

## COVID-19 Greenhouse Guidance

The following guidelines have been developed by the NDSU Greenhouse Committee in response to COVID-19. These guidelines are effective immediately and shall be in effect until further notice. The Greenhouse is not operating in a “business as usual” manner. Service levels will be impacted. The purposes of these guidelines are to keep people safe and healthy, including key greenhouse management personnel required to keep the facility operational. These rules apply to all NDSU and NDAES greenhouse facilities.

1. If you do not feel well (especially fever, cough, etc.), DO NOT ENTER.
2. Access to all Greenhouses is limited to faculty, staff, and students who have active projects in the greenhouse. Complete your task and leave the facility.
3. All doors not set up with card access will remain locked.
4. For the NDAES Research Greenhouse Complex, one entry per card swipe: Every person entering the facility must do so via card access entry door. Do not hold the door for others. Let the door close so that the next person may present their card to enter. This is necessary for social distancing, to monitor greenhouse access, and for potential contact tracing.
5. Wearing personal protective equipment including masks is strongly encouraged inside the facilities. The Greenhouse will not provide these items. PI’s are responsible for providing these items.
6. Use hand sanitation stations (where available) upon entering facility.
7. Projects make every attempt to limit the number of people per project in the building. Projects should develop schedules to eliminate duplication of personnel in facility.
8. Occupancy of Greenhouse rooms is limited to one person per room regardless of the room size.
9. Projects that are able to finish their work and vacate are encouraged to do so.
10. Requests to begin new projects in the NDAES Research Greenhouse Complex will be evaluated by the Greenhouse Committee to determine if they can move forward. The Greenhouse Committee will include Drs. Casey, Horsley, and Rasmussen.
11. If appropriate, delay the use of any greenhouse facilities before planting the next experiment or seed increase. However, graduate student projects should not be unduly delayed.
12. Do not enter the NDAES Research Greenhouse Complex office. Communicate by email for items such as pot labels, pesticide requests, etc.
13. Do not congregate in any places in the facility.
14. Use the hallway width to aid in social distancing.
15. Services at the old Greenhouses including scouting and nematode application will be discontinued. Contact Julie by email if you would like to request nematode application.
16. Pesticide application in the old greenhouses will continue upon request. Requests must be received by Noon on Thursdays.

By my signature, I have read and agree to abide by the above guidance.

---

Signature

Failure to comply with the above may restrict future access.