

Minutes of the April 12, 2000 Meeting NDSU STAFF SENATE

NEXT MEETING
Wednesday, May 10, 2000
9:30 a.m. - 10:30 a.m.

Prairie Rose, Memorial Union

Full Staff Senate mtgs will be held the second Wednesday of each month at 9:30 a.m.
Executive Committee will meet on the last Wednesday of the month. The next two
Executive meetings will be April 26, 2000 and May 24, 2000
at 9:30 a.m. in the Atrium Conference Room, Memorial Union.

All broadbanded staff are encouraged to attend

1. **CALL TO ORDER**

President Dan Chihos called the meeting to order.

2. **ANNOUNCEMENTS**

Senators were reminded to check off their name on the sheet provided. Senators unable to attend a meeting should notify Diana Iverson, 231-8861, diiverson@plains.nodak.edu. If you are unable to attend, a substitute should be sent in your place who will sign in representing you and have full voting privileges.

3. **PROGRAM**

"The Bug Man", Don Carey, Entomologist, NDSU

4. **APPROVAL OF MINUTES**

Randy Hittman made a motion to approve the Minutes from the March 8, 2000, meeting. Cherie Moen seconded the motion. Motion approved.

5. **TREASURER'S REPORT**

Treasurer Norma Ackerson reported that the balance in our funds as of March 31, 2000 are as follows: Trust Fund #1725 = \$2,557.96; Appropriated Funds #3746 = \$2,602.07. Before committing funds, please consult with Treasurer Norma Ackerson (1-9495) or President Dan Chihos (1-8627). Please submit all bills promptly.

6. **STAFF SENATE COMMITTEE REPORTS**

6.1 By-Laws (Cherie' Moen) No Report

6.2 Election (Nancy Olson) This is election week, there have been a few glitches with the electronic balloting, but nothing too serious. In the Trades/Crafts category, originally there was only one candidate so a "radio button" was put in. Currently there are two, with "radio buttons" you can only select one. We were not able to make any changes, so please vote for

one and place the other candidates name in the "Write In" box. Paper ballots are available if anyone has need of one.

- 6.3 Legislative () No Report
- 6.4 Program (Darlene Kirchoffner) No Report
- 6.5 Public Relations (Nancy Mueller) They would like to make the "Campus Kudos" award be part of the Public Relations Committee and be a regular agenda item.
- 6.6 Scholarship (Randy Hittman) The deadline has past, they will be meeting soon to review the applicants.
- 6.7 Staff Development/Small Grant (Kim Lammers) Meet last Wednesday. The "Keyboard Comfort Quest" has started and they are looking to offering more Microsoft Access classes in May or June.
- 6.8 Executive Committee (Dan Chihos) An ad hoc committee to study parking has been created, the members are Dan Chihos, Nancy Olson, Jane Lessard, Jobey Lichtblau and Nancy Mueller.

7. UNIVERSITY SENATE COMMITTEES

- 7.1 Campus Space & Facilities (Randy Hittman) They met on Feb 25 and only a few items were discussed.
 - 1. Rugby Field on the corner of 18th St and 15th Ave (west of Newman Outdoor Field)
 - 2. Space issues in Minard Hall
 - 3. The Engineering would like to place a piece of "Educational Art", showing the different welding methods and types, somewhere near the Engineering Building.
- 7.2 Computer Planning & Goals (Steve Kapaun)
The Cluster Classroom Technology subcommittee presented an update to the "Cluster Update" policy. This was sent back to the subcommittee.
- 7.3 University Athletics (Sharon Morgan) No Report
- 7.4 Library (Char Myhre) They have completed the interviews for Director, a total of three candidates were interviewed. An announcement should be made soon.
- 7.5 Scheduling & Registration (Gene Blumhardt) No Report
- 7.6 Student Affairs (Allyn Kostecki) The University Senate has had their first reading of several By-Laws changes, included in these is a recommendation that the Student Affairs and Scheduling & Registration Committees be disbanded.
- 7.7 Executive (Dan Chihos) No Report

8. COUNCIL OF STATE EMPLOYEES – COSE (Sharon Morgan)

Next meeting is at NDSU.

9. POLICY COORDINATION COMMITTEE – PCC (Allyn Kostecki)

No Report

10. ADVISOR COMMENTS (Teri Thorsen)

We are most of the way through the salary process for the year. Salary increases this year were Legislative set to \$35 per scheduled month (so if you only work nine months, you will have nine months of \$35 per month). This is an across the board increase expect for those on "probationary" status or with a record of "unsatisfactory" performance. Department heads have discretion to give market, equity or performance increases. The salary recommendation are currently at the vice-presidential level, from here they need to be approved by the President and the State Board of Higher Education.

11. OLD BUSINESS

None

12. NEW BUSINESS**12.1 Meeting time for Staff Senate**

Could the Executive Committee look into a different meeting time for the Staff Senate. Earlier in the day would be better.

The Executive Committee will look into it again.

12.2 Campus Kudos

Nancy Mueller made a motion that the Campus Kudos Award be part of the Public Relations Committee. The motion was seconded by Allyn Kostecki. Motion approved.

12.3 Tuition Waiver

Has anyone looked into tuition waivers for family of NDSU employees. In particular, maybe if the employee is not going to use their tuition waiver, could a child of that employee use it. Or can the tuition waiver be banked?

In the past this has been a Legislative issue and is brought up each session.

Can tuition waivers be banked?

The tuition waiver is considered under tax code to be "diminutiveness fringe", meaning that there is not cost to it. So if there is no cost to it, how can it be banked?

The Executive Committee will look into this to see how and what could be done.

Adjournment

Respectfully Submitted

John A. Underwood
Secretary

PLEASE CIRCULATE