

NDSU STAFF SENATE EXECUTIVE COMMITTEE MEETING MINUTES

September 15, 2010, 9:30 – 11:00 a.m.

Location: MU, Gunkelman

I. Call Meeting to Order

Kris Mickelson called meeting to order at 9:35 a.m.

Members present: Kathy Backen-Andersen, Matthew Chaussee, Laura Dallmann, LaDonna

DeGeldere, Colette Erickson, Heather Heger, Kris Mickelson, Vance Olson, and Liz Thompson

Absent: Bruce Sundeen

II. Approval of the Agenda

MOTION: (Backen-Andersen/Dallmann) to approve Agenda, with the exception of adding New Business, Item C. **MOTION CARRIED.**

III. Approval of the September 1, 2010 Staff Senate minutes

MOTION: (Heger/Olson) to approve the minutes as changed. **MOTION CARRIED.**

IV. Approval of the August 18, 2010 Staff Senate Executive Committee minutes

MOTION (Dallmann/Heger) to approve minutes. Dallmann moves that we add that Kris Mickelson was present via phone. Approved as changed. **MOTION CARRIED.**

V. Treasurer's Report – Kathy Backen-Andersen

Local - \$4,617.32

Agency – \$0

Appropriated - \$1,073.00

VI. Committee Reports

Standing Committees:

A. Bylaws – Matt Chaussee - Vince Anderson/Matt Chaussee will be co-chairing

B. Election – Vance Olson - Elected Jeri Vaudrin to University Senate

C. Legislative – no report

D. Program – Vicki is trying to get President Bresciani on the program in November.

E. Public Relations – Committee meeting right after this meeting to plan the work on float.

Chris Anderson has offered to help build float. Vance Olson volunteered to play the tin man. We are having the Wizard of Oz theme characters for the "There's No Place Like Homecoming" theme. Valentine Ball – Vicki Miller contacted LaDonna DeGeldere to ask if she was interested in being on the committee again.

F. Scholarship – Stephanie O'Brien is the temporary chair.

G. Staff Development - Discover U is scheduled for February 9, 2010.

Other Committees:

A. Policy Coordination Committee – Meeting scheduled for next week.

Policies for Information:

Policies for Input:

B. Staff Recognition Committee – Vance called Gina Haugen to see if she had the pictures developed. Jill Spacek currently has the pictures and is working with Paulette to get the pictures out and the board updated.

VII. NDUS Staff Senate

The NDUS Staff Senate met on Monday via IVAN, the meeting was cut short so they are going to meet again this afternoon. Jill Spacek has been added to the NDPERS committee. They will be meeting tomorrow to put together a meeting schedule for the year.

VIII. Unfinished Business

None

IX. New Business

- A. SWOT Discussion – We need to set up a meeting for the next step of the SWOT discussion. Laura Dallmann will send out a request to schedule a 2-hour time slot the week of September 26th.
- B. Continuing Education – Library
- C. Objectives and purpose of Staff Senate

X. Future Discussion

XI. Advisor Comments

XII. President's Comments

Laura Dallmann and Kris Mickelson met with President Bresciani last week. Computer access needs to be provided to all employees. Colette said that they have talked with ITS regarding computers being made available to everyone. There will no longer be advice slips, so people will need to have access to computers. Colette and Kris will work together regarding the computer needs.

Release time from work for Staff Senate is supported by President Bresciani.

We need to gather more information from departments regarding their interpretation of Policy 133. We may need to have a separate meeting to discuss this issue depending on where this discussion leads.

XIII. Announcements

- XIV. Adjourn** - We need to have a projection unit to display the Policy during our meeting so we are all on the same page. Meeting adjourned.

Next Meeting: *Staff Senate – November 3, 2010 at 9:30 a.m., in MU Great Room*
 Staff Sen. Exec – November 17, 2010 at 9:30 a.m., in MU Dinwoodie-
 Bjornson Room