

## Minutes of the July 14, 1999 Meeting

# NDSU STAFF SENATE

### NEXT MEETING

**Wednesday, August 11, 1999**

9:30 a.m. - 10:30 a.m.

### **Prairie Rose, Memorial Union**

Full Staff Senate mtgs will be held the second Wednesday of each month at 9:30 a.m.

Executive Committee will meet on the last Wednesday of the month. The next two

Executive meetings will be July 28, 1999, and August 25, 1999

at 9:30 a.m. in the Atrium Conference Room, Memorial Union.

**All classified staff are encouraged to attend**

#### **1. CALL TO ORDER**

President Dan Chihos called the meeting to order.

#### **2. ANNOUNCEMENTS**

Senators were reminded to check off their name on the sheet provided. Senators unable to attend a meeting should notify Lori Bakken, 231-8392, lbakken@badlands.nodak.edu. If you are unable to attend, a substitute should be sent in their place who will sign in representing them and have full voting privileges.

#### **3. PROGRAM**

Liz Christianson, Sheri Schmidt and Theresa Helfter-Glover from the NDSU Alumni Center spoke on the many services, program and events the Alumni Association and Center offer. If you get a chance please stop by the new Alumni Center and take a look.

#### **4. APPROVAL OF MINUTES**

*Cherie' Moen made a motion to approve the amended Minutes from the June 9, 1999, meeting.*

*Bob Peterson seconded the motion. Motion approved.*

#### **5. TREASURER'S REPORT**

Treasurer Norma Ackerson reported that the balance in our funds as of June 30, 1999 are as follows: Trust Fund #1725 = \$2,156.96; Appropriated Funds #3746 = \$204.84. Before committing funds, please consult with Treasurer Norma Ackerson (1-9495) or President Dan Chihos (1-8627). Please submit all remaining bills promptly.

**6. STAFF SENATE COMMITTEE REPORTS**

- |     |                                             |                                                                                                                                                                                                                                       |
|-----|---------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6.1 | By-Laws (Cherie' Moen)                      | We met last week on a few changes to the By-Laws. We are going to meet again after today meeting to finalize the changes.                                                                                                             |
| 6.2 | Election (Nancy Olson)                      | Nancy and Sharon Morgan spoke with the Physical Plant about the low number of people from the Service category that are involved with Staff Senate. Nancy and Sharon also have a meeting with Dining Services about the same problem. |
| 6.3 | Legislative ()                              | Have not met yet and will be selecting a chair soon.                                                                                                                                                                                  |
| 6.4 | Program (Lori Bakken)                       | Going good, only have 5 meetings left to plan for.                                                                                                                                                                                    |
| 6.5 | Public Relations ()                         | They will be meeting soon to select a new chair.                                                                                                                                                                                      |
| 6.6 | Scholarship (Randy Hittman)                 | Have not met yet, inquiries have been coming in. If anyone any an ideas to let more people know about the scholarships please let Randy know.                                                                                         |
| 6.7 | Staff Development/Small Grant (Kim Lammers) | No Report                                                                                                                                                                                                                             |
| 6.8 | Executive Committee (Dan Chihos)            | No Report                                                                                                                                                                                                                             |

**7. UNIVERSITY SENATE COMMITTEES**

- |     |                                            |           |
|-----|--------------------------------------------|-----------|
| 7.1 | Campus Space & Facilities (Randy Hittman)  | No Report |
| 7.2 | Computer Planning & Goals (Steve Kapaun)   | No Report |
| 7.3 | University Athletics (Sharon Morgan)       | No Report |
| 7.4 | Library (Char Myhre)                       | No Report |
| 7.5 | Scheduling & Registration (Gene Blumhardt) | No Report |
| 7.6 | Student Affairs (Allyn Kostecki)           | No Report |
| 7.7 | Executive (Dan Chihos)                     | No Report |

**8. COUNCIL OF STATE EMPLOYEES – COSE (Sharon Morgan)**

The next meeting will be on July 21, 1999 at the North Dakota State Penitentiary in Bismarck.

By the next meeting, Sharon should have information on the picnic.

**9. POLICY COORDINATION COMMITTEE – PCC (Allyn Kostecki)**

No Report

**10. ADVISOR COMMENTS (Teri Thorsen)**

No comments

**11. OLD BUSINESS**

Nancy Olson was presented with a "Gavel" Plaque. Thank you for all that you have offered to Staff Senate.

The December 15<sup>th</sup> meeting will meet in Loftsgaard 380.

Just a reminder that all of the committees should have met and a chair should have been selected. If you are not on a committee or find yourself on more than one committee, please let Dan know.

**12. NEW BUSINESS**

None

**Adjournment**

Respectfully Submitted

John A. Underwood  
Secretary

**PLEASE CIRCULATE**