

NDSU STAFF SENATE

Minutes

Wednesday, June 5th, 2019
Prairie Rose Room, Memorial Union

- I. Call to Order- 9:33
- II. Attendance Report by Carin Engler – 34 present, 2 absent, 2 proxies, 7 excused
- III. Motion for general consent to suspend rules to allow Speaker A to present prior to Consent Agenda vote by Elizabeth Cronin; seeing no objections motion passed.
- IV. Consent Agenda – (policy details listed here: https://www.ndsu.edu/policy/senate_coordinating_council/) approved
 - A. Policies for Information
 1. 134.1 - Workplace and family/dependent responsibilities
 2. 515 - Travel-Employees
 - B. Items for Input
 1. 151.1 - External Activities and Conflicts of Interest
 2. 152 - External Professional Activities
 3. 336 - Examinations and Grading, Dead Week Policy
- V. Motion for unanimous approval of meeting agenda with the addition of Dennis Cooley as a speaker and correction for date of next meeting by Elizabeth Cronin; seeing no objections motion passed.
- VI. Campus Kudos – Tammy Helweg presenting kudo to Kelly Paynter, nominated by Melissa Vossen Callens for her assistance with policies and other work.
- VII. Speakers
 - A. Dennis Cooley, policy changes 151.1 and 152 – Conflict of interest policy (151) policy was poorly laid out, no uniformity as each conflict had its own committee. 151.1 establishes a single University wide committee to standardize approach. Changes to 152 will keep it consistent with changes to 151.1
 - B. Pat Hanson, HR/Payroll – Shared Services is consolidation of expertise, standardizes processes. Payroll services between institutions, started using this in 2015 for NDSU and NDUS. Others have joined in the intervening years. Other services (non-customer facing) may be added in the future.
 - C. Bruce Bollinger, VP of Finance & Administration – Legislative updates, NDSU was well supported this session. Average 2% raise, min \$120, max \$200. Fully funded health insurance. Received 5.6 mil to maintain EPSCOR. Increased NDState Grant. 1.7 mil to match donor grants. Extra money for deferred maintenance. Funding for new Dunbar 51 mil building which will be located north of the existing Dunbar, goal to begin building in 2020. 40 mil of 60 mil for Harris Hall replacement. Extension several SBARRE initiatives funded. Roundabout scheduled for August this year. Residence hall opening soon. Authorization for indoor football practice location for construction 2020. Authorization given for University Village phase II. Operating Budgets for departments holding steady. West Dining to be completed this fall.
- VIII. Student Government Report – No report.
- IX. Faculty Senate Report – No report.
- X. Motion for unanimous approval of Wednesday, May 1, 2019 Staff Senate Meeting Minutes with fix to spelling of Messenger by Elizabeth Cronin; seeing no objections motion passed.
- XI. Treasurer’s Report by Tina Exner –
 - A. Appropriated = \$3220.58
 - B. Scholarship = \$1241.38
 - C. Local = \$1171.31
- XII. **Advisor Comments** by Jill Spacek – No report.
- XIII. **Committee Reports**
 - A. Bylaws no report
 - B. Elections by Amanda Booher

1. Public Relations, Kate Nelson DeShaw nominated prior to the meeting and has accepted. Other Nominations sought for the position, none made. Motion by Amanda Booher for unanimous ballot. Seeing no objections motion passed.
- C. Legislative by Danielle Pinnick– no report
- D. Public Relations by Kate Nelson DeShaw – no report
- E. Information Technology by Ben Bernard– no report
- F. Scholarship– no report
- G. Staff Development– no report
- H. Staff Recognition by April Helgaas– no report
- I. Campus Engagement by Krista Olson- Charity drive thank you all for the donations made this month and previous months. We will be holding a Blood Drive Wed June 19 on campus, one slot open. Committee meeting after staff senate meeting to discuss chair for next year.
- J. Gunkelman Award by Megan Ramsett – Meghan Yerhot was presented with the Gunkelman Award on May 3rd. She is a graduate student in developmental sciences and a wonderful asset to campus. Meeting to go over plans for next year following staff senate meeting.
- K. Environmental Sustainability by Kate Nelson DeShaw - recycling signage has been updated in several buildings and is ongoing. Let Connie Jadry know if there is anything you think needs updated.
- L. Senate Coordinating Council by Amanda Booher – no report
- M. State Staff Senate by Naomi Kosen – no report
- N. Joint Committees
 1. Campus Space and Facilities – no report
 2. Library by Jessica Rose – no report
 3. University Athletics, Tina Exner– no report
 4. Learning Space Advisory Committee by Wendy Leach – no report
- O. Ad Hoc Committees
 1. Facebook Page Exploration– no report
- XIV.** Executive Committee by Maggie Latterell– no report
- XV.** President’s Cabinet by Elizabeth Worth – There was talk about a maker space being put in where Bobcat had been located. There is a lot of support for that. Matt Larson named F.C.S director of the year. Student body president to throw first pitch at upcoming Twins game. Sarah Wold reported that public phase of capital campaign will be launched during homecoming – Oct 10th. Laura Oster-Aaland spoke about developing NDSU’s welcome week message to convey that success is in showing up and working hard – found many students can’t name campus traditions and are looking to start some traditions.
- XVI.** Old Business
 - A. Lost and Found – Motion by Amanda Booher/ Elizabeth Worth to remove from agenda permanently. Motion Carried.
- XVII.** New Business none
- XVIII.** Announcements- Remember for committees to meet and email Elizabeth Cronin with chair for next year.
- XIX.** Meeting was adjourned at 10:23am by Elizabeth Cronin.

Scheduled meetings:

- Staff Senate: Wednesday, September 5, 2019, 9:30 – 11 AM in the Prairie Rose Room, Memorial Union
- Executive Committee: Wednesday, June 19, 2019, 9:30 AM in the Badlands Room, Memorial Union