

# NDSU STAFF SENATE

## Minutes

Wednesday, May 2, 2018  
Great Room, Memorial Union

- I. Meeting was called to order at 9:37am by Jered Pigeon.
- II. Attendance Report by Carin Engler – 54 in attendance, 1 excused, & 3 absent. Quorum met.
- III. Consent Agenda
  - A. Policies for Information – None
  - B. Items for Input – None
- IV. MOTION by Maggie Latterell / Kay Hopkins to approve the meeting agenda. MOTION CARRIED.
- V. Campus Kudos by Lori Askew
  - A. Kim Miller – nominated by Lisa Christenson
- VI. Student Government Report – No report.
- VII. Faculty Senate Report – No report.
- VIII. MOTION by Diane Axness / Lorie Herbel to approve the Wednesday, April 4, 2018 Staff Senate Meeting Minutes. Gennifer explained the few corrections made by the executive committee since the minutes were posted and no one had any comments or issues with those changes. MOTION CARRIED.
- IX. Treasurer’s Report by Tina Exner
  - A. Appropriated - \$1126.08
  - B. Local - \$3186.22
  - C. Scholarship - \$866.33
- X. Advisor Comments by Colette Erickson – No report.
- XI. Committee Reports
  - A. Bylaws by Gennifer Baker – In process of preparing them for approval by the President and Attorney.
  - B. Elections by Jim Osland – No report.
  - C. Legislative by Diane Axness/Ben Bernard – No report.
  - D. Public Relations by Elizabeth Worth – Messenger article being prepared to come out soon. Committee is also finalizing the Redhawks welcome back event details.
  - E. Information Technology by Ben Bernard – No report.
  - F. Scholarship by Kay Hopkins – No report.
  - G. Staff Development by Lorie Herbel / Niki Lynnes – At the last meeting, feedback from Discover U was discussed. Sound like some had trouble being away from the office that long so committee might look into doing shorter programs next year and then possibly just doing multiple instead of the bigger half day events we have been doing.
  - H. Staff Recognition by Naomi Kosen – No report.
  - I. Campus Engagement by Alissa Kuntz / Melissa Schwengler – Blood drive is the only thing planned for the summer and it is June 12<sup>th</sup>.
  - J. Gunkelman Award by Wendy McCrory / Amanda Booher – Event is this Friday, May 4 at 3pm. It’s not just about the winner but about celebrating all those that were nominated.
  - K. Environmental Sustainability by Connie Jadrny / CeCe Rohwedder – Would like to include/collaborate with students and faculty so anyone is invited to come to meetings. Committee hopes to do 3 talks in the next year in a lunchtime panel format. Topics would be recycling on campus, IT recycling information, and conservation of resources.
  - L. Senate Coordinating Council by Jered Pigeon – No report.
  - M. State Staff Senate by Diane Axness – Andy said the budget guidelines were approved that provide flexibility for campuses to give salary increases. Hoping to bring Emeritus status to staff. The SSS in-person meeting will be held at Mayville in June. Governor Burgum’s website has a place where you can leave comments for the task force.
  - N. Joint Committees

1. Campus Space and Facilities by Ben Bernard – No report.
2. Library by Megan Ramsett – Recently invested in a document search ability service so this will be implemented soon (Scopus). Library has been hiring - Bismarck is looking for a library association position. Associate Dean of the Libraries for Research & Learning position was approved. Vision & Strategic planning still ongoing and committee meetings are well attended. Graduate library usage survey data is being compiled. Looking to upgrade library experience (add a coffee cart) but if anyone has a suggestion, let the library know.
3. University Athletics by Angela Bachman – See Attachment 1.
4. Learning Space Advisory Committee by Mike Paolini – No report.

O. Ad Hoc Committees

1. Administrator Training Initiative by Wendy McCrory – No report.

**XII.** Executive Committee by Amanda Booher – No report.

**XIII.** President's Cabinet by Elizabeth Worth – Budget cuts were brought up but the President said not to worry, yet. Sudro addition construction has started. Smart Farm concept still being talked about with Microsoft – This could be first of its kind in the country.

**XIV.** Transition of Presidency – Amanda was introduced and brought up front by Jered to take over as Staff Senate President. Amanda presented Jered with a gavel plaque to thank him for his service as President this last year.

**XV.** Elections

- A. President Elect – Elizabeth Cronin was nominated by Amanda Booher. Cronin accepted the nomination. Other nominations were sought for this position. MOTION by Elizabeth Worth / Ben Bernard to cease nominations and cast a unanimous vote. MOTION CARRIED.
- B. Membership – Carin Engler was nominated prior to the meeting and had accepted the nomination. Other nominations were sought for this position. MOTION by Elizabeth Worth / Lorie Herbel to cease nominations and cast a unanimous vote. MOTION CARRIED.
- C. Treasurer – Tina Exner was nominated prior to the meeting and had accepted the nomination. Other nominations were sought for this position. MOTION by Diane Axness / Tabitha Thomas to cease nominations and cast a unanimous vote. MOTION CARRIED.
- D. Public Relations Officer – Maggie Latterell was nominated prior to the meeting and had accepted the nomination. Other nominations were sought for this position. MOTION by Elizabeth Worth / Angela Bachman to cease nominations and cast a unanimous vote. MOTION CARRIED.
- E. Information Technology Officer – Ben Bernard was nominated prior to the meeting and had accepted the nomination. Other nominations were sought for this position. MOTION by Maggie Latterell / Lorie Herbel to cease nominations and cast a unanimous vote. MOTION CARRIED.
- F. Member At Large, Executive Committee x3 – Connie Jadry, Tabitha Thomas, Elizabeth Worth, and Patty Lloyd were nominated prior to the meeting and all accepted their nomination. Other nominations were sought for these positions. MOTION by Angela Bachman / Diane Axness to cease nominations. Each of the 4 introduced themselves and talked about why they wanted to be on the executive committee. We had to have 3 separate elections to vote in the 3 representative's one at a time. Those elected were Elizabeth Worth, Tabitha Thomas, and Patty Lloyd.
- G. Staff Recognition Committee – 1000/3000 band – Nominations were sought. Elizabeth Worth nominated Dan Nygard. Dan accepted the nomination. MOTION by Weston Gould / April Helgaas to cease nominations and cast a unanimous vote. MOTION CARRIED.
- H. Staff Recognition Committee – 6000/7000 band – Nominations were sought. Carin Engler nominated Jeff Hanson. Jeff accepted the nomination. MOTION by Maggie Latterell / Tabitha Thomas to cease nominations and cast a unanimous vote. MOTION CARRIED.
- I. State Staff Senate Representative – April Helgaas was nominated prior to the meeting and had accepted the nomination. Other nominations were sought for this position. MOTION by Maggie Latterell / Elizabeth Worth to cease nominations and cast a unanimous vote. MOTION CARRIED.
- J. Campus Space and Facilities Committee x3 – Ben Bernard, Wendy Leach, and Melissa Schwengler were nominated prior to the meeting and all had accepted their nomination. Other nominations were sought for this position. MOTION by Elizabeth Worth / Maggie Latterell to cease nominations and cast a unanimous vote for all 3 nominees. MOTION CARRIED.

- K. Library Committee – Ben Bernard, Megan Ramsett, & Jessica Rose were all nominated prior to the meeting and all had accepted their nomination. Other nominations were sought for this position. MOTION by Maggie Latterell / Elizabeth Worth to cease nominations. The 3 nominated introduced themselves. Jessica Rose was elected into this position.
  - L. University Athletics Committee Representative x2 – Diane Axness and Nate Robideau were nominated prior to the meeting and both accepted their nomination. Other nominations were sought for this position. MOTION by Elizabeth Worth / Elizabeth Cronin to cease nominations and cast a unanimous vote for these 2 nominees. MOTION CARRIED.
  - M. Learning Space Advisory Committee – Wendy Leach was nominated prior to the meeting and had accepted the nomination. Other nominations were sought for this position. MOTION by Maggie Latterell / Patty Lloyd to cease nominations and cast a unanimous vote. MOTION CARRIED.
- XVI.** Outgoing Senator Recognition
- XVII.** Old Business
- A. Lost and Found by Gennifer Baker – The idea was explained and a couple new people offered to help finalize this - Kay Hopkins, Wendy Leach, Maggie Latterell, & Ann Marschke.
  - B. End of Year Reports and Budget – Reminder to get those in by May 15 to Jered.
- XVIII.** New Business
- XIX.** Announcements – Mike Paolini announced that they still need commencement volunteers so sign up if you are available May 12<sup>th</sup>. Maggie Latterell announced the 2 family events coming up at Festival Concert hall, Children of Eden and Ugly Duckling.
- XX.** Meeting was adjourned at 10:42am by Amanda Booher.

Scheduled meetings:

- Staff Senate: Wednesday, June 6, 2017, 9:30 – 11 AM in the Prairie Rose Room, Memorial Union
- Executive Committee: Wednesday, May 16, 2017, 9:30 AM in the Badlands Room, Memorial Union

## ATTACHMENT 1

### University Athletics Committee Report

- \* A report on compliance was given - an overview of how coaches and staff work with: ethics, conduct, recruiting, promotional activities, financials, scholarships, practices and time demands. All coaches are certified yearly
- \* New Women's soccer coach just started
- \* National championship titles for Football and both Men's and Women's indoor track
- \* Spring seasons for Baseball and softball started with most games having to be away due to weather
- \* Softball complex is in second phase of reconstruction with new field turf and batting cages to go in starting June 1
- \* New indoor golf facility is up and running in the SHAC
- \* Looking at a new facility project in the fall - more details to come
- \* 4th annual Green and Gold Gala to be held May 3rd
- \* Volleyball Coach Jennifer Lopez was named in the 30 under 30 coaches in NCAA
- \* Attendance policy is still being worked on and went back to faculty senate with some additional changes
- \* Student Athlete group did some work on decorating the Ronald McDonald house and completed a blood drive in February