

NORTH DAKOTA STATE UNIVERSITY

STAFF SENATE MEETING MINUTES

March 3, 2010

Memorial Union, Great Room

Staff Senate meeting minutes are archived on our Web site at:

http://www.ndsu.edu/staff_senate/meeting_information/meeting_minutes/

Upcoming Staff Senate Meetings:

April 7, 2010	9:30 – 11:00 a.m.	Memorial Union, Great Room
May 5, 2010	9:30 – 11:00 a.m.	Memorial Union, Great Room

Upcoming Executive Committee Meetings:

April 21, 2010	9:30 – 11 a.m.	Memorial Union, Meadow
May 19, 2010	9:30 – 11:00 a.m.	Memorial Union, Meadow

NOTE: Senators who must be absent from a Staff Senate meeting are to send a substitute. Any regular broadbanded employee who is not a senator may be a substitute and will have all the rights and privileges as a Staff Senator at that meeting. Substitutes, please sign in on the attendance sheet listing by the Staff Senator's name for whom you are substituting. Please notify Membership/Attendance Officer Heather Heger prior to the meeting (231-8293 or heather.heger@ndsu.edu).

All broadbanded staff members are encouraged to attend.

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Call to order

Vance Olson called meeting to order at 9:30 a.m.

I. Quorum, substitutions and guests – Heather Heger

Jacinda Wollan for Katherine Backen-Anderson
Mary Asheim for Vicki Miller
David Slyter for Kevin Schindlbeck
Matt Skoy for Elizabeth Torguson

Absent:

Robert Barclay
Erika Beseler Thompson
Peggy Cossette
Tamara Cummings
Natalie Lier
Tera Miller
Lori Sholts
Jill Spacek
Kelly Summers

60 present

9 absent

Guests:

Carol Miller - Bookstore
Dolly Wadholm - Bookstore
Kim Anvinson - Bookstore

II. Consent agenda – For Input:

Behavior Intervention

Missing Persons

Policy 330 – Student Advising and Counseling

Policy 603 – Sexual Assault

III. Approval of Meeting Agenda

MOTION: (Trowbridge/Gimbel) to approve the meeting agenda. MOTION CARRIED.

IV. Student Government Report

Vice President, Andy

- We are in the middle of Mid-semester evaluations for our professors; this program is being piloted in the Pharmacy Practice Department.
- Student Government is going through their annual budgeting process.
- Amber would like to thank the Dining Services staff for working with her to make the downstairs food court more biodegradable.
- Students are getting ready to help with the flood efforts.
- Day 3 of a Smoke-Free Campus. Ty Patterson has been presenting open-forums to discuss Smoke-Free Campus strategies.

V. Program

Carol Miller, Director of NDSU Bookstore

- The bookstore has added a store in Barry Hall. Students can get the books for their classes in Barry Hall. The store also offers snacks, office supplies, and other items.

- There is an Espresso book machine in the City Scapes location. The machine takes a digital file, prints it out, puts a soft cover on it, and creates the correct size book. Print on-demand, can print a book in about 5 minutes.
- The NDSU Bookstore is a retail establishment, but they are also a department of the Student Affairs Division.
- They offer on-line book reservations on their website. You can pick the books you need and put them in your virtual shopping cart and pay with your ID card. When you come in to pick up the books, everything is ready to go.
- We are on Facebook and Twitter. We also have a very active and robust webpage. We are trying to get more people involved with the Facebook fans and will be offering specials to the Facebook fans.
- Carol will be inducted as the president of the National Association of Bookstores in the month of March.

VI. Approval of the February 3, 2010 minutes

MOTION: (Mickelson/Watson) to approve minutes. MOTION CARRIED.

VII. Treasurer's Report – Laura Dallmann

Local - \$5,926.05

Appropriated - \$329.49

Agency - \$3,227.25

VIII. Advisor Comments – Broc Lietz

John Adams has resigned his position as Vice President of Finance and Administration effective this morning. Broc was asked to step into a one year appointment to that Vice President position. Broc will visit with the executive team regarding a replacement to his Advisor status with the Staff Senate.

IX. Reports of the Committees

A. Executive –Chris Anderson, Attachment 1

B. Standing

1. **Bylaws** – Kevin Schindlbeck – no report.

2. **Election** – Janine Trowbridge, Bylaws and Constitutional changes.

<http://www.ndsu.edu/fileadmin/staffsenate/2010-01-06ElectionReport.pdf>

Committee has brought forth the motion to discuss, seconded by Dallmann.

Discussion: no discussion. **MOTION** (Trowbridge/Mickelson): to make amendments to the bylaws as posted MOTION CARRIED.

3. **Legislative** – Rita Lattimore – Overview of the ND Pers retirement meeting. Three things:

- **Investment** – 8% of salaries is banked every year out of stock market. Last year the loss was 24%.
- **Benefit Reductions** – taking away the rule of '85 and changing that to a possibility of a retirement at 65. You cannot retire until you are 65 to get your benefits. Eliminate the retirement health benefits. No more purchasing health services. Changing vestment to 5 years. That was not going to bring us back up to 100%. Not a positive.
- **Contributions** – 1982-83 in lieu of salary increases they took over the retirement contributions 4% employee contribution and a 4% employee contribution. You have a pool of 8.14%. Currently when you retire if you have no supplemental plan you only get 4% of it. We could possibly have Brittnee Steckler from HR/Payroll come in and explain to us.

4. **Program** – Martin Hoag – no report. Next month Gene Taylor and President Hanson.

- 5. **Public Relations** – LaDonna DeGeldere.
- 6. **Scholarship** – Matt Chaussee – We have been receiving applications for the students from staff scholarship. We have not received any applications from staff.
- 7. **Staff Development** – Connie Jadry/Jean Hagen. Thank you to everyone that attended Discover U.
- C. **COSE Report** – Cindy Kozojed – North Dakota State Employee clothing is out on the tables. Please send in FISH Awards.
- D. **Valentine Ball Update** – LaDonna DeGeldere – The Valentine Ball was a success. We sold about 279 tickets. February 19th is the date for the Valentine's Ball next year. **MOTION** (LaDonna DeGeldere/Mickelson): to make the \$1,500 fund a line item to the budget. **MOTION CARRIED.**

X. Presidential Search – Vance Olson

As of this morning there are 23 presidential candidate applications. The position is still open and we are accepting applications. The next meeting is March 24, 2010. The interviews are to be held over the weekend of April 10th at the Ramada Plaza.

XI. New Business

None.

XII. Announcements

\$1,626.60 check presentation to the food pantry immediately following this meeting.

XIII. Adjourn

Vance Olson adjourned the meeting at 10:53 a.m.

Scheduled meetings:

- *Executive Committee: Wednesday, March 17, 9:30-11:00, MU/Meadow*
- *Staff Senate: Wednesday, April 7, 9:30-11:00, MU Great Room*

Executive Committee Report

Business addressed by The NDSU Staff Executive Committee meeting held on **February 24, 2010**.

- Vicki Miller, who headed up the Valentine Ball Committee, attended the meeting and gave a report on the very successful event, final numbers were still being tabulated but our congrats go out to her and her committee for a splendid evening
- Vicki also has proposed the Valentine Ball become an annual budgeted line item, to work hand in hand with student government to help organize
- Laura Dallmann has arranged that the \$1,626.60 raised by the cookbook committee, be donated to The Emergency Food Pantry, the presentation will take place after the March 3rd Staff Senate Meeting, a big thank you goes out to her and the entire committee and those who contributed recipes for this very successful venture!
- State Staff Senate meeting will be here in June, and funding for the day's events has been approved by The President's Office
- The bylaw change that will affect the size of The Staff Senate was discussed, the method is still being worked on, but if there is a change, we hope to implement it before the Spring elections which are fast approaching
- Discover U was discussed, the co-chairs Connie Jadorny and Jean Hagen and their committee members once again did an excellent job, feedback by all of those who attended was very positive
- Staff Senate really shined in February with the two big events, (Valentine Ball, Discover U) They were both so well organized, attended and successful, they really showcased the excellent quality of people we have in our organization, once again **Congratulations!** To everybody involved.

Chris Anderson

NDSU Staff Senate President Elect