Senators and Substitutes:
- Attendance taken at the table by the entrance.
- Please mute or turn off cell phones before the meeting.

I. Call to Order
II. Attendance Report by Carin Engler
III. Consent Agenda – (policy details listed here: https://www.ndsu.edu/policy/senate_coordinating_council/)
   A. Policies for Information
      1. 339 V1 – NDSU Policy on Communication Proficiency
   B. Items for Input
IV. Approval of Meeting Agenda
V. Campus Kudos
VI. Program
   A. Patty Dirk, Health Services –
VII. Student Government Report
VIII. Faculty Senate Report
IX. Approval of Wednesday, December 5, 2018 Staff Senate Meeting Minutes
X. Treasurer’s Report by Tina Exner
XI. Advisor Comments by Colette Erickson
XII. Committee Reports –
   A. Bylaws by Gennifer Baker –
   B. Elections by Gennifer Baker –
   C. Legislative by Diane Axness –
   D. Public Relations by Maggie Latterell –
   E. Information Technology by Ben Bernard –
   F. Scholarship by Kay Hopkins –
   G. Staff Development by Tabitha Thomas –
   H. Staff Recognition by April Helgaas –
   I. Campus Engagement by Krista Olson –
   J. Gunkelman Award by Megan Ramsett –
   K. Environmental Sustainability by Connie Jadrny –
   L. Senate Coordinating Council by Amanda Booher –
   M. State Staff Senate by Naomi Kosen –
   N. Joint Committees
      1. Campus Space and Facilities –
      2. Library by Jessica Rose –
      3. University Athletics –
      4. Learning Space Advisory Committee by Wendy Leach –
   O. Ad Hoc Committees
      1. Administrator Training Initiative by Gennifer Baker –
XIII. Executive Committee by Elizabeth Cronin –
XIV. President’s Cabinet by Elizabeth Worth –
XV. NDSU Day of Honor
XVI. Old Business
   A. Lost and Found by Gennifer Baker
XVII. New Business
XVIII. Announcements
XIX. Adjourn

Scheduled meetings:
- Staff Senate: Wednesday, February 6, 2019, 9:30 – 11 AM in the Plains Room, Memorial Union
- Executive Committee: Wednesday, January 16, 2019, 8:30 AM in the Badlands Room, Memorial Union