

NDSU STAFF SENATE

Minutes

Wednesday, June 7, 2017

- I. Jered Pigeon called the meeting to order at 9:34am.
- II. Attendance Report by Carin Engler – 44 attending, 2 proxies, 2 excused, 2 absent. Quorum met.
- III. Consent Agenda
 - A. Policies for Information – None
 - B. Items for Input – None
- IV. Motion by Jim Osland / Tina Exner to approve the Meeting Agenda. MOTION CARRIED.
- V. Campus Kudos by Lori Askew – No awards presented for June.
- VI. Student Government Report – No report.
- VII. Faculty Senate Report – No report.
- VIII. Motion by Amanda Booher / Tammy Helweg to Approve the Wednesday, May 3, 2017 Staff Senate Meeting Minutes. MOTION PASSED.
- IX. Treasurer’s Report by Tina Exner
 - A. Scholarship Fund: \$0.12
 - B. Appropriated Fund: \$(50.00)
 - C. Local Fund: \$4972.30
- X. Advisor Comments by Jill Spacek – She updated us on the new deductibles going up for our health insurance. It also was changed to every 2 years that the health insurance will be bid on instead of signing a contract for several years at a time. The wellness program was also reinstated with the reimbursements being taxed. That tax will come out month to month if you go to a health club and submit the reimbursement each month, otherwise if you just do the points online through the portal, you will be taxed at the end of the year.
- XI. Committee Reports
 - A. Bylaws by Gennifer Sprecher – No report.
 - B. Elections by Jim Osland – We need a State Staff Senate member to replace the last 2 years of Ryan Brinkman’s term. Nominations- Naomi Kosen nominated herself. Ben Bernard / Tina Exner made a motion to close nominations and cast a unanimous vote. MOTION PASSED.
We need to elect one of the IT committee members. Nominations- Megan Bouret nominated herself. Jim Osland / Tina Exner made a motion to close nominations and cast a unanimous vote. MOTION PASSED.
We need to elect a new IT Chair to replace the last year of Matt Chaussee’s term. Ben Bernard was nominated by Jim Osland. Ben Bernard accepted the nomination. Jim Osland / Chad Lindberg made a motion to close nominations and cast a unanimous vote. MOTION PASSED.
There was a staff member that recently left NDSU so we need to replace them on the Staff Recognition committee as the 4000 band representative. Nominations- Patty Lloyd self-nominated. Jim Osland / Melissa Schwengler made a motion to close nominations and cast a unanimous vote. MOTION PASSED.
 - C. Legislative by Diane Axness – No report.
 - D. Public Relations by Elizabeth Worth – Redhawks Welcome Back event is still upcoming on August 30th. There are still tickets available.
 - E. Information Technology – No report.
 - F. Scholarship by Patty Lloyd – No report.
 - G. Staff Development by Niki Lynnes – No report.
 - H. Staff Recognition by Lori Askew – Staff member and senator Kay Hopkins was recognized for the recent award she received, ‘Outstanding Professional Advisor’.
 - I. Campus Engagement – No report.
 - J. Gunkelman Award by Wendy McCrory – No report.
 - K. Senate Coordinating Council by Jered Pigeon – No report.
 - L. State Staff Senate by Diane Axness – No report.

- M. Joint Committees
 - 1. Campus Space and Facilities by Ben Bernard – No report.
 - 2. Environmental Sustainability by Gennifer Sprecher – It was reported that Student Government disbanded the committee on their end so the question now is, do we keep the committee or not? Several people voiced their opinions and it was decided that a few volunteers would meet to discuss the possible future of the committee and report back to us at the next full meeting in September. Volunteers are CeCe Rohwedder, Chad Lindberg, Colleen Aas, Elizabeth Cronin, Connie Jadrny, and Megan Ramsett.
 - 3. Library by Megan Ramsett – No report.
 - 4. University Athletics – No report.
- N. Ad Hoc Committees
 - 1. Administrator Training Initiative by Gennifer Sprecher – I asked for more volunteers to help us draft a survey. We got 3 more volunteers; Alissa Kuntz, Mike Paolini, & Angela Bachman.
 - 2. Learning Space Advisory Committee by Gennifer Sprecher – No report.
 - 3. Staff Ambassadors by Amanda Booher – It is felt that there isn't much else the committee could do at this time. Amanda Booher / Ben Bernard make a motion to disband the committee.
MOTION PASSED.
- XII. Executive Committee by Amanda Booher – We discussed the budget at the last meeting. It was also mentioned that we could all use a refresher on Roberts Rules of order so we understand how the flow of the meetings should go. Ben Bernard volunteered to help with this.
- XIII. President's Cabinet by Jim Osland – No report.
- XIV. Old Business
 - A. Lost and Found by Gennifer Sprecher – No report.
 - B. Budget by Jered Pigeon – At this time there is uncertainty. We looked at each committee's request during the last executive meeting to come up with a final figure. We will focus on developing ourselves by looking to others on campus since we will likely have limited funds this year due to budget cuts.
- XV. New Business
- XVI. Announcements – Jered Pigeon announced that we will be looking possibly into changing how we do our staff listserv. Gennifer Sprecher showed the advisory sheet so everyone would know it was out there now. Daniel Erichsen announced that the Staff Senate sponsored Blood drive will be June 21st from 8-10:30am on the west of the Union.
- XVII. Jered Pigeon adjourned the meeting at 10:46am.

Scheduled meetings:

- Staff Senate: Wednesday, September 6, 2017, 9:30 – 11 AM in the Prairie Rose Room, Memorial Union
- Executive Committee: Wednesday, June 21, 2017, 9:30 AM in the Prairie Room, Memorial Union