

# NDSU STAFF SENATE

## Minutes

Wednesday, December 6, 2017

- I. Meeting called to order at 9:36am by Jered Pigeon.
- II. Attendance Report by Carin Engler- 37 present, 3 proxies, 5 excused, 1 absent, 3 guests.
- III. Consent Agenda – MOTION by Kay Hopkins / Ann Marschke to accept the consent agenda. Discussion – Wendy made a suggested update for policy 142 – See below. MOTION CARRIED.
  - A. Policies for Information
    1. 142 – Retirement Plans – Wendy McCrory suggested taking out the word CREF from policy 142 as it is no longer part of the name TIAA.
    2. 515 – Travel-Employees
  - B. Items for Input – None
- IV. MOTION by Maggie Latterell / Jim Osland to approve the meeting agenda. No Discussion. MOTION CARRIED.
- V. Program
  - A. Deb Maertens – Immigration – Deb talked about the differences of immigration status. Anyone could come in until 1924 Immigration Act which then said only 2% of the races that were here in the 1898 census (which means NW Europeans). So that made the US not very diverse. In 1964, that changed and we allow any cultures to come in but still have to get VISA's.
- VI. Student Government Report by Mason Wenzel – No report.
- VII. Faculty Senate Report by Stuart Haring – No report.
- VIII. Campus Kudos by Lori Askew
  - A. Heather Higgens-Dochtermann – Nominated by Tabitha Thomas
  - B. Michael Aho – Nominated by Micki Mertz
- IX. MOTION by Jim Osland/ Tammy Helweg to approve the Wednesday, November 8, 2017 Staff Senate Meeting Minutes. No Discussion. MOTION CARRIED.
- X. Treasurer's Report by Tina Exner
  - A. Appropriated - \$2623.00
  - B. Scholarship - \$0.12
  - C. Local - \$5473.21
- XI. Advisor Comments by Noah Fischer – No report.
- XII. Committee Reports
  - A. Bylaws by Gennifer Sprecher – No report.
  - B. Elections by Jim Osland – No report.
  - C. Legislative by Diane Axness/Ben Bernard – No report.
  - D. Public Relations by Elizabeth Worth – Posters have been completed but they still need to be displayed.
  - E. Information Technology by Ben Bernard – This evening there are IT student projects being presented.
  - F. Scholarship by Kay Hopkins – Applications are now live on the website for the 2018-19 academic year.
  - G. Staff Development by Lorie Herbel – Live to Lead was last week. Staff Senate was recognized as a collaborator for the event. Committee will be discussing the next Discover U speaker.
  - H. Staff Recognition Naomi Kosen – No report.
  - I. Campus Engagement by Melissa Schwengler – Bell ringing is from 10-2pm today. The blood drive will be on December 12.
  - J. Gunkelman Award by Wendy McCrory/Amanda Booher – Committee would like to see more guidelines for the nomination process so they receive better nominations so they will be working on this.
  - K. Senate Coordinating Council by Jered Pigeon – Procedure for how a policy gets changed was updated. It is currently posted on our website if you want to review it.
  - L. State Staff Senate by Diane Axness – The last meeting was on November 13 and the next one is next Monday, December 11<sup>th</sup>. Previously it was mentioned that we should invite SBHE members to join us at our meetings so State Staff Senate has done just that and Don Morton will be sitting in at the Monday

morning. Some of the new tax policies could impact tuition waivers received and will be discussed further in the near future.

**M. Joint Committees**

1. Campus Space and Facilities by Ben Bernard – No report.
2. Environmental Sustainability by Elizabeth Cronin – No report.
3. Library by Megan Ramsett – Meeting is scheduled for this Thursday.
4. University Athletics by Angela Bachman – Meet yesterday. Jack Maughn talked about fundraising. Athletics wants to raise \$50 Million, some of that to go to endowment. Indoor practice facility is on a wish list - would cost 30 million. Ticket sales, media sales, student fees (only 36%), licensing fees/royalties all raise money for athletics. New volleyball coach named but need some assistants; also looking for head soccer coach. Softball facility is moving right along and recently got another \$1 million donation to add more updates. Golf indoor facility is almost done. All athletic teams are doing well in their conferences. Committee is still working on attendance policies for athletes. Athletic student group is doing a toy drive for the Christmas season, you can either donate toys or money.
5. Learning Space Advisory Committee by Mike Paolini – No report.

**N. Ad Hoc Committees**

1. Administrator Training Initiative by Wendy McCrory – No report.

**XIII.** Executive Committee by Jered Pigeon – No report.

**XIV.** President's Cabinet by Elizabeth Worth – See attachment 1 below.

**XV.** NDSU Day of Honor – Ceremony is January 10, 2018, at 3pm in Great room. Forms are live on our website for you to submit names.

**XVI. Old Business**

- A. Lost and Found by Gennifer Sprecher – Work in progress. Hopefully over the Xmas break.

**XVII. New Business**

- A. Staff Senator Survey by Jered Pigeon – How can the executive committee better serve you as a senator? Jered asked for input. Suggested questions are: Are you satisfied with your level of commitment in staff senate? What brought you to staff senate? - Hopefully find ways to recruit from this. How do your co-workers/supervisors feel about you serving on staff senate? Who do you share your information with and how? What are we currently doing that is beneficial? Not beneficial? Programs to add?

**XVIII.** Announcements – 3pm today in the Alumni center there is a freedom of speech discussion.

The Gallery in the Union has holiday sale on December 8 from 9am-6pm where all items are under \$100. RA/complex manager applications are now open so pass on the information to students you think would be good in that role.

**XIX.** Meeting was adjourned at 10:47am by Jered Pigeon.

**Scheduled meetings:**

- Staff Senate: Wednesday, January 3, 2018, 9:30 – 11 AM in the Great Room, Memorial Union

- Executive Committee: Wednesday, December 13, 2017, 9:30 AM in the President's House/Arikara Room, Memorial Union

## Attachment 1

### President's Cabinet notes by Elizabeth Worth

#### Research & Tech Park:

- Has existed in a very separate capacity from the university throughout its 17-year existence
- In the last few years (aligning with personnel changes), they've begun to evaluate that structure
- They hope to move forward in a more collaborative way; be more intentional about economic development, tech transfer, supporting student and faculty research, helping them to launch start-ups, give them space in the incubator, etc.
- Sanford is in the process of creating/developing a program for genetics and genomics that ties in with [v]Imagenetics (a program they launched about a year ago) that looks at DNA sequencing and genetic markers that may lead them to diagnose/treat/medicate people differently based on their DNA. The president described it as "revolutionary" and "worldwide cutting edge research in the health field". The tie to us is that they (Sanford) want to support the maturation of our genomics and bioinformatics program and would then be looking for people to place in adjunct faculty appointments in that program.

#### Finance & Administration:

- Working with system office on shared services
- Met with Microsoft to see how they do payroll for all campuses – to see if we can use a similar model
- Currently doing payroll for NDSCS and VCSU (together with ourselves, that's about half of the entire NDUS payroll... so wouldn't be a huge leap to do the rest)
- Also looking at other kinds of shared services beyond payroll/business/administrative services

#### Foundation & Alumni Association:

- 2<sup>nd</sup> annual NDSU Giving Day was Nov 28
- We raised approx. \$470,000 (about a 43% increase over last year's \$328,000)
- Campus entities with a strong social media presence appear to have reaped the benefits of promoting Giving Day during and leading up to the event

#### Research & Creative Activity:

- NSF (National Science Foundation) FY 16 research expenditure data is out
- Our overall rank is 124 (FY 15 was 120)
- Within all public institutions, we're number 86 (FY 15 was 83)
- Four of our academic areas were within the top 100:
  - o Chemistry (85)
  - o Social Sciences (54)
  - o Psychology (87)
  - o Ag and Natural Resources (17)
- 97% of our research expenditures were in the STEM fields

#### Seeds for Hope program and proposed campus visit event:

- Seeds for Hope is a program established collaboratively through FPS Development Foundation, Boys & Girls Club of RRV, and YMCA of Cass Clay
- The intent is to help instill in area youth (roughly K-5, and especially those who may be underrepresented in Higher ED, working with limited financial means, first-generation, or any other number of barriers and challenges) the hope and belief that a college education is achievable for them
- One aspect of the program is to match up to \$25 in these children's 529 college savings plan (studies indicate that children are anywhere from 4-7x more likely to attend college if they have anything – even just a little – in a college savings account)
- Another aspect is to provide a fun, interactive, positive college campus visit experience for these children
- Seeds for Hope is working on gaining community support and sponsorships, as well as private individual contributors ("Champions")
- They are hoping to rotate the campus event between each of the colleges in the tri-college system, beginning with NDSU on August 1 in the SHAC
- The event tentatively would include a brief presentation; multiple interactive booths highlighting academics, student organizations, research projects, student support, etc., and tours of campus.
- See attachments for more info