of the syllabus requirements. Is there a different set of syllabus requirements for a Capstone/HonorsThesis course? (The syllabus policy doesn't mention any exceptions for a Thesis course).

--John
Vote to approve.

Won.

I don't think there are different requirements. I guess the votes received thus far should be considered as in a motion that approves pending a corrected syllabus.

I vote for approval.

Best!

Svetlana