

NDSU STAFF SENATE

Minutes

Wednesday, January 4, 2017

- I. Meeting was called to order at 9:35 a.m. by Jim Osland
- II. Attendance Report by Carin Engler – Quorum was met; 33 attending, 1 proxy, 10 excused, 3 absent.
- III. Consent Agenda – No items for approval.
- IV. Motion by Jered Pigeon / Anna Sheppard to approve the Meeting Agenda as amended. MOTION CARRIED.
- V. Campus Kudos by Lori Askew – Karen Jevning, Recruiting Coordinator in the NDSU Career Center, was nominated by her supervisor, Kim Domholt, in recognition of 15 years of outstanding service to NDSU.
- VI. Program
 - A. International Students and Study Abroad Services at NDSU – Tanya Kramer and Sara Johnson: Fall 2016 at NDSU saw 851 international students attending, from 85 different countries. The top 3 countries are China, India, and Bangladesh. They advise students in different Visa statuses, and also do event programming highlighting various cultures. They assist international students with many aspects of attending school here including health, employment, immigration status, government benefits, and general financial matters. NDSU has about 40% of the state's total number of international students. NDSU international students and their families are vital to the state economy: they've contributed \$22 million dollars to the state economy, and statewide across all educational institutions they contributed \$50 million. Study Abroad students see many benefits from their experience including averaging higher GPAs and being twice as likely to obtain jobs. 70% of all North Dakota students who study abroad are from NDSU. NDSU has over 1000 different programs available in over 70 different countries. 80% of the Study Abroad students go on a faculty-led program, which is less expensive and more immersive. Staff assist students in preparing for their travel, staying safe while abroad, and managing expenses and costs of the programs including advising students regarding financial aid for studying abroad. Popular programs in the past have included Italy, Europe, Australia / New Zealand, and Spain. One of the most unique destinations was Uruguay, and recently they've seen an increase in interest in studying in Asian countries. Students are not sent to countries that have a 'travel warning,' however Kenya is an exception as nursing students are sent there.
 - B. NDSU Archives – Trista Raezer-Stursa: The NDSU Archives is located at 3551 7th Avenue North. There are two entities: The Institute for Regional Studies Archives which houses area history and interest items including newspapers, books and other North Dakota information. The NDSU University Archives contains all things important to the history and workings of NDSU. Trista showed the land grant document that originally created the college and the Agricultural Experiment Station in 1890 along with several photos from the original buildings on campus, classroom photos, and the original gates to the campus. Several interesting historical facts were shared, including: there were 11 original study majors here; Professor Bolley was the first university coach; our university played UND for the first time in 1894; the women's basketball team formed in 1898; the first mascot was the 'Aggies,' before becoming the 'Bison;' and military drilling was required as part of the university and thus the ROTC has always been here. In 1960, North Dakota State University became the official name by state vote. Trista encouraged any offices to contact her if they believe they may have older materials that could potentially be material for their archives.
- VII. Student Government Report - No Report.
- VIII. Faculty Senate Report - No Report.
- IX. Motion by Laura Dallmann / Melissa Schwengler to approve the Wednesday, December 7, 2016 Staff Senate Meeting Minutes as amended. MOTION CARRIED.
- X. Treasurer's Report by Tina Exner (sent via email)
 - A. Appropriated Fund: \$ 764.70
 - B. Scholarship Fund: \$ 140.12
 - C. Local Fund: \$ 10,651.16
- XI. Advisor Comments by Colette Erickson - No Report.
- XII. Committee Reports

- A. Bylaws by Laura Dallmann - No Report.
- B. Elections by Gennifer Sprecher – Cathy Giddings nominated Megan Ramsett, from Microbiological Sciences, to be a member of Staff Senate. Ramsett accepted the nomination. Motion by Wendy McCrory / Laura Dallmann to cast a unanimous ballot electing her as a new member of Staff Senate. MOTION CARRIED.
- C. Legislative by Diane Axness – No Report.
- D. Public Relations by Elizabeth Worth – Shirt samples should be available by the next meeting.
- E. Information Technology by Matt Chaussee - No Report.
- F. Scholarship by Patty Lloyd / Emilie DeWitte - No Report.
- G. Staff Development by Larissa Kunde / Niki Lynnes – The Spring ‘Discover U’ event will be February 22 in the Ballroom of the Memorial Union, from 8 a.m. to 12 p.m., followed by lunch.
- H. Staff Recognition by Loretta Askew – Committee will be meeting soon, please watch for an email.
- I. Campus Relations by Daniel Erichsen - No Report.
- J. Gunkelman Award by Amanda Groom - Committee will be meeting soon, please watch for an email.
- K. Senate Coordinating Council by Jim Osland - No Report.
- L. State Staff Senate by Ryan Brinkman – NDSCS plans to do capital projects adding capacity to their Fargo campus. UND is now switching their Staff Senate election process to focus on staff ‘divisions’ rather than bands. The legislative session begins soon and there are online resources for anyone interested in monitoring legislative progress in North Dakota.
- M. Joint Committees
 - 1. Campus Space and Facilities by Ben Bernard - No Report.
 - 2. Environmental Sustainability by Chad Lindberg / Cathy Giddings - No Report.
 - 3. Library by Ben Bernard - No Report.
 - 4. University Athletics by Eric Gorecki - No Report.
- N. Ad Hoc Committees
 - 1. Administrator Training Initiative by Gennifer Sprecher - No Report.
 - 2. Learning Space Advisory Committee by Laura Dallmann - No Report.
 - 3. Staff Ambassadors by Amanda Booher - No Report.
 - 4. Parking Committee – Committee will be meeting next Friday.
- XIII.** Executive Committee by Jered Pigeon – They reviewed the Senate’s previous discussion regarding parking concerns.
- XIV.** President’s Cabinet by Jim Osland
- XV.** Old Business
 - A. Lost and Found by Gennifer Sprecher - No Report.
 - B. NDSU Day of Honor – Event is Wednesday, January 11th, 3:00 p.m. in the Plains Room. Please join the ceremony and support this effort to honor members of our community.
- XVI.** New Business
- XVII.** Announcements – Ryan Brinkman reported that Residence Life is now hiring and asks members to encourage eligible people to apply; contact staff in Residence Life for more information. Gennifer Sprecher reminded everyone that the Day of Honor is a Staff Senate event, so please attend and support this. Thanks to all Senators who are using the ‘tap’cards to nominate others to Senate.
- XVIII.** Meeting was adjourned at 10:21 a.m. by Jim Osland.

Scheduled meetings:

- Staff Senate: Wednesday, February 8, 2017, 9:30 – 11 AM in the Plains Room, Memorial Union
- Executive Committee: Wednesday, January 18, 2017, 9:30 AM in the Arikara Room, Memorial Union