

**NDSU STAFF SENATE
EXECUTIVE COMMITTEE MEETING MINUTES
September 21, 2011, 9:30 – 11:00 a.m.
Location: Ceres Hall, Room 116**

I. Call Meeting to Order

Laura Dallmann called meeting to order at 9:40 a.m.

Attendees: Kathy Backen-Andersen, Kelly Bisek, Cole Davidson, Laura Dallmann, LaDonna DeGeldere, Colette Erickson, Kris Mickelson, Liz Thompson and Jeri Vaudrin

Absent: Jodi Pierce

II. Approval of the Agenda MOTION: (Davidson/Vaudrin) to approve the agenda as amended.
MOTION CARRIED.

III. Approval of the September 7, 2011 Staff Senate minutes MOTION: (Backen-Andersen/Vaudrin) to approve minutes as changed. **MOTION CARRIED.**

IV. Approval of the August 17, 2011 Staff Senate Executive Committee minutes MOTION:
(Vaudrin/Backen-Andersen) to approve minutes. **MOTION CARRIED.**

V. Treasurer's Report – Kathy Backen-Andersen

Agency: \$0

Appropriated: \$1,138.89

Local: \$5,265.63

VI. Membership Report – Jodi Pierce – Attachment 1

VII. Committee Reports

Standing Committees:

- A. Bylaws – Laura will be sending bylaws to Matt Hammer in General Council.
- B. Election – Still need three people for Staff Senate.
- C. Legislative – no report
- D. Program – Ann Burnett would be willing to come and make a presentation about FORWARD.
- E. Public Relations – Copies of Messenger ready to go out tomorrow. We will be printing around 100 copies to be sent over to Dining Services, Residence Life and Facilities Management. Health Fair is coming up after Homecoming and the theme is based off the movie Contagion.
- F. Scholarship – Two first year students recruited to be involved in the Civic Engagement and Community Service Learning project.
- G. Staff Development – no report
- H. Staff Recognition – no report
- I. Valentine's Ball – Vicki Miller is the Valentine's Ball Committee Chair Person.

VIII. Other Committees:

- A. NDUS Staff Senate – Meeting is scheduled for September 28th in IVAN from 2 – 4, everyone is invited to attend. Erin Berg is the new State Staff Senate President. State Staff Senate survey has been sent out via the listserv.
- B. Policy Coordination Committee – Meeting was held on September 20, 2011 and will have a list of policies to go over at the next Staff Senate Meeting.
- D. Rebuild Minot Campaign Committee – Campaign is coming to a close on October 7, 2011. LaDonna DeGeldere is going to create labels for the items that are being sent to Minot with the NDSU Staff Senate logo.

IX. President's Cabinet

They have not met this month. Please support our Athletics this year, not just football, but all the athletics. Don't forget Bison Pride Friday's for the entire year.

X. Unfinished Business

- A. Computer access on campus. – We decided that there are enough computers in common areas.
- B. Report for Annual Salary Distribution Presentation - Slides will be put on the Web page and the article is written to be published in the upcoming Messenger.

XI. New Business

- A. A member of the Policy Coordination Committee should also be on ad hoc policy committees. Kelly Bisek suggested that we have one member of the PCC serve on the ad hoc committee as a point of communication. Laura would suggest this be the Past President of Staff Senate. This will be a suggestion for Policy Committee.
- B. Discussion on Staff Senate Committee Expectations/Staff Senator Appreciation. Should we create a Recognition program for Staff Senators? Table this discussion. Bring this forward to full Staff Senate to create an ad hoc committee to review the standing committees and then create the recognition program.
- C. Scholarship Fundraiser – Tabled until October general meeting.
- D. Resolution against Gay Chants at sporting events – we need to be good examples. We will not be creating a resolution for it. We feel this would bring more attention to this issue, including bad attention. The students should take a lead on this issue.
- E. Payroll deduction for Meat Department – This would need to be brought up to the North Dakota Human Resources Council. Laura will talk to the Meat Department and see if they want to take this to the HR Council.
- F. Student Success Tuition Model – Students are assessed charges up to 15 credits. This model would eliminate course fees and student fees from 12 credits to 15 credits. The students would pay the 15 credit fees in order to give them incentive to take the 15 credits or more. The average course load for students is currently 14 credits and that is not enough for them to graduate in 4 years. Karin Hegstad is going to present the process at the Staff Senate Meeting to inform staff of the potential change; 3 to 5 minutes.
- G. What other committees on Campus are Staff Senate Representatives? Tabled until next month.

XII. Future Discussion

XIII. Advisor Comments

None.

XIV. President's Comments

Student Government Meetings, Laura Dallmann will be going if anyone wants to go with her. The meetings are on Sunday evenings.

XV. Announcements

XVI. Adjourn

Meeting adjourned 11:40 a.m.

Next Meeting: *Staff Senate- October 5, 2011 at 9:30am, in the MU, Prairie Rose Room*
Staff Sen. Exec- October 19, 2011 at 9:30a.m., in Electrical Engineering, Room 217

STAFF SENATE ATTENDANCE REPORT
2011-2012

Senator		Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Andrea	Abrahamson	X	-	-	X								
Vince	Anderson	X	-	-	X								
Mary	Asheim	X	N	N	X								
Katherine	Backen-Andersen	X	O	O	X								
Gennifer	Baker	X	-	-	X								
Robert	Barclay	X	M	M	X								
Jenny	Beam	X	E	E	X								
Kelly	Bisek	X	E	E	X								
Janis	Bork	P	T	T	X								
Joshua	Boschee	X	I	I	No longer at NDSU								
Sheila	Boyda	Absent work conflict	N	N	Absent								
Letha	Cattanach	X	G	G	X								
Matthew	Chaussee	X	-	-	P								
Wendy	Clarín	X	-	-	Absent work conflict								
Laura	Dallmann	X	-	-	X								
Cole	Davidson	X	-	-	X								
Robin	Davis	X	-	-	Absent work conflict								
LaDonna	DeGeldere	X	-	-	X								
Marilyn	Dowdy	X	N	N	X								
Lynn	Ehlen	X	O	O	X								

STAFF SENATE ATTENDANCE REPORT

2011-2012

Senator		Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Jeanne	Erickson	X	-	-	X								
Ron	Fingarson	X	M	M	X								
Perry	Flaten	X	E	E	X								
Kate	Fluge	No longer at NDSU											
Wendy	Gibson	Not yet a Senator			X								
Debra	Haney	X	T	T	X								
Carole	Huber	X	N	N	Absent work conflict								
Carol	Jergenson	Absent	G	G	X								
Brian	Kennedy	X	-	-	X								
Natalie	Leer	Absent work conflict	-	-	X								
William	Lenarz	X	-	-	P								
Chad	Lindberg	X	-	-	X								
Amanda	Lindseth	Absent	-	-	Absent								
Jerie	Little	X	-	-	X								
Jan	Lofberg	Absent work conflict	N	N	Resigned as a Senator								
Brandon	Marback	X	O	O	X								
Galen	Mayfield	X	-	-	X								
Timothy	McCue	X	M	M	X								
Kristy	Mickelson	X	E	E	X								
Kay	Modin	X	E	E	Medical Excused								

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2011-2012

Senator		Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
April	Moser	X	T	T	X								
Vance	Olson	X	I	I	X								
Megan	Paradis	X	N	N	X								
Shauna	Pederson	X	G	G	X								
Jodi	Pierce	X	-	-	X								
Rita	Prunty	P	-	-	X								
CeCe	Rohwedder	P	-	-	X								
Paula	Schneider	X	-	-	X								
Angela	Seewald-Marquardt	X	N	N	Absent								
Anna	Sheppard	X	O	O	X								
Mary	Sinner	X	-	-	X								
Dale	Summers	X	M	M	X								
Elizabeth	Thompson	X	T	T	X								
Janine	Trowbridge	X	G	G	X								
Jeri	Vaudrin	X	-	-	X								
Sheila	Watson	P	-	-	X								
Elizabeth	Worth	X	-	-	X								

Ex - Excused

P – Proxy

X – Present