



## **NORTH DAKOTA STATE UNIVERSITY**

# **STAFF SENATE MEETING: JUNE 13, 2002**

For review and approval by the Staff Senate Executive Committee on June 26, 2002.

Visit the Staff Senate Web Site at:  
[www.ndsu.nodak.edu/ndsu/staff\\_senate/index.htm](http://www.ndsu.nodak.edu/ndsu/staff_senate/index.htm)

Full Staff Senate meetings are held the second Wednesday of each month from 9:30-10:30 a.m.  
The Executive Committee meets on the fourth Wednesday of each month from 9:30-10:30 a.m.

### **Upcoming Staff Senate Meetings:**

June 13, 2002:	9:30–10:30 a.m.	Prairie Rose Room, Memorial Union
July 10, 2002:	9:30–10:30 a.m.	Prairie Rose Room, Memorial Union
Aug. 14, 2002:	9:30–10:30 a.m.	Prairie Rose Room, Memorial Union

### **Upcoming Executive Committee Meetings:**

June 26, 2002:	9:30–10:30 a.m.	FLC 320, Memorial Union
July 24, 2002:	9:30–10:30 a.m.	Badlands (365), Memorial Union
August 28, 2002:	9:30–10:30 a.m.	Badlands (365), Memorial Union

**All broadbanded staff are encouraged to attend.**



## NDSU STAFF SENATE

**DRAFT**

Minutes from the June 13, 2002 Staff Senate Meeting  
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1. **Meeting called to order:** Nancy Mueller called the meeting to order.  
**Substitutions:** (Cindy Kozojed) Cindy Kozojed was unable to attend so Nancy Mueller reported that Cathy Anderson substituted for Liz Gibb and Tom Lewis represented Brent Goosen.  
Wednesdays, July 10<sup>th</sup> and Aug. 14<sup>th</sup> the Staff Senate committees will meet in Prairie Rose Room at 9:30 am to plan for the year ahead. The next regular Staff Senate meeting will be Sept. 11<sup>th</sup> at 9:30 am in Prairie Rose.
2. **Review and approval of the Staff Senate Minutes from April 10, 2002 and May 8, 2002:** Steve stated that the CIPG report from April was missing a header. Linette Knoll moved to accept the minutes and Susan Bornsen seconded the motion. The minutes from April 10, 2002, and May 8, 2002, were approved and the motion passed by unanimous vote.
3. **Treasurer's Report:** (Gina Haugen):  
Fund 1725 ..... \$4,894.84  
Fund 3746: ..... \$2,058.43
4. **Program:** No Program
5. **Committee Reports:** Nancy stated that all committees will consist of a chair who will have served on Staff Senate for at least a year and a co-chair who will be a new Senate member. That way there will always be committee members who are familiar with the responsibilities of each committee.
  - 5.1 **Standing Committees**
    - By Laws:** (Linda Krogen) No Report
    - Election:** (Jane Lessard); No Report
    - Legislative:** (Janna Mausolf-Stoskopf); No Report
    - Program:** (Susan Bornsen); No Report
    - Public Relations:** (Rhonda Kitch); No Report
    - Scholarship:** (Valerie Larson); No Report
    - Staff Development and Small Grant:** (Carolyn Beckerleg) Carolyn announced the results from the Staff Development Committees survey, and stated that the Committee would like to award four certificates instead of three. The following staff members are the winners of the \$10.00 certificates:  
Tami Eklund (Summer Bash Picnic)



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Lori Lymburner (Sessions on information sharing by departments, (i.e.) wealth of information available to people for free through the NDSU Extension Service)

Janice Hanson (Attend a seminar together, take field trip that would be a developmental learning experience),

Katheryn Christianson (once a year mailing to remind employees of all the opportunities at NDSU).

Carolyn said the Committee would like to thank everyone who submitted suggestions and hopefully we can implement as many as possible in the next year.

T shirts that were not picked up by the participants of the exercise program will be given to all Senators who participated in the survey.

**Executive:** (Nancy Mueller)

**Wellness Committee:** (Tracy Ekeren)

### **5.2 University Senate**

**Campus Space & Facilities:** No Report

**CITPG (Computing & Information Technologies Planning & Goals):**  
(Steve Kapaun, alternate)

CITPG members have decided to meet on an "as needed" basis for the summer. A meeting has been scheduled for Wednesday, June 26.

ITS has been hard at work developing desktop standards and is sharing their progress with CITPG. This is something staff members might want to take an interest in because it may affect the choices of the software and hardware they wish to use. It is understood that this is not intended to restrict people from using specific software, but to let them know of the type of support that may be available depending on the choices they make.

Also, the ERP project is underway and CITPG will stay abreast of its progress.

**University Athletics:** (Carolyn Beckerleg): No Report

**Library:** (Lisa Zolondek): No Report



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**Council of State Employee-COSE:** (Sharon Morgan) The next meeting will be in Dickinson.

**Policy Coordination Committee:** ( ) No Report

6. **Advisor Comments:**
7. **Other Old Business:**
8. **Other New Business:**

Respectfully Submitted by:

Barbara Welk