

Minutes of the November 10, 1999 Meeting

NDSU STAFF SENATE

NEXT MEETING
Wednesday, December 15, 1999
9:30 a.m. - 10:30 a.m.

Room 380, Loftsgaard Hall

Full Staff Senate mtgs will be held the second Wednesday of each month at 9:30 a.m.
Executive Committee will meet on the last Wednesday of the month. The next two
Executive meetings will be November 24, 1999 and December 22, 1999
at 9:30 a.m. in the Atrium Conference Room, Memorial Union.

All classified staff are encouraged to attend

Please note the date and location change

1. CALL TO ORDER

Vice President Allyn Kostecki called the meeting to order.

2. ANNOUNCEMENTS

Senators were reminded to check off their name on the sheet provided. Senators unable to attend a meeting should notify Lori Bakken, 231-8392, lbakken@badlands.nodak.edu. If you are unable to attend, a substitute should be sent in their place who will sign in representing them and have full voting privileges.

3. PROGRAM

United Blood Services; Pat Cossette, Community Relations Rep and JB Gaskens, Executive Director

This area is one of the greatest donating communities in the nation percentage-wise with the highest per capita than any other blood center in the United States.

The Fargo UBS services parts of SD, ND to Jamestown, Northern and Western parts of MN as far as 300 miles away, providing blood to 43 medical facilities.

NDSU blood drive numbers were down this year, JB asked, "What can we do to help you the faculty, reach the people that we need to reach to get the blood donors we need?"

Q *Other clubs held a blood drive the day before the Staff Senates did this affect our numbers?*

A Pat - No, they pull in donors from their student numbers, not staff.

JB - the plasma center could be one reason our numbers are down

Q Can you draw blood at the new student health center so someone could plan on donating there every 8 weeks?

A/Q The blood mobile can be claustrophobic.

A Pat - going to look into that. Also, UBS has a new blood mobile, much roomier.

Q Some times certain places won't take A-B blood, where would be the best place someone could go to donate A-B?

A JB - they could specifically donate platelets or plasma at UBS.

Q Provide more outreach education for people who haven't donated before.

A JB - is there an avenue through this group to get the information out?

A Word of mouth, we need to talk to our friends, tell them how important this is.

A Sharing personal experiences may be more affective than statistics.

A JB - changes have been made that we need to let people know. The upper age limit has changed, if someone hasn't had a flare up of malaria in the last three years they can donate, if they had hepatitis before age 11 they can donate.

Four things to do to be successful in life: Drink, Swear, Steal & Lie

Drink from the fountain of love and friendship

Swear to make this the best day of you life because no one is promised a tomorrow.

Steal a little time each day to help a friend without expecting anything in return.

Lie down each night and thank God above that you live in a country that offers you freedom to make your own choices & decisions

4. APPROVAL OF MINUTES

Nancy Olson made a motion to approve the Minutes from the October 13, 1999, meeting. Sharon Morgan seconded the motion. Motion approved.

5. TREASURER'S REPORT

Treasurer Norma Ackerson reported that the balance in our funds as of October 31, 1999 are as follows: Trust Fund #1725 = \$2,183.96; Appropriated Funds #3746 = \$1,067.91. Before committing funds, please consult with Treasurer Norma Ackerson (1-9495) or President Dan Chihos (1-8627). Please submit all bills promptly.

6. STAFF SENATE COMMITTEE REPORTS

6.1 By-Laws (Cherie' Moen) No Report

6.2 Election (Nancy Olson) No Report

6.3 Legislative (Arlen Kurtti) No Report

6.4 Program (Lori Bakken) Next month Danette Peterson and a surprise guest.

6.5 Public Relations (Nancy Mueller) The "Dunk Tank" raised \$155 and the blood drive had 54 donors. Thanks to all of the volunteers who helped out and to the Dining Services for donating the juice and cookies.

- 6.6 Scholarship (Randy Hittman) No Report; they will meet after today's meeting to schedule a meeting.
- 6.7 Staff Development/Small Grant (Kim Lammers) Patty Corwin will give a presentation on Dec 7 to discuss "Stress over the Holidays."
- 6.8 Executive Committee (Dan Chihos) Tuition waivers – Williston State University made a proposal to the University System Human Resource Council which would amend the employee tuition waiver policy. This proposal would extend the tuition waiver to for-credit continuing education classes. The proposal passed the HRC by a 7-6 vote. Thorsen voted against the proposal because she didn't feel it was appropriate for this budget-affecting action to come out of the HRC without a fiscal analysis and discussion by the University System Continuing Education group. The proposal will proceed to the University System Administrative Affairs group (Business Vice Presidents).

7. UNIVERSITY SENATE COMMITTEES

- 7.1 Campus Space & Facilities (Randy Hittman) Sudro Hall renovation, hope to be up & going by 2001.

One motion regarding temporary greenhouse - it did pass. Approved for 5 years, reviewed annually after that.

Reviewed plans for the Student Health & Wellness Center, to be completed Fall 2001.

Animal Research update - some additional buildings, remodeling existing space, beginning May 2000 & completed May 2001.

Technology park discussed joint venture, NSP, City of Fargo, Cass County Economic Development Committee.

Mens/Womens rugby teams looking for practice space and playing field

- 7.2 Computer Planning & Goals (Steve Kapaun) Meet Monday's at 2:00 in Loftsgaard, handed out Purposes & Duties and Subcommittee lists.
- 7.3 University Athletics (Sharon Morgan) Next meeting is Thursday, Dec 2, 1999.
- 7.4 Library (Char Myhre) Beginning serials review, biggest issue journal charged to the departments.
- 7.5 Scheduling & Registration (Gene Blumhardt) No Report
- 7.6 Student Affairs (Allyn Kostecki) No Report
- 7.7 Executive (Dan Chihos) No Report

8. COUNCIL OF STATE EMPLOYEES – COSE (Sharon Morgan)

The met at Dickinson State University, they have 1,870 students and 50 majors.

They decided to have the Presidents award plaque mounted on a wall at the State Building.

JoJo Flynn's term expires in December and there needs to be a new Senator appointed as COSE rep.

There could be an election/nomination in Dec. for the 2 yr term.

9. POLICY COORDINATION COMMITTEE – PCC (Allyn Kostecki)

Met on October 15th. There were several policy changes:

Section 169 - Employee Misuse of Public Property, reflects the state law and clearly outlines the supervisor's role.

Section 304 - Academic Staff and Administrative Positions, reflects changes in the broadbanding system.

Section 406 - Surplus Property, addresses the confusion with the rules of handling property. States that property that is to be scraped or discarded must be handled through surplus property rules.

Section 514 -Personal Use of State Property, brings in restrictions for private use of public property.

Section 719 - Internal Auditor, establishes NDSU policy on the designated position of Internal Auditor, their rights and responsibilities and the access they have to our departments.

Teri T. added that the even though the Physical plant has been discussed, the confusion mentioned regarding property use has been campus-wide.

10. ADVISOR COMMENTS (Teri Thorsen)

Dec. 6 the Village will give a Brown Bag Lunch 11:45 - 12:45 regarding - "Dealing w/Chaos" and a Y2K tie-in. Providing tips for coping with the uncertainty.

There will also be an explanation as to what's been done on campus for Y2K.

April 10 - Employee Recognition luncheon – Gunkelman Award

11. OLD BUSINESS

None

12. NEW BUSINESS

Q *"Where will next months meeting be held?"*

A Loftsgaard 380

New members have not received their binders and don't have the new calendars. Those members who do not have binders, should talk to Lori Bakken after the meeting.

Adjournment

Respectfully Submitted

John A. Underwood
Secretary

PLEASE CIRCULATE