

College of Science and Mathematics Faculty Meeting

April 27, 2017

3:30 p.m.

Minard Hall 230

Agenda Item 1: Approval of Minutes

The minutes of the January 27, 2017 faculty meeting were approved. Phil Boudjouk moved to approve the meeting minutes. Ben Duncan seconded the motion. All approved and the motion carried.

Agenda Item 2: Announcements

The College is soliciting applications for the CSM graduate student travel program for travel to conferences during the May 1 through August 31 2017 time period. Fifteen grants will be awarded. Applications will be accepted through Monday, May 1st until 5 p.m.

The Celebration of Faculty Excellence is scheduled on May 11th at 3 p.m. in the Plains Room, Union, to honor faculty and academic staff. The award recipients for the College are:

Angela Hodgson, Biological Sciences, Peltier Award for Teaching Innovation

Wendy Reed, Biological Sciences, Mentoring Excellence Award

Michael Robinson, Psychology, Hogoboom Professorship

Congratulations to all the promotion and tenure candidates for receiving promotion and/or tenure.

Promoted to Full Professor

Alan Denton, Physics

Anne Denton, Computer Science

Gudrun Lukat-Rodgers, Chemistry and Biochemistry (promoted to Research Professor)

Lisa Montplaisir, Biological Sciences

Peter Oduor, Geosciences

Promoted to Associate Professor

Julia Bowsher, Biological Sciences (awarded tenure)

Ronald Degges (promoted to Associate Professor of Practice)

Josef Dorfmeister, Mathematics (awarded tenure)

Oksana Myronovych, Computer Sciences (promoted to Associate Professor of Practice)

John Wilkinson, Chemistry and Biological (awarded tenure)

Awarded Tenure

Ben Balas, Psychology

James Meier Junior Professorship

Svetlana Kilina, Chemistry and Biochemistry Department

College Awards

Alan Denton, Physics, College Mentoring Award

Ned Dochtermann, Biological Sciences, College Research Award

Dan Gu, Ganesh Padmanabhan, Enrique Alvarez, CVCNT Core Personnel, Psychology Department, College Service Award

Indranil SenGupta, Mathematics Department, College Teaching Award

Agenda Item 3: Election of Representative to the Faculty Senate Executive Committee

The College faculty numbers have gone down which will affect the 2017-2018 Faculty Senate membership. The College will be allowed eight members. Currently there are nine members. Warren Christensen has volunteered to step down.

All remaining eight members are eligible to serve as the representative to the Faculty Senate Executive Committee. Uwe Burghaus, Wenfang Sun and Abraham Unger expressed a willingness to serve either in person or via proxy. Ballots were cast and tallied. Wenfang Sun, Chemistry and Biochemistry, has been elected as the Representative to the Faculty Senate Executive Committee.

Agenda Item 4: Election of Three Members of the College PTE Committee

An election to fill three seats on the College PTE Committee was held. Gang Shen of Statistics was nominated prior to the meeting and the floor was opened for additional nominations. Phil Boudjouk, Chemistry and Biochemistry, and Craig Stockwell, Biological Sciences, volunteered. Sangita Sinha nominated Anne Denton, Computer Science, and Anne agreed to the nomination. Dogan Comez moved to close the nominations and Ken Magel seconded the motion. Ballots were cast and tallied. Gang Shen, Craig Stockwell and Phil Boudjouk have been elected to serve as the College PTE Committee members (2017-2019). Anne Denton will serve as the alternate.

Agenda Item 5: Budget Recap

Dean Wood gave an overview of the budget situation.

Agenda Item 6: Discussion on How to Proceed with College Strategic Plan

Dean Wood asked for feedback on how to proceed with College Strategic Plan. After a discussion it was concluded Dean Wood will constitute a faculty committee to review and suggest potential changes to the strategic plan.

Agenda Item 7: Other Business

No other business.

The meeting adjourned at 4:40 p.m.

Respectfully submitted,

Diane Goede

College of Science and Mathematics Faculty Meeting

January 24, 2017

3:30 p.m.

Minard Hall 230

Agenda Item 1: Approval of Minutes

The minutes of the October 27, 2016 faculty meeting were approved. Friedrich Littmann moved to approve the meeting minutes. Phil Boudjouk seconded the motion. All approved and the motion carried.

Agenda Item 2: Announcements

In a response to recent budget cuts, the appointments of chairs of the four smallest departments in the College are being reduced from 11 months to 10 months. In addition, it is likely that the College will no longer be able to contribute to summer salaries for Associate/Assistant Chairs in the departments in which it has traditionally done so.

Agenda Item 3: Remarks about Budget Situation

Dean Wood gave an overview of the current budget situation.

Agenda Item 4: Staff Reorganization Plan

Dean Wood presented an outline of the proposed staff reorganization and asked for feedback/suggestions. The final plan will ultimately be approved by Dean Wood, the Provost and the VP for Finance and Administration. It is possible details of the plan may change due to input from staff/faculty.

Agenda Item 5: Minimum Class Size Policy

Dean Wood gave an overview of the minimum class size policy. In the context of the Minimum Course Enrollment policy, Dean Wood instructed the department chairs/heads to compile 3-4 years (of for courses offered in alternate years, the last 3-4 times they were taught) of enrollment data for courses that are on the bubble and prepare a list of classes for further discussion as outlined in the procedure section of the new Minimum Enrollment Policy. Chairs should be prepared to reassign faculty teaching assignments for courses that have been consistently under enrolled unless there are reasonable plans in place that would boost enrollments. Dean Wood will meet with department chairs/heads in February to discuss teaching capacity.

Agenda Item 6: Moving College Strategic Plan Forward

Due to time constraints this agenda item was not discussed.

The meeting adjourned at 4:55 p.m.

Respectfully submitted,

Diane Goede

College of Science and Mathematics Faculty Meeting

October 27, 2016

3:30 p.m.

Sudro Hall 26

Agenda Item 1: Announcements

The department realignment committees have met, held discussions and produced three reports. The next step in the process is for all three committees to meet and decide on a common set of recommendations.

Dean Wood has constituted a staff committee to provide input and give recommendations into how the College might be able to accommodate the potential loss of two staff positions within the College, as well as provide input on the recommendations of the departmental realignment committees.

The Foundation and Alumni Association held interviews for the Director of Development positions at the University. The Foundation is working on placing these candidates in appropriate Colleges.

The Foundation has changed the funding structure of their organization. There will be a five percent flat fee on all accounts (scholarships, general funds, etc.). This is a reduction from 15 percent for most donations. In/out scholarship accounts, which were previously exempt from any fee will now also be assessed this 5% fee. The fee that the Foundation assesses on endowments payouts will also be reduced slightly. These changes are more in line with our peers.

Dogan Comez stated the College Merger Committee has received input from both Deans and are reviewing budgets of both Colleges. A survey of faculty and staff is in progress – if you have not yet completed this survey please do so. A recommendation will be made by the committee to the Provost by December 1, 2106.

Mr. David Schindler has been named the NDSU Alumni Association Bolley Award recipient. He obtained is BS in Zoology from NDSU in 1962. He has also agreed to be the speaker at the Community lecture in April.

Mr. Darrell Strobel and Mr. Harold Korb have been named the 2016 Distinguished Alumni Award recipients for the College. They are both graduates from the physics program and have made extraordinary contributions to academia and industry, respectively.

The Computer Science, Psychology and Mathematics Departments (the only departments putting forth hiring plans) presented hiring proposals to Chair's Council. There will be an anonymous vote by Chairs' Council and Dean Wood will use this advisory information to rank the proposals before submitting to the Provost's Office.

Dean Wood expressed his appreciation to faculty and staff for the thoughtful comments and support in his performance review.

Agenda Item 2: Digital Measures

The University has selected a CV management software package called Digital Measures. Eventually, PTE portfolios will be managed through this system. It will be a requirement in the College that 2016 annual reports/brag sheets be submitted through Digital Measures. It is important to note that to meet the requirement of submitting the annual report/brag sheets this year it is not necessary for one's complete CV to be entered. Faculty will need only enter information for 2016, and if required by their chairs/heads, one or two previous years.

Agenda Item 3: CSM Strategic Plan

Dean Wood began by describing the need for a CSM Strategic Plan. Dr. Wood then opened the floor for a discussion.

Dr. Wood requested a motion to approve the draft of the Strategic Plan. Dogan Comez made the motion and Ken Magel seconded the motion. All in favor. Motion carried.

Kent Rodgers made a motion to table the discussion and to meet again before the end of fall semester to continue the discussion. Lisa Montplaisir seconded the motion. All in favor. Motion carried. Dr. Wood will make a few changes to the current draft and repost the revised version on the BlackBoard site by Nov. 4. Continued commentary is encouraged.

The meeting adjourned at 4:50 p.m.

Submitted by,

Diane Goede