Leadership Team  
Meeting Minutes  
9 a.m. December 1, 2023  
Memorial Union, Sahnish Room


Absent:  Mark Engler, John Miller, Susan Kliman, Jenna Reno and Dean Webster

Agenda Item 1:  Enhance Student Learning and Classroom Experience  
Dr. Nadeje Alexandre  
Samuel Allred, undergraduate student and LA

Dr. Alexandre invited Samuel to talk about student experience. Samuel shared his experience as being an LA and a student. He stated it would be helpful at the beginning of semester if resources for students were shared (Peer Mentor Program, tutoring programs, etc.). He said consistent and standardized curriculum and incorporating Learning Assistants in classes would also be useful to students.

Agenda Item 2:  Marc Wallman  
Vice President for IT/CIO

Marc introduced the Zoom Voice Project. It is a cloud-based telecommunications system to enhance communications at NDSU. The project is scheduled to be completed by July 1, 2024. All locations serviced by NDSU will convert to Zoom phone.

Agenda Item 3:  Dr. Michael King, Director of Development

Dr. King introduced the other two Directors of Development for the College, Viet Nguyen and Bill Law. They all have portfolios in the College of Arts and Sciences.

Dr. King stated the College received over 500 gifts and raised $400,000 on Giving Day.

Faculty should consult a development officer before soliciting any gifts. This does not apply to grant funding that will be handled by Grant and Contract Accounting on-campus.

Please remember to write thank you notes to donors.
Agenda Item 4: Dr. Carrie Anne Platt
Retention Discussion

Dr. Platt lead a discussion on retention efforts. The chairs/department heads shared the department retention efforts between each other.

Respectfully submitted,

Diane Goede
Recording Secretary