

Minutes of the February 9, 2000 Meeting

NDSU STAFF SENATE

NEXT MEETING
Wednesday, March 8, 2000
9:30 a.m. - 10:30 a.m.

Prairie Rose, Memorial Union

Full Staff Senate mtgs will be held the second Wednesday of each month at 9:30 a.m.
Executive Committee will meet on the last Wednesday of the month. The next two
Executive meetings will be February 23, 2000 and March 22, 2000
at 9:30 a.m. in the Atrium Conference Room, Memorial Union.

All broadbanded staff are encouraged to attend

1. **CALL TO ORDER**

President Dan Chihos called the meeting to order.

2. **ANNOUNCEMENTS**

Senators were reminded to check off their name on the sheet provided.
Senators unable to attend a meeting should notify Lori Bakken, 231-8392, lbakken@badlands.nodak.edu. If you are unable to attend, a substitute should be sent in your place who will sign in representing you and have full voting privileges.

3. **PROGRAM**

3.1 *Lynn Dorn, Women's Athletics Director, NDSU*

- 1) The need to have a new multi-use facility
The controversy is - should current sales tax be extended an additional 5 years, from 2009 - 2014.
This will provide jobs & youth programs.
- 2) Where should it be located?
There are 7 people on the Site Selection Committee
- 3) The cost would be approx. \$40 million
\$32 million would come from extending the sales tax
\$8 -10 million is the responsibility of the athletic department
 - corporate donations
 - this money can not come from other school factions but from new sources of revenue that wouldn't have been given except to this project

President Chapman has given 4 mandates -

- 1) Operational expenses - no state funding can be used to support this program.
- 2) Must be in compliance with gender equity, providing both Men's & Women's Division I hockey.
- 3) Students have access to the facility, to tickets and have access to be involved in the activities.
- 4) No other funding can supplement or be taken away from existing programs, within the University, to support this project.

Q&A

Q *When will a site be named?*

A March 24

Q *Was the plan always for a mid-size facility?*

A The size was very clearly mandated due to the bond of \$32 million provided by the sales tax.

Q *If the site chosen is by the dome will NDSU get to control who plays, when they play, or will it be the dome authority?*

A The facility will have to have one or preferably two major tenants, we NDSU athletics, have committed to be that major tenant. They know that that has to have a priority in terms of scheduling. But we realize that this will be a multi-use arena and there has to be some flexibility of the Dome authority to have oversight of the facility, if its downtown or if it is out here. We are going to give our schedule up front, but there will have to be some flexibility in order to maximize the use of the facility as many times as possible.

The dome site would be more cost effective = profit.

The downtown site would be operationally sound, not profitable.

3.2 Electronic Balloting demonstration, by Nancy Olson and Elizabeth Smith

The Blackboard Course Info will require a username & password to log in.

There are three steps:

- 1) Nominations
- 2) Review of candidates
- 3) Actual election ballot

Remote sites will be set up at the Memorial Union, Physical Plant and Weible Hall. Volunteers will be needed at these sites.

Q&A

Q *If someone votes for 9 instead of 7 candidates, will the system stop that ballot*

A No, that is not available.

Q What will the password be?

A Your NAID # and your birth date, month- - / day - - / year - - - -.

Q *Will there be a space for write in candidates?*

A Yes

Q *If someone is currently on Staff Senate will they be on the nomination list?*

A Only those eligible will be on the nomination list, those non-eligible won't be listed.

Paper ballots will still be available. We are the pilot program for this type of election, other groups will be watching and asking us how it works.

5) APPROVAL OF MINUTES

Diana Iverson made a motion to approve the Minutes from the January 12, 2000, meeting. Randy Hittman seconded the motion. Motion approved.

6) TREASURER'S REPORT

Treasurer Norma Ackerson reported that the balance in our funds as of January 31, 2000 are as follows: Trust Fund #1725 = \$2,533.96; Appropriated Funds #3746 = \$1,221.90. Before committing funds, please consult with Treasurer Norma Ackerson (1-9495) or President Dan Chihos (1-8627). Please submit all bills promptly.

7) STAFF SENATE COMMITTEE REPORTS

6.1 By-Laws (Cherie' Moen) No Report

6.2 Election (Nancy Olson) No Additional Report

6.3 Legislative () No Report

6.4 Program (Lori Bakken) Steve Dixon will be speaking at March's meeting.

6.5 Public Relations (Nancy Mueller) No Report

6.6 Scholarship (Randy Hittman) No Report

6.7 Staff Development/Small Grant (Kim Lammers) The Grand Finale for the "City Walk" program will be March 10th.

- 6.8 Executive Committee (Dan Chihos) Items that have been discussed during meetings with President Chapman:
- 1) Professional development grants have been going well.
 - 2) Three candidates have been named for Assistant to President and they are going through their forums at this stage.
 - 3) Sliding fee for parking based on salaries or possible prices varying based on where you parked, such as premium parking sites and also asking the question whether there are people parking on campus who do not pay for parking at all. A proposal would need to be brought to Tim Lee.
 - 4) Payroll is looking at the possibility of pre-taxed payroll deduction for parking fees.
 - 5) There are a number of directors on campus who are interviewing, Staff Senate has expressed an interest in being involved in that process.
 - 6) City bus routes no longer drop off in front of the Memorial Union.

8) UNIVERSITY SENATE COMMITTEES

7.1 Campus Space & Facilities (Randy Hittman) No Report

7.2 Computer Planning & Goals (Steve Kapaun)

- 1) ITS has completed it's "Remote 2000" project where they have connected the IACC Video Conference room to an MSU lab and conducted a "real-time" class through a T1-line. It's "point-to-point" now but will move to "multi-cast" technology.
- 2) NDSU currently purchases Dr. Solomon's Anti-Virus protection "Network Associates". Network Associates also produces McAfee AntiiVirus and the plan on discontinuing Dr. Solomon's Anti-Virus by March of 2000 if not sooner. Network Associates was on campus Thursday, January 27 to field questions regarding the Dr. Solomon and McAfee antivirus programs. One of the biggest concerns surrounding virus protection in ensuring that automatic updates are available, or that the system can use "push" technology that updates user machines automatically. Questions and concerns regarding the issue can be sent to Jim Ross.
- 3) ITS has drafted a news release informing the campus of future cost-saving and service improvement changes regarding the UNIX Servers. Some have used these to host web sites and these web sites have been moved first. Changes to Web Development accounts, or access to them, can be arranged through Nancy Lilleberg and Jim Ross. This plan also affects the e-mail accounts on Prairie, Plains and Badlands. These accounts will be given new e-mail addresses (first name, underscore, last name followed by ndsu.nodak.edu) though the old addresses will work for at least a year. The changes are incremental and ITS is seeking input regarding the transition. Fortunately, Elizabeth Smith the Project Director for this move has agreed to speak to the Senate on this issue. The e-mail program called "Mulberry" is currently used to access the NDSU IMAP accounts, though the newer versions of Eudora,

Outlook Express and Netscape Communicator can also be used.

- 7.3 University Athletics (Sharon Morgan) No Report
- 7.4 Library (Char Myhre) 1) Serials review is progressing slowly. 2) Interviews are being set up for the Director position. 3) There has been some discussion about electronic storage of disquisitions.
- 7.5 Scheduling & Registration (Gene Blumhardt) No Report
- 7.6 Student Affairs (Allyn Kostecki) Met 2/2/00, recommended to dissolve the Student Affairs committee.
- 7.7 Executive (Dan Chihos) By-law changes regarding committees with staff senate representation.

8. COUNCIL OF STATE EMPLOYEES – COSE (Sharon Morgan)

Met 1/26 in Bismarck at the State Historical Society. Discussed the Governor's involvement with COSE. The next meeting will be here in April.

9. POLICY COORDINATION COMMITTEE – PCC (Allyn Kostecki)

The policy coordination committee met 01/21/00 and has forwarded several proposed policy revisions to the Staff Senate for our information. In order to conserve paper the revisions are summarized below. Allyn Kostecki (1-8919) has copies of the proposed revision available for review. Remember that these are proposed changes, they should not be implemented until they have been posted on the NDSU website or until directed by the responsible official.

Section 108 - Hiring Staff Members from Other Institutions

Proposal is to delete section from Policy Manual due to the State Board's rescission of their Section 601.3

10. ADVISOR COMMENTS (Teri Thorsen)

None

11. OLD BUSINESS

None

12. NEW BUSINESS

Nancy Olson asked if Staff Senate should have a representative on the Student Services subcommittee as related to Distance Ed. students, Janet Stringer volunteered.

Outstanding Employee Recognition luncheon, Steve Dixon with Human Resources needs to fill positions on the committee to go through nominations as to who should be recognized.

Staff Senate representation - previous percentage was 52 senators, currently to meet the 5% there should be 57 senators. Should we reduce the percentage or increase the number of members on Staff Senate?

Allyn K. made a motion that "The Staff Senate CPG representative (Steve Kapaun) request that the CPG committee include the Staff Senate on any discussions involving possible changes to GroupWise." This request comes as a result of the Senate's understanding that there are discussions, and possibly long-range plans to discontinue using the GroupWise software. While removing GroupWise is not specifically a concern, the selection of its replacement is. Bob Peterson seconded the motion.

This is Kim Bolds last meeting as a Staff Senate member, we want to thank her for her service.

Adjournment
Respectfully Submitted

John A. Underwood
Secretary

PLEASE CIRCULATE