

NDSU STAFF SENATE

Minutes

Wednesday, January 3, 2018

- I. Meeting was called to order at 9:37am by Jered Pigeon.
- II. Attendance Report by Carin Engler – 33 present, 2 proxies, 7 excused, & 4 absent
- III. Consent Agenda
 - A. Policies for Information – None
 - B. Items for Input – None
- IV. MOTION by Kay Hopkins / Tina Exner to approve the meeting agenda. Our program speaker is sick so he would like to present at a later date so the program was removed from the agenda. MOTION CARRIED.
- V. Student Government Report by Mason Wenzel – No one present.
- VI. Faculty Senate Report by Stuart Haring – No one present.
- VII. MOTION by Jim Osland / Diane Axness to approve the Wednesday, December 6, 2017 Staff Senate Meeting Minutes. MOTION CARRIED.
- VIII. Treasurer's Report by Tina Exner
 - A. Appropriated=\$2555
 - B. Scholarship=\$0.12
 - C. Local=\$5415.50
- IX. Advisor Comments by Colette Erickson – Reminder that W2 forms will be mailed January 31. You can sign up for online receipt of your W2 through January 12 and would then receive it between January 15th-19th.
- X. Committee Reports
 - A. Bylaws by Gennifer Sprecher – No report
 - B. Elections by Jim Osland – Committee will be meeting later this month.
 - C. Legislative by Diane Axness/Ben Bernard – No report.
 - D. Public Relations by Angela Bachman – The next Messenger will be coming up soon so start sending items to the committee.
 - E. Information Technology by Ben Bernard – No report
 - F. Scholarship by Kay Hopkins – Applications for scholarships are due February 2, 2018. Save the date for March 2, 2018 which is "Read Across America Day" so the committee will be hosting a book fair at Barnes and Noble that day to raise funds.
 - G. Staff Development by Gennifer Sprecher – Still working on figuring out what to do for next Discover U. We are trying to focus more on comradery.
 - H. Staff Recognition Naomi Kosen – We are revamping webpage to include governor's award criteria.
 - I. Campus Engagement by Alissa Kuntz – Just got done with the bell ringing and blood drive. Committee was asked to have another blood drive on March 1. If you have any ideas for other events, please email the committee.
 - J. Gunkelman Award by Wendy McCrory/Amanda Booher – No report.
 - K. Senate Coordinating Council by Jered Pigeon – No report.
 - L. State Staff Senate by Diane Axness – Don Morton attended last meeting. He was very receptive of the information. They talked about holidays, professional development (\$1000 when Chapman was here), wellness incentives, and a tuition waiver across the university system. What Don brought up was is it a campus issue or a state board issue? Also, the human resource council met and they are looking at broadbanding. Diane reminded us that SSS meets every second Monday of every month at 2:30pm. Good discussion amongst us followed. Some points brought up were: How do we get our voices heard? Isn't Don supposed to be our liaison? Where do we go from here? Can we formulate questions for Elizabeth to bring to the president's cabinet to be heard? Can we bring up more agenda items at the State Staff Senate meetings to bring up issues (Diane reported that the president of the SSS which is currently someone from Bismarck State College makes up the agenda herself)? Diane thinks we should have 3 reps on the state board from SSS (one from research institutions, one from 2 year institutions,

and one from 4 year institutions) as each of these institutions has different things going on that should be represented. Question was asked in regards to extra holiday time-Has not celebrating a holiday been brought up (not all employees have the same religious beliefs)? Colette said in the past the legislature has to do the holiday stuff so the board would have to bring up holiday stuff to legislature. Alissa wants Diane to find out who made the Williston decision for them to be closed the week after Xmas (Diane reported this). Should we invite Don to one of our senate meetings? Do all campuses have tuition waiver? – Colette mentioned that this was a retention tool for NDSU because you could make more money elsewhere but people stay here for the discount for their kids so if not all campuses have it for their own employees, might be hard to get one that allows our dependents to go to any NDUS school. It was mentioned that NDUS employees get this benefit.

Action items- Ask about having the 3 representatives like Diane stated, have better agenda structure for State Staff Senate meetings so items can be brought up from each campus, and can we look into the tuition waiver. Colette thinks bringing in someone to explain the structure of the legislature, board, chancellor, etc. and what each can do for us would be beneficial. It was mentioned that possibly Chris Wilson would know this well enough to explain it. Staff Development committee will follow up on this.

M. Joint Committees

1. Campus Space and Facilities by Ben Bernard – No report.
2. Environmental Sustainability by Elizabeth Cronin – No report.
3. Library by Megan Ramsett – Tour of library annex was part of last committee meeting. Most open Library positions have been filled and the new hires will be starting this month. Library is going to be cutting some resources so if there is something you really like, let the library know. A survey of graduate student library use will be sent out soon.
4. University Athletics by Angela Bachman – No report.
5. Learning Space Advisory Committee by Mike Paolini – No report.

N. Ad Hoc Committees

1. Administrator Training Initiative by Wendy McCrory – Working on results of climate survey so once we have those, we can report more on this.

XI. Executive Committee by Amanda Booher – No report.

XII. President’s Cabinet by Elizabeth Worth – No report.

XIII. NDSU Day of Honor – January 10th at 3pm.

XIV. Old Business

- A. Lost and Found by Gennifer Sprecher – No report.

XV. New Business

- A. Chosen Name Resolution by Wendy McCrory – This has to do with being able to pick a name you go by instead of having to use your legal name if you prefer something else. Wendy thought including staff is the next step. Wendy presented a resolution to support this idea. MOTION by Wendy McCrory / Tina Exner to support the resolution as written. MOTION CARRIED.
- B. Staff Senate Materials by Tina Exner – Let Tina know where everything is that is owned by Staff Senate. She keeps an inventory list so we know where everything is and we now have a space to store it.

XVI. Announcements – Tri-College powwow coming up on April 14, 2018. Staff Senate shirts can be ordered from the PR committee if you are interested. RA positions are still open through Residence Life.

XVII. Meeting was adjourned at 10:40am by Jered Pigeon.

Scheduled meetings:

- Staff Senate: Wednesday, February 7, 2018, 9:30 – 11 AM in the Prairie Rose Room, Memorial Union

- Executive Committee: Wednesday, January 17 2018, 9:30 AM in the Arikara Room, Memorial Union