

Meeting Minutes
October 7, 2015

I. Meeting called to order at 9:32 AM by President Gennifer Sprecher. Senate group photo was taken.

II. Attendance Report by Diane Harrison – See Attachment 1 for details.

III. MOTION by Tyler Perkins / Nancy Hillen to approve the consent agenda. MOTION CARRIED.

A. Policies for Information Only:

- 100 – Equal Opportunity and Non-Discriminatory Policy
- 112 – Pre-Employment and Current Employee Criminal Record Disclosure
- 133 – Educational Policy
- 143 – Sick/Dependent Leave
- 171 – Staff and Faculty Recruitment and Moving Expenses
- 347 – Institutional Biosafety Committee
- 350.1 – Board Regulations on Academic Freedom and Tenure; Academic Appointments
- New 6XX – Immunization Requirements
- 601 – Rights and Responsibilities of Community: A Code of Student Conduct
- 712.1 – Legal Representation
- 716 – Nonprofit entities

B. Policies for Input:

- 152 - External Professional Activities – no discussion
- 337 - Examinations and Grading – no discussion
- New XXX – Export Control – no discussion

C. Housekeeping Changes:

- 150 – Commercial and Fundraising Activities
- 154 – Distribution of Literature
- 155 – Alcohol and Other Drugs: Unlawful and Unauthorized Use by Students and Employees
- 158 – Acceptable Use of Electronic Communications Devices
- 159 – Injury Claims Against NDSU and State Risk Financing
- 168 – Reasonable Accommodation on the Basis of Disability – Guidelines for Employee Requests
- 326 – Academic Misconduct
- 334 – Field Trips
- 348 – Instruction in the Responsible Conduct of Research
- 400 – Purchasing – General Policies
- 608 – Suicide Threat Response Policy
- 610 – Missing Student Notification
- 712 – Contract Review
- 713.1 – Records Management

IV. MOTION by Tyler Perkins / Nancy Hillen to approve the meeting agenda. MOTION CARRIED.

V. **Campus Kudos** – Awards were presented to Matthew Chausee, Jesse Ostrander, and Jamie Pfeiffer.

VI. **Program** – Betsy Carter from the STEPS to Student Success Program highlighted the cooperative efforts with other entities on campus in building this program and how they examine student academic behaviors. She demonstrated a Kahoot survey and discussed the information gathered from past surveys on student commitment, studying and planning activity, and perceptions of peers' academic practices. Betsy is the ACE coordinator and uses this data with students and their parents to assure them of things going well and advise on what areas could be improved. Jobey Lichtblau of the NDSU Wellness Center gave an overview of its history and development up to the present day. The current project of the pool addition was made possible via student fees and students voted in favor of it. Currently slated to be done summer of 2016. Staff will be trained for

operating an aquatics facility and will hire a pool operator. A leisure pool area includes a “wet classroom” and several new locker rooms, sauna, hot tub, and they are adding a fire pit in the area also for student social activity. A lap pool will be 25’ x 75’ and lifeguard needs will be addressed. Membership fee increase will be implemented and online options for renewals and payments will be made available to users. Other features available at the Wellness Center include popular fitness programs, access to a staff dietician, personal trainers, and an income-based childcare for the children of undergrad and grad students.

VII.Student Government Report by Eric McDaniel – No Report.

VIII.Faculty Senate Report by Dennis Cooley – No Report.

IX. MOTION by Ryan Brinkman / **Mandy Ohman-Zastre** to approve the September 2, 2015 meeting minutes. MOTION CARRIED.

X.Treasurer’s Report by Tina Exner

A.Appropriated \$1596.00

B.Local \$12583.43

C.Agency \$933.40

XI. **Advisor Comments** by Colette Erickson – Introduced the new Associate Director of Employee Development, Noah Fischer, who has recently joined the staff.

XII.Committee Reports

A. **Bylaws** by Laura Dallman – No Report.

B. **Election** by Wendy McCrory – MOTION by Tyler Perkins / Jennifer Autumnstar to cast a unanimous ballot for Naomi Kosen as a new member of the Staff Senate for the 2015-2017 term. MOTION CARRIED.

C. **Legislative** by Diane Axness – No Report.

D. **Public Relations** by Angela Bachman – The Messenger will be published soon.

E. **Information Technology** by Vince Anderson – No Report.

F. **Scholarship** by Carin Engler –18 baskets are being prepared for the Silent Auction in November. Thanks to all who are bringing items; all are due November 10th and can be left with Derek at Bison Connection. Onsite payment options are being considered for the Auction. Advertising will be shared on monitors around campus. Encourage your coworkers to attend and sign up as vendors.

G. **Staff Development & Program** by Carly Gunnerson, Kelly Haugen – ‘Discover U’ is coming up on October 28th from 8:00 am – 12 Noon. Speaker is Kostas Voutsas. Registration deadline is October 21.

H.Staff Recognition by Anna Sheppard – No Report.

I.Campus Relations by Mandy Ohman-Zastre – No Report.

J.Gunkelman Award by Lynn Ehlen – No Report.

K.State Staff Senate by Daniel Erichsen – No Report.

L.Environmental Sustainability by Gennifer Sprecher – No Report.

M.Ad-Hoc Committees

1.Homecoming Committee by Wendy McCrory – Parade update: volunteer roster full now. Office hours can be adjusted Friday so staff can attend parade. 5K update: there are 190 runners and many volunteers ready to go.

2.POLO shirt committee – No Report.

3.Administrator training initiative by Gennifer Sprecher – No Report.

N.Executive Committee by Jim Osland – No Report.

XIII. **President’s Cabinet** by Wendy McCrory – A discounted tuition rate is being considered as a test run for students coming here from South Dakota. NDSU is looking at an area west of I-29 near the NDSU Beef Research unit for the location of the new Veterinary Diagnostic Laboratory. Overall NDSU agriculture is doing exceptionally well in our region with good budgets. Kelly Rusch said research dollars are still increasing here. Matching grant dollars were reduced this legislative year yet NDSU is still doing very well thanks to donors and matching dollars. The Higher Learning Commission is coming to NDSU in October and will have open forums, please attend if able. John Glover is the CEO of the NDSU Foundation and Alumni Association and a new governance model is in place. A

new president was elected for Dickinson State at a recent SBHE meeting. The NDSU Provost will be holding 'town hall' style meetings around campus. The NSDU Behavioral Intervention Team ('BIT') is always working very hard to address issues that arise; NDSU is the only school in the NDUS with a BIT and they are making a difference in our campus community.

XIV.Old Business

XV.New Business

A.NDSU Communication by Wendy McCrory – No Report.

XVI.Announcements– Friday is scratch off day at the bookstore. It's Homecoming – please join in the activities!

XVII.Adjourn 10:37 am Gennifer Sprecher

Future scheduled meetings:

- Executive Committee: October 21, 2015, 9:30 – 11 AM in the Mandan Room, Memorial Union
- Staff Senate: Wednesday, November 4, 2015, 9:30 – 11 a.m. in the Plains Room, Memorial Union

Attachment 1:

	2015-2016	SENATOR	J	J	A	S	O	N	D	J	F	M
1	Vince	Anderson	X			X	X					
			X			X	X					
2	Lori	Askew										
3	Jennifer	Autumnstar	X			X	X					
4	Diane	Axness	X			X	X					
5	Angela	Bachman	X			X	X					
6	Ben	Bernard	X			X	P					
7	Amanda	Booher	A			X	X					
8	Ryan	Brinkman	N/A			X	X					
9	Kimberly	Carlson	X			X	X					
10	Matthew	Chaussee	X			X	X					
11	Laura	Dallmann	A			X	P					
12	Lynn	Ehlen	X			X	X					
13	Carin	Engler	X			X	X					
14	Daniel	Erichsen	X			X	X					
15	Tina	Exner	X			A	A					
16	Cathy	Giddings	X			X	P					
17	Scarlet	Gray Bernard	X			X	X					
18	Amanda	Groom	X			X	X					
19	Carly	Gunnerson	X			X	X					
20	Kayli	Harlan	X			X	X					
21	Diane	Harrison	X			X	X					
22	Kelly	Haugen	X			X	X					
23	Emily	Hegg	A			X	X					
24	Tammy	Helweg	X			X	X					
25	Lorie	Herbel	X			X	X					
26	Nancy	Hillen	X			X	X					
27	Guy	Hokanson	X			X	X					
28	Joe	Johnson	A			A	A					
29	Larissa	Kunde	X			X	X					

30	Chad	Lindberg	A			X	X					
31	Patty	Lloyd	X			X	X					
32	Michelle	Lura	X			X	X					
33	Niki	Lynnes	X			X	P					
34	Joni	Massey	N/A			X	X					
35	Ann	Marschke	X			X	P					
36	Linda	McCaw	X			X	X					
37	Wendy	McCrory	X			X	Ex-W					
38	Barbara	Mullins	X			X	X					
39	Barbara	Nilles	X			X	X					
40	Mandy	Ohman-Zastre	A			X	X					
41	James	Osland	X			X	X					
42	Dereck	Ostdahl	X			Ex	X					
43	Kendra	Otto	X			Ex	X					
44	Tyler	Perkins	X			X	A					
45	Jared	Pigeon	X			X	X					
46	Daryl	Ritchison	X			X	A					
47	Stephanie	Schmidt	N/A			A	X					
48	Anna	Sheppard	X			X	A					
49	Gennifer	Sprecher	X			X	X					
50	Kristen	Weber	Ex-W			Ex	X					
51	Elizabeth	Worth	X			X	A					