

NDSU STAFF SENATE EXECUTIVE COMMITTEE MEETING MINUTES

June 30, 2010, 9:30 – 11:00 a.m.

Location: Ceres 116

- I. Call Meeting to Order – Kris called meeting to order 9:35 a.m.**
- II. Approval of the Agenda MOTION (Dallmann/Heger) to approve agenda as amended**
- III. Approval of the May 19, 2010 Staff Senate Executive Committee minutes MOTION (Dallmann/Olson) to accept minutes as is.**
- IV. Approval of the June 2, 2010 Staff Senate minutes MOTION (Dallmann/Chaussee) to accept minutes as approved.**
- V. Treasurer's Report – Kathy Backen-Andersen**
Appropriated - \$2,722.71
Agency - \$40.39
Local - \$4,941.49
- VI. Committee Reports**
Standing Committees:
 - A. Bylaws – no report
 - B. Election – Janine Trowbridge will create a book and passed it off.
 - C. Legislative – no report
 - D. Program – no report
 - E. Public Relations – met after last Staff Senate Meeting. Display cases in Memorial Union, we will be updating those. We will replace the wood display cases with the standard frames that are being used in the Memorial Union. \$40 each for the display cases. We are going to add another frame for a total of four frames. **MOTION:** (Olson/Backen-Andersen) to approve up to \$200 for the updates for the memorial union. Public Relations Committee meeting every month after Staff Senate meeting.
 - F. Scholarship – Letters have been sent out.
 - G. Staff Development – New Employee Orientation has been changed to August 18th. Laura Dallmann and Kris Mickelson to back-up the President on the tour, explaining the University Building History. Tour for Staff at 1:30 p.m.**Other Committees:**
 - A. Policy Coordination Committee – All three bodies need to work on the by-laws together. Policy 151.2 – Policy to discuss - Code of Conduct.
 - B. Staff Recognition Committee – Gina has pictures, she has them developed and is ready to post.
- VII. NDUS Staff Senate – Kris Mickelson**

Thank you to everyone from the Staff Senate Executive Committee who made it to the meeting. All Universities were represented except Bottineau.
- VIII. Unfinished Business**

Amy Brown filled in a position that's term was coming to an end. Amy didn't run, but she was nominated to committee and chair. We need to take her off the committees and she is currently not a Senator. Amy Brown is willing to serve as proxy when needed. First e-mail goes to people who were not elected. Next e-mail goes to everyone to have interested in coming to the Staff Senate meeting as a Proxy.
- IX. New Business**

Consent Agenda Items should be added to meeting minutes so that they get archived with the Meeting Minutes.

X. Future Discussion

XI. Advisor Comments – Colette Erickson

XII. President's Comments

XIII. Announcements

July 14th at 8:00 a.m. Coffee with President Bresciani at the President's House.

XIV. Adjourn – Meeting adjourned at 11:15 a.m.

Next Meeting: *Staff Senate – September 1, 2010 at 9:30 am, in MU Great Room*
 Staff Sen. Exec – Tentatively July 21, 2010 at 9:30 a.m., in TBD