

NDSU STAFF SENATE

Meeting Minutes
June 10, 2015

- I. Meeting called to order at 9:32 AM by President Gennifer Sprecher.
- II. Consent Agenda – See ATTACHMENT 2. – MOTION by Ben Bernard / Anna Shepard to approve the Consent Agenda. MOTION CARRIED.
- III. MOTION by Tyler Perkins / Nancy Hillen to approve the meeting agenda. MOTION CARRIED.
- IV. Campus Kudos presented by Elizabeth Worth. Elizabeth read the award's certificate.
 - Melissa Lamp nominated by Angela Bachman.
 - Daniel Erichsen nominated by Lori Askew.
- V. Program – Tyler Axness – NDPERS legislation update. Tyler discussed updates about changes to healthcare with NDPERS insurance and the Senate Special Session.
- VI. Attendance Report by Diane Harrison –See ATTACHMENT 1 for details.
- VII. Student Government Report - No Report.
- VIII. Faculty Senate Report - No Report.
- IX. MOTION by Diane Axness / Tina Exner to approve May 6, 2015 Meeting Minutes. MOTION CARRIED.
- X. Treasurer's Report – Tina Exner
 - Local: \$3992.85
 - Appropriated: \$239.30
 - Agency: \$1033.40
- XI. Advisor Comments by Colette Erickson – No Report.
- XII. Committee Reports
 - A. Bylaws by Gennifer Sprecher
 1. MOTION By Wendy McCrory / Elizabeth Worth to accept changes to constitution to add two members to Article IV, Officer's List. MOTION CARRIED.
 2. MOTION by Tyler Perkins / Carly Gunnerson to accept the changes to the bylaws to add the Environmental Sustainability Committee to the standing joint committee's list. MOTION CARRIED.
 - B. Election by Wendy McCrory
 1. New Members
MOTION by Michelle Lura / Loretta Herbal to cast a unanimous ballot for Cheryl Dunlop, Jered Pigeon and Daryl Ritchison to become members of the Staff Senate for the 2015-2017 term. MOTION CARRIED.
 2. Secretary Election
Loretta Herbal nominated by Lori Askew. Loretta accepted nomination.
MOTION by Tyler Perkins / Tina Exner to cease nominations and cast a unanimous ballot for

Loretta Herbal. MOTION CARRIED.

CONGRATS LORETTA!

3. IT Standing Committee Election

Matt Chaussee was previously nominated to this position.

MOTION by Wendy Gibson / Nancy Hillen to cease nominations and cast a unanimous ballot for Matt Chaussee. MOTION CARRIED.

CONGRATS MATT!

- C. Legislative by Diane Axness – Next Meeting June 29, 2015. Will be meeting with Tyler Axness and Josh Boschee, both legislators from town.
- D. Public Relations by Angela Bachman – No report. Committee meeting next week.
- E. Information Technology by Vince Anderson – No Report.
- F. Scholarship by Daniel Erichsen – Wrapped up last year's Scholarships. A total of 9 Staff members and 13 Students were given awards. \$3100 were awarded for the 2015-2016 school year. Committee thanked Senators for commitment to fundraising. Committee Meeting after meeting.
- G. Staff Development & Program by Carly Gunnerson & Kelly Haugen – Co-chairs introduced themselves. Committee is currently discussing Discover U dates and monthly programs. If there are any suggestions, please contact Carly or Kelly.
- H. Staff Recognition by Anna Sheppard – No report. Committee meeting after meeting.
- I. Campus Relations (formerly Valentine's Ball) by Jena Swartz – A Blood Drive is coming up on June 17, 2015, located in Barry Hall's visitor's parking lot. There is a goal of 15 donors, 5 currently registered.
- J. Gunkelman Award by Lynn Ehlen– Gunkelman award was awarded to Ronda Klubben on May 6. Committee meeting after meeting. **CONGRATS RONDA!**
- K. State Staff Senate by Daniel Erichsen - No report.
- L. COSE by – No report.
- M. Ad-Hoc Committees
 - 1. Environmental Sustainability by Gennifer Sprecher – June 25th next meeting at Rec. Center Conference room 11:30am. Meetings every two weeks following.
- N. Executive Committee by Jim Osland – No Report.
- XIII. President's Cabinet by Wendy McCrory – No Report.
- XIV. Old Business – No old business.
- XV. New Business –
 - A. MOS Certification Group Training by Matt Chaussee
Matt is welcoming Staff Senate Members to become certified in Microsoft Office and become promoters in the MOS Certifications. He is looking to create a group of Staff Senate Members to work towards the certification together take the tests together.
 - B. Homecoming Float Committee by Gennifer Sprecher

MOTION by Jered Pigeon / Jennifer Autumnstar to form an Ad Hoc Committee for the Homecoming Float Committee.

Volunteer Committee members: Jered Pigeon, Kayli Harlan, Wendy McCrory, Daniel Erichsen, and Michelle Lura. MOTION CARRIED.

C. POLO Shirt Committee by Gennifer Sprecher

MOTION by Angela Bachman / Elizabeth Worth to form an Ad Hoc Committee to look into Polo Shirts/Jackets for Staff Senate.

Volunteer Committee members: Tammy Helweg, Cheryl Dunlap, Angela Bachman, and Elizabeth Worth. MOTION CARRIED.

XVI. Announcements

A. NDSU Police Car Seat Check – June 25, 2015 from 1:45-4:45pm

XVII. Meeting adjourned at 10:27 AM by President Gennifer Sprecher.

Date: MAY 6, 2015

2015-2017 Senators

	First Name	Last Name	Present	Proxy By:
1	Vince	Anderson	X	
2	Lori	Askew	X	
3	Jennifer	Autumnstar	X	
4	Diane	Axness	Ex-W	
5	Angela	Bachman	X	
6	Ben	Bernard	X	
7	Benjamin	Bernard	X	
8	Kelly	Bisek	X	
9	Amanda	Booher	X	
10	Kimberly	Carlson	X	
11	Matthew	Chaussee	X	
12	Glenn	Christensen	A	
13	Laura	Dallmann	X	
14	Rebecca	Datzov	X	
15	Viet	Doan	X	
16	Lynn	Ehlen	X	
17	Carin	Engler	X	
18	Daniel	Erichsen	X	
19	Jeanne	Erickson	X	
20	Christina	Exner	P	Sheila Boyda
21	Wendy	Gibson	X	
22	Catherine	Giddings	X	
23	Trent	Gilbery	X	
24	Jeff	Gimbel	A	
25	Scarlet	Gray Bernard	Ex-M	
26	Amanda	Groom	X	
27	Carly	Gunnerson	X	
28	Holly	Halvorson	X	
29	Kayli	Harlan	X	
30	Diane	Harrison	X	
31	Kelly	Haugen	X	
32	Emily	Hegg	X	
33	Tammy	Helweg	X	

34	Loretta	Herbel	X	
35	Nancy	Hillen	Ex-M	
36	Penny	Hoesel	Ex-W	
37	Guy	Hokanson	X	
38	Joe	Johnson	X	
39	Ronda	Klubben	X	
40	Larissa	Kunde	X	
41	Chad	Lindberg	X	
42	Jerie	Little	A	
43	Patty	Lloyd	X	
44	Michelle	Lura	X	
45	Niki	Lynnes	X	
46	Brandon	Marback	X	
47	Ann	Marschke	X	
48	Ann	Marschke	X	
49	Linda	McCaw	X	
50	Wendy	McCrory	X	
51	Barbara	Mullins	X	
52	Barbara	Nilles	X	
53	Mandy	Ohman-Zastre	X	
54	James	Osland	X	
55	Dereck	Ostdahl	X	
56	Kendra	Otto	X	
57	Tyler	Perkins	X	
58	Molly	Rinehardt	A	
59	Stephanie	Schmidt	A	
60	Cindy	Selstedt	A	
61	Anna	Sheppard	X	
62	Gennifer	Sprecher	X	
63	Dale	Summers	X	
64	Jena	Swartz	X	
65	Donna	Theusch	X	
66	Jeri	Vaudrin	X	
67	Amanda	Voigt	X	
68	Kristen	Weber	X	
69	Elizabeth	Worth	X	

GUESTS

Jill Spacek- advisor

Dennis Faculty Senate

Laura Palmquist

Lynndell Haugen

ATTACHMENT 2

Consent Agenda

A. Policies for Information Only:

103—Equal Opportunity/Affirmative Action on Announcements of Job Openings

133.1—Tuition Waiver - Spouse/Partner and Dependents

164—Emergency Procedures

166—University Health and Safety Policy

313—Annual and Sick Leave

332 V6—Assessment of Teaching

353 V2—Grievances - Faculty

515—Travel - Employees

713 V2- Records Management

800—Authorized Representatives

818—Procurement Standards on Federal Agreements

B. Policies for Input:

No Items for business.