

NORTH DAKOTA STATE UNIVERSITY STAFF SENATE MEETING MINUTES

March 6, 2013

Memorial Union, Plains Room

Staff Senate meeting minutes are archived on our Web site at:
http://www.ndsu.edu/staff_senate/meeting_information/meeting_minutes/

Upcoming Staff Senate Meetings:

April 3, 2013	9:30 – 11:00 a.m.	MU, Great Room
May 1, 2013	9:30 – 11:00 a.m.	MU, Plains room
June 12, 2013	9:30 – 11:00 a.m.	MU, Plains Room

Upcoming Executive Committee Meetings:

March 20, 2013	8:30 – 11:00 a.m.	MU, Meinecke Board Rm
April 17, 2013	8:30 – 11:00 a.m.	Ceres Hall, Rm 116
May 15, 2013	9:30 – 11:00 a.m.	Electrical Engineering, Rm 217
June 19, 2013	9:30 – 11:00 a.m.	MU, Meinecke Board Rm

NOTE: Senators who must be absent from a Staff Senate meeting are to send a substitute. Any regular broadbanded employee who is not a senator may be a substitute and will have all the rights and privileges as a Staff Senator at that meeting. Substitutes, please sign in on the attendance sheet listing by the Staff Senator's name for whom you are substituting. Please notify Membership/Attendance Officer Jodi Pierce prior to the meeting (231-8296 or jodi.pierce@ndsu.edu).

All broadbanded staff members are encouraged to attend.

North Dakota State University does not discriminate on the basis of race, color, national origin, religion, sex, disability, age, Vietnam Era Veterans status, sexual orientation, marital status, or public assistance status. Direct inquiries to the Executive Director and Chief Diversity Officer, 202 Old Main, (701)231-770

I. Call to Order

LaDonna DeGeldere called the meeting to order at 9:30 a.m.

II. Attendance Report – Jodi Pierce – Attachment 1

- III. Consent Agenda** MOTION (Bisek/Styczynski): to approve consent agenda as amended. MOTION CARRIED.
For Information: Policy 705 V1: Parking – *Rob Lynch from Parking stated that parking on campus is a complete independent entity. The Parking Department does not get any money from tuition, no appropriated dollars and no state or federal dollars. Funding comes strictly from the parking passes and parking tickets.*
For Input: Policy 133.1 V1: Tuition Discount – Spouse and Dependents - MOTION (Styczynski/Christiansen): to table this motion/policy to take back to SCC until a definition of Partner can be defined. MOTION CARRIED.
Policy 202 V1: Procedure for Filling Broadbanded Positions – *no major changes to this policy, just some housekeeping to document the recruiting process as it actually happens.*

IV. Approval of the Meeting Agenda – MOTION (Miller/Dallmann): to approve the meeting agenda as amended. MOTION CARRIED.

V. Student Government Report –Jace Beehler

- Vote of no-confidence for Chancellor Shirvani, students took this position for many reasons.
 - Better relationships with previous chancellor.
 - Better Communication – denied meetings with students. Confusing communications. Conversations on dealing with the Chancellor, had much better communications with previous Chancellor. This Chancellor denied meetings with student government on many occasions. The students were told that he was not going to be pushing the Student Success Plan through on a Friday night and then he pushed it forward on the following Wednesday.
 - Student Government has been meeting with state board members and legislators, it is being contested on both sides.
 - Students were not influenced by their Administration at all. The students do not believe that Chancellor Shirvani is the right person for the job.
 - The students did not support the vote for Chancellor Shirvani in the beginning, when he was being hired.
- Student Fees: Library fee and technology fee increases were approved: \$1.66 for the library, technology fee for 32 cents, to cover the cost of adding a new wireless network to be installed, they had requested a total of \$1.99.

VI. Faculty Senate Report – Thomas Stone Carlson/Harlene Hatterman-Valenti

- Their next meeting will be to bring Policy 133.1 to their agenda and are hoping to be able to pass that on to the committee.
- Forming an ad-hoc budget committee to look at various procedures and catch anything that may be slipping through the cracks.
- Council of College Faculties, were asked to write a letter of support for the Chancellor and they decided to remain neutral.
- Presidential taskforce for academic freedom, they want to be able to show how important it is that we support academic freedom from a research aspect and also with teaching.

VII. Campus Kudos – We will have Kudos at the next meeting.

VIII. Program – Matt Skoy is the Assistant Director of Service Learning and Civic Engagement. He will present on the importance of our Civic Engagement Programs on campus, as well as ways in which staff members can get involved. Elizabeth Worth introduced Matt Skoy.

- Community Engagement and what we do with the students at NDSU. His job consists of: Leadership Development; traveling with the students; and engaging with students.
- Changes that have happened in student involvement: About 4 years ago, we had 30,000 student volunteer hours; in 2012 we had 51,123 student volunteer hours.
- He could show graphs and numbers, but there is something missing. For example, a student approached Matt after being involved in the Homeless and Hungry program. This student spent his winter break being homeless, staying outside and rooming in the homeless shelter. He would serve meals to other homeless people at the

Salvation Army center every noon. One day an older gentlemen came up to him and ridiculed him “that is what is wrong with you kids these days, you volunteer here once and you may bring a few friends with you the next time and then you’re done, you don’t know what it’s really like”. The student told the man that he is also homeless and he sleeps at the Newman center every night and serves lunch at the Salvation Army, and the student wants to “serve him”. The man broke down and told the student he was sorry. This student is changed forever. That cannot be included in the statistics.

- First-Link does a needs assessment and then will solicit workers. Also, if you are a member of a non-profit and know of any needs where we could assist, please let Matt know.

IX. Approval of the February 6, 2013 Meeting Minutes - MOTION (Styczynski/Johnson): to approve the February 6, 2013 minutes. MOTION CARRIED.

X. Treasurer’s Report – Tina Exner
Appropriated Fund - \$134.60
Local Fund - \$17,561.58
Agency Fund - \$4,423.23

XI. Advisor Comments – Jill Spacek proxy for Colette Erickson

- There is a “Great College” assessment survey scheduled to come out March 18, 2013. It will be sent to random people. If you receive it, please take the time to fill it out.
- Employment Awards Banquet – scheduled for April 12, 2013 at 11:30 a.m. at the Memorial Union, Ballroom.

XII. Reports of the Committee

1. Executive – Kelly Bisek

- Staff Senate shirts – We are looking at something a little dressier than the t-shirts we currently have. Samples are being brought in with logos and colors.
- Staff Appreciation - The budget for advertising and refreshments was approved. The committee has done an outstanding job.

2. Standing

1. Bylaws – Vince Anderson – no report

2. Election – Laura Dallmann – “The Election Committee met on February 21st to continue planning for upcoming elections. Nominations were extended. Nomination dates are March 18 – April 1. Elections dates remain April 8-10. We will be letting current senators know when they are up for re-election. Planning for the staff appreciation event continues. Election Committee will provide computers for nominations at the event and give a short presentation to promote Staff Senate further.”

3. Legislative –Vance Olson – The increases for the new fiscal year have not been approved yet, but currently this is what is being discussed:

- 4% annual increase
- Full benefits for employees and their dependents
- House says 3 + 3%

It will be finalized by the end of the legislative session.

4. Staff Development and Program – Paula Schneider - Shauna reporting for Paula – There were 141 participants. Expenses were \$1,176.48.

5. Public Relations – Mary Asheim - Staff Appreciation Day is Wednesday, March 27, from 8:00-10:30 AM in the Plains Room. We would like to encourage all senators to attend so that NDSU staff can meet their senators. We will begin with music, refreshments, and time for networking at 8:00, followed by a short program at 9:00. President Bresciani will begin with words of welcome and appreciation, followed by Student Body President, Luke Broeder. We’ve sent out invitations to the VP’s to attend in support of our staff, and the response has been great. As of today two VPs have offered to say a few words of appreciation. The Elections Committee will be given an opportunity to talk about the elections process, and we will have a table with laptop computers available so that people can nominate/self-nominate if they like. We’re very excited about this event and we want to see all senators there. Spread the word in your area—let’s share the gratitude!

6. Scholarship – Matt Chaussee – no report. Committee to meet right after this meeting.

7. Staff Recognition – Janine Trowbridge – no report

8. Valentine’s Ball – Victoria Miller – no report

3. Gunkelman Award – William (Bill) Lenarz –Deven Styczynski reported for Bill – May 1, 2013 is the event, notices to be coming out shortly. Committee to meet right after this meeting.

4. NDUS Staff Senate – Laura Dallmann, Wendy Gibson

Laura showed us the new Staff Senate logo. She also shared information about a discussion regarding the addition of a senate member from the NDUS staff. The conclusion at this time is that those staff members would need to create their own representative body and mission before an invitation would be considered.

5. President's Cabinet – LaDonna DeGeldere

- Homecoming Committee – the committee submitted a proposal to have this one-year ad-hoc committee, become a permanent committee to create a bigger homecoming week than in the past.
- Academic Freedom Task Force – the committee has been formed.
- NDSU Career Expo – It was a two day event. 236 employers were registered for this event, contributing to it being the most successful Expo.

6. COSE – Laura Dallmann – no report

7. Ad-Hoc Committees

1. **Ad-Hoc Library Committee** – Kelly Bisek – going to have further discussion and then get back next meeting.
2. **Environmental Sustainability Committee** – Angela Seewald-Marquardt/Joe Johnson - There are representatives from Staff and Faculty, along with students. Committee wants to be thoughtful about the goals that they establish from the start. If you have ideas about ways that NDSU can be more sustainable, or if you have ideas on what type of projects/goals we should look into incorporating into this committee, please contact us.

XIII. Old Business

XIV. New Business

- A. Brown Bag Lunch/Motivational Series** – This committee is planning for a series of brown bag sessions to begin next Fall. Sessions will be 30 minutes tentatively scheduled on Tuesdays and Thursdays. Three sessions that will be repeated through the week. If you have any concerns or issues in the area that you work, please contact Kris Mikkelsen or Bill Lenarz.

XV. Announcements

Veteran's Affinity Group is meeting tomorrow at noon in the Mandan Room, bring your own lunch.

XVI. Adjourn

LaDonna DeGeldere adjourned the meeting at 11:12 a.m.

Scheduled meetings:

- *Executive Committee: Wednesday, March 20, 2013, 8:30 – 10:00, MU, Meinecke Board Rm*
- *Staff Senate: Wednesday, April 3, 2013, 9:30-11:00, MU, Great Room*

Senator		J	J	A	S	O	N	D	J	F	M	A	M
Andrea	Abrahamson		No longer at NDSU										
Vince	Anderson	X			X	X	P	X	X	X	X		
Mary	Asheim	X	N	N	X	X	X	X	X	X	X		
Angela	Bachman	X	O	O	X	X	X	X	X	P	X		
Katherine	Backen-Andersen	X			X	X	X	X	X	X	X		
Gennifer	Baker	X	M	M	X	X	X	P	X	X	X		
Kelly	Bisek	X	E	E	X	P	X	X	X	X	X		
Sheila	Boyda		E	E	X	X	X	X	X	X	X		
Letha	Cattanach		T	T	X	X	X	X	A	Resigned from Senate			
Matthew	Chaussee	X	I	I	X	X	X	X	X	X	X		
Adam	Christiansen	X	N	N	X	X	X	X	X	X	X		
Wendy	Clarín	X	G	G	P	X	X	X	X	X	X		
Laura	Dallmann	X			X	X	X	X	X	X	X		
LaDonna	DeGeldere	X			X	X	X	X	X	X	X		
Marilyn	Dowdy	X			X	X	X	A	X	X	A		
Lynn	Ehlen	X	N	N	X	X	P	X	X	X	X		
Daniel	Erichsen	X	O	O	X	X	X	X	X	X	X		
Jeanne	Erickson	X			X	X	X	A	X	X	X		
Christina	Exner	X	M	M	X	X	X	X	X	X	X		
Ron	Fingarson	Ex	E	E	X	X	P	W	W	W	P		
Perry	Flaten	P	E	E	X	X	X	X	X	X	X		
Wendy	Gibson	X	T	T		A	X	X	X	X	X		
Cathy	Giddings	X	I	I	X	X	X	X	X	X	X		
Carole	Huber		N	N	X	X	X	X	X	X	X		
Alicia	Kauffman	X	G	G	X	X	X	X	X	P	P		
Brian	Kennedy	X			X	X	X	X	X	X	P		
Hideaki	Kikuchi	X				A		A	A	Resigned from Senate			
Natalie	Leer					X		X	A	Resigned from Senate			
William	Lenarz	X	N	N	X	X	X	X	X	X	A		
Chad	Lindberg	X	O	O	X	X	X	X	X	X	X		
Jerie	Little	X			X	X	X	X	X	X	X		
Brandon	Marback	X	M	M	P	X	X	X	X	X	X		
Timothy	McCue	A	E	E	X	A	P	X	A	X	X		
Kristy	Mickelson	X	E	E	X	X	X	X	X	X	X		
Vicki	Miller	X	T	T	X	X	X	X	X	P	X		
Vance	Olson	X	I	I	X	P	X	A	X	X	X		
Jessica	Osebold		N	N	X	No longer at NDSU							
Shauna	Pederson	X	G	G	X	X	X	X	A	X	X		
Jodi	Pierce	X			X	X	X	X	X	X	P		
Regina	Ranney	X			X	X		X	X	X	X		

Senator		J	J	A	S	O	N	D	J	F	M	A	M
Lori	Rezac		No longer at NDSU										
CeCe	Rohwedder	X	N	N	P	X	X	X	X	X	P		
Paula	Schneider	X	O	O	X	X	X	A	X	X	X		
Angela	Seewald-Marquardt	X			X	A	X	X	X	X	X		
Nathan	Sheggerud	X	M	M	P	X	X	X	X	X	X		
Anna	Sheppard		E	E	X	X	X	X	X	X	X		
Julie	Sherwood	X	E	E	X	X	X	X	P	X	X		
Mary	Sinner	X	T	T	X	X	X	P	X	P	X		
Deven	Styczynski	X	I	I		X	X	X	X	X	X		
Dale	Summers	X	N	N	X	X	X	X	X	X	X		
Elizabeth	Thompson	X	G	G	X	X	X	X	X	Ex	X		
Janine	Trowbridge				X	X	X	A	X	X	A		
Jeri	Vaudrin				X	X	X	A	X	W	X		
Sheila	Watson	X	No longer at NDSU										
Elizabeth	Worth	X			P	P	X	X	X	X	X		

A – Absent

Ex – Excused

M – Medical

P – Proxy

W – work conflict

X – Present