

NDSU STAFF SENATE

Minutes

Wednesday, November 7, 2018
Plains Room, Memorial Union

- I. Meeting was called to order at 9:37am by Amanda Booher.
- II. Attendance Report by Carin Engler – 37 present, 3 proxy, 5 excused, 3 absent, 9 guests. Quorum met.
- III. Consent Agenda – MOTION by Ben Bernard / Elizabeth Worth to accept the consent agenda. MOTION CARRIED.
 - A. Policies for Information
 1. 823 – Financial Conflict of Interest
 - B. Items for Input - NONE
- IV. MOTION by Tabitha Thomas / Diane Axness to approve the meeting agenda. MOTION CARRIED.
- V. Campus Kudos
 - A. Peg Cossette – Nominated by Jenny Linker
- VI. Program
 - A. Jennifer Baker – Dakota Wellness Program – Handouts were passed out and discussed.
 - B. Sara Wald/Martha Leidholm – NDSU Giving Day – Third Annual. Main event will go live on December 4, 2018 even though the site will be live on November 27 as the Tuesday after Thanksgiving is usually when it has started. There are matches and challenges that will only be on December 4.
 - C. Rachel Knudson – FLEX spending – New system to unify all NDUS institutions - enrollment process for that new system is happening right now and then in December you will get more information on how to set up your account. If you have leftover FLEX funds in 2018 it will rollover into the new system and you can still use it until March 2019. Open enrollment for FLEX is November 1-November 20. Amounts haven't changed, they are still \$2650 limit for medical and \$5000 limit for dependent care per household.
- VII. Student Government Report – No report.
- VIII. Faculty Senate Report – No report.
- IX. Senate Photo
- X. MOTION by Elizabeth Worth / Maggie Latterell to approve the Wednesday, October 3, 2018 Staff Senate Meeting Minutes. MOTION CARRIED.
- XI. Treasurer's Report by Tina Exner
 - A. Appropriated = \$7622.28
 - B. Local = \$2367.07
 - C. Scholarship = \$866.33
- XII. Advisor Comments by Colette Erickson – No report.
- XIII. Committee Reports –
 - A. Bylaws by Gennifer Baker – No report.
 - B. Elections by Gennifer Baker – No report.
 - C. Legislative by Diane Axness – Family Friday answer is still unknown. Upcoming bills and hearing date information to come as it becomes public knowledge. There is an idea to possibly bring some lawmakers to a Staff Senate meeting so they can hear from us.
 - D. Public Relations by Maggie Latterell – No report.
 - E. Information Technology by Ben Bernard – No report.
 - F. Scholarship by Dan Nygard – Still developing fundraising plans.
 - G. Staff Development by Tabitha Thomas – Last Discover U topic was communication styles. We might do a team bonding event in December.
 - H. Staff Recognition by April Helgaas – No report.
 - I. Campus Engagement by Krista Olson – Salvation Army bell ringing will be November 19 and December 6. The shifts will be one hour in length between 10-2pm. The blood drive for December was canceled by the United Blood Services but they hope to reschedule in January.

- J. Gunkelman Award by Megan Ramsett – No report.
- K. Environmental Sustainability by Connie Jadrony – Sustainable technology panel will be on December 5 at 11:30am. After last email about recycling, Connie got email responses asking questions. The music building walk through was completed and the committee hopes to make some signage and then use that across campus.
- L. Senate Coordinating Council by Amanda Booher – No report.
- M. State Staff Senate by Naomi Kosen – We presented about what we are doing here NDSU. A system wide survey is still in the works and committee is still trying to figure out how they would implement that. Family Friday idea should be tabled for this year according to feedback from Chancellor.
- N. Joint Committees
 - 1. Campus Space and Facilities by Ben Bernard – No report.
 - 2. Library by Jessica Rose – No report.
 - 3. University Athletics by Diane Axness – No report.
 - 4. Learning Space Advisory Committee by Wendy Leach – They will meet December 10th.
- O. Ad Hoc Committees
 - 1. Administrator Training Initiative by Gennifer Baker – No report.
- XIV.** Executive Committee by Elizabeth Cronin – Andy Wakeford visited with executive team and good dialogue was had. He explained some of the levels of Higher Ed.
- XV.** President’s Cabinet by Elizabeth Worth – See Attachment I
- XVI.** NDSU Day of Honor – Save the Date: Thursday, January 10 at 3pm in the Plains room.
- XVII.** Old Business
 - A. Lost and Found by Gennifer Baker – Met with student government IT representatives. Consistent posters are being made for all the buildings, and we are hoping to have a fillable form for this.
- XVIII.** New Business
- XIX.** Announcements – International programs week is coming up so check your email for more details. Residence Life is hiring RA’s and complex managers, and summer employment opportunities will be coming soon.
- XX.** Meeting was adjourned at 10:38am by Amanda Booher.

Scheduled meetings:

- Staff Senate: Wednesday, December 5, 2018, 9:30 – 11 AM in the Plains Room, Memorial Union
- Executive Committee: Wednesday, November 14, 2018, 9:30 AM in the Badlands Room, Memorial Union

ATTACHMENT I

PRESIDENT'S CABINET from Elizabeth Worth

- NDSU/UND Research Initiative
 - o Continues to gain momentum... surprisingly has still not met resistance
 - o If research funding were granted, the desired result would be people and program growth
 - o Valley Prosperity Group is the force behind this initiative... some have mentioned that PP may have a slight negative connotation west of Cass County (b/c of the reference to "Valley") and suggested rethinking a broader name
- Governance of Higher Ed
 - o As of the last SS meeting, three models remained in contention for the task force to recommend
 - Full-tiered model: NDSU/UND board, 4-year board, 2-year board (seemed to be the least popular)
 - 3-board model: NDSU board, UND board, board for remaining 9 institutions
 - 4-board model: NDSU board, UND board, 4-year board, 2-year board (overarching these four boards would be a coordinating committee that would take care of administrative kinds of things (TIAA CREF, articulation stuff), but would not have "control" over the boards... all actual decision-making would occur at the board level
 - o Next steps would be to get into the details of these options (or of the one they ultimately recommend) in terms of how many board members there would be, how they're nominated/chosen, how long the terms are, etc.
- VPRCA
 - o Unicarta is a tech company doing mostly electronic manufacturing packaging using clean rooms, etc., as a tenant in the research park. There are two more (tentatively) in the wings to rent space... and a committee is being formed to look at utilization for the rest of their space
 - o A year or so ago, they went through a process of redoing the bonds in order to reduce limitations for bringing in private sector partners, so the space can go from being an expense to us to being a source of revenue and a catalyst for private/public partnership in research
- Provost Grafton
 - o Still visiting with departments across campus (dept chairs, deans, other units)
 - o Trying to address the budget shortfall of approx.. \$6 million
 - o As part of the shortfall is due to a drop in enrollment, they are looking at ways to enhance enrollment growth as part of an overall budget reduction plan
- Student Affairs/Enrollment Management
 - o Casey Peterson led a design thinking exercise with about 50-60 faculty and staff members as part of collaboration efforts across various learning services on campus
 - o Many no-cost ideas were generated to help share work across already-existing services
 - o Results should be out soon
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 - o Discover NDSU visitors were up this fall
 - o National College Fair was held in Mpls recently (it's the biggest in the country).. they didn't have final numbers but said the event was very engaging
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 - o Counseling Center is overflowing with students, even though enrollment is down... they are managing, but visits are very high and just goes to show the student need right now
- Athletics
 - o Our APR (academic progress rate), which tracks retention and eligibility for student athletes, is above the guidelines across the board... this means our Athletic programs may qualify for additional funding