The meeting was called to order at 3:30 p.m. with a quorum present.

**Agenda Item 1: Approval of Meeting Minutes**

The minutes of the March 26, 2015 faculty meeting were approved.

**Agenda Item 2: Announcements**

Dr. Chris Colbert received an R15 grant.

**Agenda Item 3: New Faculty**

New faculty were introduced.

**Agenda Item 4: State of the College Address**

Dean Wood gave the State of the College address beginning with the following announcements:

- Fall 2015 enrollment in the College has gone up overall from fall 2014 by 4.5%. Graduate student enrollment increased by 6.5%.
- Research expenditures increased from FY 14 to FY15.
- He went on to note student learning initiatives such as the Math Emporium and the Learning Assistant Program are successful.
- There has been great work by the College in the Gateways to Completion Program.
- There will be new facilities to support student learning in spring semester.

Dean Wood moved on to the space issues in the College. The STEM classroom and lab building is on track to be ready for spring semester classes in January. This will help in expanding research labs in Stevens Hall, however, proposals need to be written to obtain space. The future is complex for the Dunbar II project. There will be a space audit at NDSU conducted by a private firm commissioned by the state in January 2016. Dean Wood suggested departments appoint a space committee to advise the chair on space usage in the department.

Dean Wood went on to discuss the College budget and productivity, the Provost’s operating budget, the preliminary expected revenue changes in the next biennium, indirect cost recovery, and NDSU’s strategic direction.
Dean Wood outlined where the investment dollars would come from and what this means for the College.

**Agenda Item 5: Consideration of Policy Changes**

Unable to address – due to time constraints.

The meeting adjourned by 4:55 p.m.

Submitted by,

Diane Goede
The meeting was called to order at 3:30 p.m. with a quorum present.

**Agenda Item 1: Approval of Meeting Minutes**

The minutes of the October 27, 2015 faculty meeting were approved.

**Agenda Item 2: Announcements**

Dean Wood is pleased to announce Marla Spivak, University of Minnesota professor of entomology and 2010 MacArthur Fellow, has agreed to be the speaker for the 2016 Community Lectureship Series scheduled at the Fargo Theatre and 7 p.m. on April 28, 2016.

Dean Wood announced his 360 periodic review will take place this semester.

**Agenda Item 3: Election of Four Faculty Senators Plus One Alternate**

An election for four faculty members and one alternate to serve three-year terms (2016-2019) on the Faculty Senate was held to replace Erin Gillam, Matthew Smith, Laura Thomas and Thomas Ihle. Uwe Burghaus, Erin Conwell, Tim Greives, Jeff Johnson, Matthew Smith and Alexander Wagner were nominated prior to the meeting. The floor was opened for additional nominations. There being none, it was moved and seconded and voted that nominations cease. Ballots were cast and tallied with the result that Drs. Burghaus (Chemistry and Biochemistry), Conwell (Psychology), Johnson (Psychology), and Wagner (Physics) were elected as senators and Dr. Smith (Biological Sciences) will be the alternate senator. Other senators with holdover appointments to 2018 are Warren Christensen (Physics), Stuart Haring (Chemistry and Biochemistry), Saeed Salem (Computer Science), Wenfang Sun (Chemistry and Biochemistry) and Abraham Unger (Mathematics).

**Agenda Item 4: Election of Faculty Senate Executive Committee Representative**

Drs. Burghaus, Christensen and Stuart volunteered to serve on the Executive Committee for 2016-2017. Ballots were cast and tallied with the result that Dr. Christensen will serve on the committee.
Agenda Item 5:   Election of Replacement for Dr. Changhui Yan on the College PTE Committee for Spring 2016

An election was held to replace Dr. Changhui Yan on the College PTE Committee for spring 2016. Dr. Mila Kryjevskaia (Physics) volunteered to serve. The floor was opened for additional nominations. There being none, it was moved, seconded and voted to elect by acclamation.

Agenda Item 6:   Election of Two Full-Term PTE Committee Members to replace Drs. Ciuperca and Nawrot

An election for two faculty members to serve two-year terms (2016-2017) on the College PTE Committee was held. Dr. Nikita Barabanov was nominated prior to the meeting. The floor was open for additional nominations. Dr. Clayton Hilmert volunteered to serve on the committee. It was moved and voted to elect by acclamation. Drs. Guodong Liu and Steve Travers will continue to serve on the committee through 2017.

Agenda Item 7:   Discussion of and possible vote on Proposed Change to Policy on Evaluation of College Administrators

Dean Wood motioned to address Agenda Item 8 prior to this. The motion was seconded. Motion carried.

Dean Wood motioned to table agenda item 7. The motion was seconded. The motion was voted on and approved. Motion carried.

Agenda Item 8:   Discussion of and Possible Vote on Proposed College Policy on Promotion of Chairs/Heads to Professor

Dean Wood motioned for discussion on the policy concerning Promotion of Chairs/Heads to Professor. This will be added to the current College policy on Promotion and Tenure. Ben Duncan seconded the motion.

Kenton Rodgers motioned to amend line four by removing “has had experience as a chair/head and.” The motion was seconded by Mark Nawrot. This was voted on and defeated. Motion did not carry.

Clayton Hilmert motioned an amendment by adding “or decide to forgo the chair/head evaluation entirely” after “the individual will provide the evaluation.” Mark McCourt seconded the motion. This was voted on and defeated. Motion did not carry.

Ken Magel motion an amendment to the second sentence by adding “current or retired” before “faculty member”. John Hershberger seconded the motion. Greg Cook made a friendly amendment by changing “retired” to “former.” The motion was voted on and approved. Motion carried.
Dogan Comez motioned to approve the policy change. Ken Magel seconded the motion. The motion was voted on and policy approved. Motion carried.

**Agenda Item 9: Brief Discussion on Strategic Direction of University and College**

Dean Wood presented the staffing levels from fall 2015.

Dr. Wood stated that a minimum 2.5% holdback of NDSU's appropriated budget appears to be a virtual certainty. The holdback will apply across both years of the current biennium and could potentially be a permanent budget reduction going forward. President Bresciani is putting together a committee consisting of faculty members and perhaps others to make recommendations regarding implementation of the holdback. The 2.5% holdback will be done strategically and will not be done across the board.

The meeting adjourned at 5:00 p.m.

Submitted by,

Diane Goede
The meeting was called to order at 3:30 p.m. with a quorum present.

**Agenda Item 1: Approval of Meeting Minutes**

The minutes of the January 14, 2016, faculty meeting were approved.

**Agenda Item 2: Announcements**

Dean Wood announced Dr. Marla Spivak, University of Minnesota professor of entomology and 2010 MacArthur Fellow, will be the speaker at the 2016 Community Lectureship Series scheduled at the Fargo Theatre and 7 p.m. on April 28, 2106.

**Agenda Item 3: Consideration of Revision of the College Policy on Review of Administrators**

Dean Wood revised the College policy to be consistent with the revised University policy 327. Noted changes include:

1. The separation of policy and procedure.
2. The policy now includes Assistant and Associate Deans
3. The first comprehensive review will be completed by the end of the third year of appointment. Subsequent reviews will occur every five years to be completed by the end of the fifth year after the prior review.
4. Each administrator covered by this policy will be reviewed annually by the administrative supervisor to whom that person reports to.
5. Review criteria should be based on the administrator’s job description.
6. Reviews will be initiated by supervisors.

To minimize wording, items were not repeated from University policy 327. Ken Magel motioned to accept the policy. Phil Boudouk seconded the motion. Dean Wood inquired whether there were any comments or suggestions. Craig Stockwell questioned whether the faculty members appointed to the Comprehensive Review Committee be tenured faculty members suggesting that tenure-track members may feel intimidated. Dean explained some departments were small and may not have three tenured faculty members. Craig Stockwell withdraw his suggestion. Josef Dorfmeister moved to call the question. Warren Christensen seconded the motion. The motion was voted on and the policy approved. Motion carried.
Agenda Item 4: Budget Updates

Due to the expected shortfall, state agencies have been asked to plan a 4.05% budget reduction. All university initiatives (i.e., Grand Challenges and Student Success grant programs) are on hold, which will cover approximately half of the allotment. The Provost stated that the bulk of the other half of the allotment will be taken out of Academic Affairs (75%) and the remaining (25%) will be taken out of other areas on campus. The Chancellor has directed the university to scrutinize spending. Detailed information is posted about the University’s plan for meeting the allotment. That document provides the most up-to-date information on the topic. https://www.ndsu.edu/provost/strategic_plan_and_budget/

The college instituted a review process to prioritize impending hires. At this point, receipt of a low priority ranking does not mean that a position will never be filled, only that the hire will be delayed for at least one year. The process consisted of each hiring unit completing a strategic hiring form for each open position, followed by a presentation and discussion at Chair’s Council, an advisory “vote” by Chair’s Council and a final ranking by the Dean. Five faculty positions were open when the process began. It was decided that a hire into an open position in STEM education position would be delayed until next year because the timeline was too short to hire someone for fall 2016. An open position in CPM, proposed to be used to hire a Professor of Practice in Color Science was set aside for the time being because it required additional funding from industrial donors.

Dean Wood ranked the remaining hiring proposals as follows: 1) Assistant Professor of Practice in Biological Sciences, 2) Assistant Professor of Clinical Psychology and 3) Assistant Professor of Practice in Physics. The Provost allowed the Biological Sciences and Physics position to proceed but held back the Psychology position until all of the other colleges’ hiring requests have been received and prioritized.

Six Grand Challenge proposals have been selected for further consideration. Three proposals may be selected for funding starting fall 2017.

The salary adjustment model will not be initiated this year. Further discussion needs to occur before implementation.

Agenda Item 5: Election of Replacement PTE Committee Member for Spring 2017

An election to fill one seat on the College Promotion, Tenure and Evaluation Committee was held. Katie Reindl was nominated prior to the meeting and the floor was opened for additional nominations. No additional nominations were made. Dean Wood asked Dr. Reindl if she was willing to serve and she agreed. It was moved and seconded to close nominations and Dr. Reindl was elected by acclamation to serve spring 2017.
Agenda Item 6: New Business

Dr. Wood asked if there was any new business. There being none Josef Dorfmeister motioned to end the meeting. Warren Christensen seconded the motion.

The meeting adjourned at 4:30 p.m.

Submitted by,

Diane Goede