

THUNDAR BOLTS

ADVERTISING OPTIONS ON CAMPUS

(updated 12/2022)

General Policies- (*NDSU Rights & Responsibilities of Community: A Code of Student Behavior, August 2014*)

Section 8.2.1- All individuals or organizations responsible for distribution of literature on campus must be identified on the literature.

Section 8.2.2- All individuals or organizations distributing literature will be held responsible for cleaning up all liter resulting from its distribution and clean-up costs will be assessed to any such person or group which does not clean up all such liter within a reasonable time.

Section 8.5- Placing posters, signs, or handbills except on one's own personal property or in areas authorized and provided for that purpose by the university is prohibited. In general, individuals should seek permission to post from the individual(s) who has (have) administrative control of that location. For guidance where this person is unknown, please contact the Dean of Student Life Office.

Building Policies & Contact Persons

Building	Contact name- Phone	#/ Size of poster	Policy
Agriculture and Biosystems Engineering	Chelsie- 7261 Or Julie Bietz	(2) 11x17	Approval needed from Main Office, 1 st level. Must be a student org and must use pushpins
Architecture & Landscape Architecture	Tim - 9733	(2) 8 ^{1/2} X 11	Check posters at front desk. Posters will be posted in the studios and doors in the building.
Askanase Hall	Karen Dregseth - 8752	(1) 8 ^{1/2} X 11	Dropped of at rm. 107 and Karen will hang them.
Barry Hall	Kay - 8805	No poster hanging space. Just Electronic monitors	Must go to College of Business Dean to get approved to have something on electronic monitor
Bentson Bunker Fieldhouse	Call 701-231-8869	(2) 8 ^{1/2} X 11/Smaller	Poster board on North wall, lower level and poster boards outside office lower level.
Bison Sports Arena	SHAC- 6378	(1) 8 ^{1/2} X 11	Approval needed Room 102.
Civil and Industrial Engineering	Mikki- 7244	(6) 8 ^{1/2} X 11	Approval needed from Room 201.
Construction Management & Engineering.	Mikki- 7244	(6) 8 ^{1/2} X 11	Approval needed from Room 201.

Dining Services	Residence dining center Tara- 6306	1 (8 ½ x11) Digital advertising in all dining centers- This can be found at dining services digital advertising	Approval needed from Dining Center managers. Residence Dining Center (1 poster)
Dolve Hall	Tonya- 8671	(2) 8 ^{1/2} X 11/11 X 17	Approval needed from Room 111. For NDSU community, no more than 2 posters. Posters should not display prohibited materials.
Electrical Engineering	Eileen -7019	(2) Any size/11X17	Approval needed from Room 101C.
E. Morrow Lebedeff Hall/ Family Life Center	Peggy- 8211	(2) 8 ^{1/2} X 11	One poster at each entrance. Peggy's office is EML 255
Fine Arts	Bill Law- 7420	(1) 8 ^{1/2} X11	Approval needed from Bill Law, Music Ed. Building.
Hultz	- 7712	(1) 8 ^{1/2} X 11/11X17	Approval needed from main office 101
Klai	Teresa Enderson 1- 6151	(1) 8 ½ x11	Approval needed from, Admin Assistant for school of design or Suite 110 Renaissance
Library	Circulation Desk in lobby	(1) 8 ^{1/2} X 11	Approval needed from Circulation Desk, 1 st level.
Loftsgard Hall	Eilene-7973 Kamie - 7123 Karen -8163	(1) 8 ^{1/2} X 11/11X 17	Poster board lower level and door. Small bulletin board. For Students use
Memorial Union	Student Admin- 8241	(3) 11X 17	Approval needed from Administrative Office, Room 246
Minard Hall	Go to AHSS Dean's Office for approval	(1) 8 ^{1/2} X 11	Must be NDSU related. For Dept. boards, see to that department. Check posters in Room 204. Bulletin board on 1 st floor
Music Building	Margaret - 9442	(3) 11X 17	Poster board in the student lounge on the second level and Minard Annex.

Newman Center	Brain Walker 701-365-3109 brian@bisoncatholic.org		Approval needed from Main Office.
Old Main	President's Office- 7211	(1) 8 ^{1/2} X 11	Poster board on lower level. Check posters at Room 102.
Putnam Hall	Contact Office personnel.	-	-
Quentin Burdick Building	Help Desk- 8685	(1) 8 ^{1/2} X 11/11X 17	Check posters at Help desk.
Renaissance Hall	Tim - 9733	(1) 8 ^{1/2} X 11	Check poster in suite 110. Small poster areas and larger ones throughout the building
Residence Hall and University Village	Residence life Office or email ndsu.residence.life@ndsu.edu	(34) Max:11X17 16 Res Hall 18 APT building	One per residence hall. Approval needed from Residence Life Office, West bison court (they will distribute). 3,125 mailbox stuffers *if approved*
South Engineering	Paul Omernik paul.omernik@ndsu.edu	(1) 8 ^{1/2} X 11	Approval needed from Room 110, Nothing larger than standard letter paper, NDSU Student Orgs and Departments, must be "egregious" not to hang it. Must go to department head to date and hang it.
Stevens Hall	James- 7087	(1) 8 ^{1/2} X 11	Approval needed at front desk, Room 201.
Sudro Hall	Jamie- 7601	(1) 8 ^{1/2} X 11/ smaller	Approval needed from Room 123.
Van Es	Jeri- 7512	(1) 8 ^{1/2} X 11	Approval needed from Main Office, Room 150.

Outside Banner Policies & Contact Persons

Engineering Walkway	7494	(1) “Bedsheet Size”	Approval needed from Engineering Administration, Room 203.
Outside Banner Displays	1887		Banners- contract(s) for banner(s) need to be signed at facilities management. Banner(s) placement include: <ul style="list-style-type: none">1. Trees in front of the library2. Railings by Engineering buildings3. Entryway of main library
A. Glenn Hill Center (STEM)			Posters can be hung freely on any poster board that has space.