



NORTH DAKOTA STATE UNIVERSITY
STAFF SENATE MEETING MINUTES
NOVEMBER 8, 2006

Visit the Staff Senate website at
www.ndsu.nodak.edu/staff_senate

Full Staff Senate meetings are held the second Wednesday of each month from 9:30-10:30 a.m.
The Executive Committee meets on the fourth Wednesday of each month from 9:30-11:00 a.m.

Upcoming Staff Senate Meetings:

December 13, 2006	9:30-10:30 am	Dakota Room, Memorial Union
January 10, 2007	9:30-10:30 am	New Ballroom, Memorial Union
February 14, 2007	9:30-10:30 am	New Ballroom, Memorial Union

Upcoming Executive Committee Meetings:

November 22, 2006	9:30-11:00 am	Crest, Memorial Union
December 27, 2006	9:30-11:00 am	Crest, Memorial Union
January 24, 2007	9:30-11:00 am	Crest, Memorial Union
February 28, 2007	9:30-11:00 am	Crest, Memorial Union

All broadbanded staff are encouraged to attend.

I. Meeting was called to order by Steve Bergeson at 9:32 am.

II. Substitutions.

Heather Heger. For today's meeting, there was a quorum with 49 senators present, 14 absent.

Substitutions:

Sharon Hilber in for Gretchen Bromley
Teri Grosz in for Kay Sizer
Diana Kowalski in for Carolyn Flink

Guests:

President Joseph Chapman
Jeri Vaudrin

III. Approval of Agenda.

Items added/deleted on the agenda are as follows: 1) add Election in December under announcements. Agenda, as amended, was approved by unanimous consent.

IV. Program.

Pam Hommen introduced President Joseph Chapman.

President Chapman addressed Staff Senate on a number of topics, including reaccreditation, expansion of the NDSU Downtown campus, NDSU Field Days, and the budget outlook. He reminded staff of the professional development grants administered through his office. He encouraged everyone to take advantage of that funding available to enhance their professional development.

President Chapman also shared that NDSU was recently presented with the National Preservation Honor Award recognizing NDSU's Downtown campus building formerly the Northern School Supply building. This is the first time this award has been given to a university. This is also the first time this award has been given to an entity in North Dakota.

Staff Senate President Steve Bergeson, by proclamation, made President Chapman an honorary member of Staff Senate and awarded Chapman with a Staff Senate lapel pin.

V. Approval of the October 18, 2006, meeting minutes.

Minutes, as published, were approved by unanimous consent. Staff Senate meetings are available at http://www.ndsu.nodak.edu/staff_senate/meetings.shtml

VI. Treasurer's Report.

Laura Dallmann. There are fund balances of \$ 1,180.99 in appropriated funds and \$ 1,834.89 in local funds. If there are any expenditures, please get the paperwork to Laura Dallmann.

VII. Committee Reports None.

VIII. Old Business. None.

IX. New Business. None.

X. Advisor Comments. Broc Lietz is available for questions/comments.

XI. Announcements.

- The schedule for upcoming Staff Senate meeting, dates, times, locations, and guest speakers are posted at http://www.ndsu.nodak.edu/staff_senate/meetings.shtml
- Staff Senate will be having a Salvation Bell ringing drive in front of the Memorial Union on December 5th 9:00am to 4:00 pm. Please consider volunteering for 30 minutes of bell ringing. Contact Lauren Unger at ext. 1-3235 or Lauren.Unger@ndsu.edu.
- The election to fill staff senate positions in the 4000 band (1 vacancy) and 1000/3000 (2 vacancies) will take place in December. E-mail Janine.Trowbridge@ndsu.edu with nominations. Secure the nominee's approval to run before nominating him or her.

XII. Adjourn.

Janine Trowbridge, made a MOTION to adjourn the meeting. Bruce Steel SECONDED the MOTION. The MOTION CARRIED. The meeting adjourned at 10:18 am.

NOTE: Senators who must be absent from a Staff Senate meeting are to send a substitute. Any regular broadbanded employee who is not a senator may be a substitute and will have all the rights and privileges as a Staff Senator at that meeting. Substitutes, please sign in on the attendance sheet listing by the Staff Senator's name for whom you are substituting. Please notify Membership/Attendance Officer Heather Heger prior to the meeting. (231-8293 or heather.heger@ndsu.edu).

Respectfully submitted,

Lois Christianson, Secretary