

NDSU STAFF SENATE

Minutes

- I. Call to Order at 9:30 am by Cronin
- II. Attendance Report by Carin Engler – 32 present, 4 excused, 5 proxies, 2 absent, 6 guests. Quorum met.
- III. Consent Agenda – no policies on agenda
- IV. Approval of Meeting Agenda- Motion by Latterell, seconded by Helgaas. Motion passed.
- V. Campus Kudos by presented by Dan Nygard
 - A. Mark Geigle nominated by Carin Engler
 - B. Officer Ben Wenger nominated by Shiloh Susag
- VI. Speaker
 - A. Disability Services – Mark Coppin Located in the lower level of the Library in room 17. Their offices mission is to collaborate with the NDSU community to facilitate equal access in academic pursuits, promote self-advocacy, and foster inclusion for students with disabilities. Statistics on the prevalence of disabilities including learning disabilities, dyslexia, ADHD, hearing, visual, mobility and psychological disabilities, show an increase in their prevalence from the 1970's to now, but the number of student receiving services is lower than it should be given those statistics. This leads to the question of how to support everyone even when they are not seeking help. The office is working to assess campus accessibility and is implementing changes to increase accessibility for all whether they go through the office or not.
- VII. Student Government Report – No report
- VIII. Faculty Senate Report – No report
- IX. Approval of Wednesday, December 4th, 2019 Staff Senate Meeting Minutes-Motion for unanimous approval of the meeting minutes was made by Cronin; seeing no objections the minutes were accepted as written.
- X. Treasurer's Report by Tina Exner – Appropriated \$3,682.96, Local \$5879.46, Scholarship \$516.38.
- XI. Advisor Comments by John Woolsey – Kristina Astrup, the new Associate Director of Employee Development was introduced.

On Monday a survey was sent to supervisors to evaluate types of training needed for workers. An upcoming leadership training will be coming in February, watch for the announcement. Interest level will determine the number of available sessions.

Reminder to all of the employee assistance program at the Village.
- XII. Committee Reports
 - A. Bylaws by Wendy Leach – Emails are being sent out to select committees regarding proposed changes. L Any changes would require a vote before going into effect.
 - B. Elections by Amanda Booher – Email encouraging new members will go out shortly. General elections are in March.
 - C. Legislative by Megan Bouret– No report
 - D. Public Relations by Kate Nelson DeShaw– No report
 - E. Information Technology by Ben Bernard– No report
 - F. Scholarship by Wendy Bauman – Application forms for staff senate scholarships will be live at the end of the week.
 - G. Staff Development by Kristi Steinmann– No report
 - H. Staff Recognition by Dan Nygard – met before winter break to discuss and plan for the spring staff recognition awards that are in April. Would like to have the nominations forms available by January 27th to give a six week window for submissions. A campus wide notification to solicit applications will go out at that time.
 - I. Campus Engagement by Krista Olson – For the blood drive earlier 11 of 14 volunteers were able to donate, the next blood drive will be on March 10th from 1- 3:30. Thank you all for the chap stick donations for the Ronald McDonald house. Next month is liquid face cleanser for the YWCA.
 - J. Gunkelman Award by Megan Ramsett – Award Ceremony is scheduled for April 23rd. Nominations will be open from March 2nd through March 30th with the selection taking place on April 6th.

- K. Environmental Sustainability by Kate Nelson DeShaw – February is bring your own bag month at the bookstore and on campus. We will also be rolling out a collection site for soft plastics.
- L. Senate Coordinating Council by Margaret Latterell– No report
- M. State Staff Senate by April Helgaas – SBHE met, mostly concerned with elections for the UND president but the Friday after Thanksgiving initiative was mentioned during recess. Discussion was held on the proposal for preserved leave. State staff senate HR rep is asking for the official stance from each campus.
Next meeting was cancelled.
- N. Joint Committees
 - 1. Campus Space and Facilities by Ben Bernard– No report
 - 2. Library by Alicia LaFerriere– No report
 - 3. University Athletics Shiloh Susag– No report
 - 4. Learning Space Advisory Committee by Wendy Leach – No report
- O. Ad Hoc Committees
 - 1. Facebook Page by Amanda Booher– No report
 - 2. 30th Year Anniversary by Carin Engler – Meeting scheduled for January 16th.
 - 3. Campus Food Insecurity Taskforce by Carin Engler – Meeting went well, planning to collaborate with faculty and students. We would like stories about helping students with food insecurity.
Next meeting February 4th.
- XIII.** Executive Committee by Margaret Latterell – Meeting with the President rescheduled for February, please email any information you wish to share with the president to one of the members of the executive committee.
- XIV.** President’s Cabinet by Elizabeth Cronin—Met on December 16th.
A new Dean of Math & Science will be starting in March.
Concerning enrollment, international recruitment changes are being made to target countries where demand for higher education outpaces availability and potential students are interested in work experience.
The funding formula is still being worked on.
Cautiously optimistic about the higher number of applications leading to higher enrollment in the fall.
The strategic plan is being updated to incorporate the verbal feedback from December and a written version will be coming out in January for review.
Funding that was needed to receive the matching funds for the AlDevron Tower was received. The Foundation fundraising target for 2020 is \$55 million.
Tri-College voted to include NDSCS and MN State and so a new name will be needed but they will proceed with business in the meantime.
Provost search committee to be announced soon, will be over half faculty and small so that it can schedule and move forward easily.
Our work on food insecurity was brought up along with our discussions on preserved leave.
Cronin scheduled a meeting with Bruce Bollinger and John Woolsey to discuss our support of the policy.
Administrative affairs council was scheduled to vote on the preserved leave proposal on Friday, but the issue was raised again at the HR Council meeting. Their attorney felt that the policy change would be a better fit for the annual and sick leave policies instead of the FMLA policy, although it would still be linked to the FMLA leave use. A new policy proposal is being developed to reflect this change (the old change was to HR22, this will be to HR6 and 7). It will still require that both annual and sick leave be exhausted to use donates leave FMLA. Related to this, Mayville State had recommended an appeals process for if a supervisor denies a leave request or negative balance request and this proposal is in discussion. Both proposals still need a vote to move forward.
- XV.** Old Business
- XVI.** New Business
 - A. Letter of Support for Preserved Leave Resolution – Tabled pending new proposal formulation.
- XVII.** Announcements
 - A. Reminder/encouragement for all staff to complete the Sexual Assault Response survey that was sent late last semester – Megan Talcott
 - B. Paul Wraalstad regrets to inform us that Ann Marshke passed away unexpectedly early this morning. She had been at work Monday, gone home early and was in surgery Tuesday.
- XVIII.** Meeting was adjourned at 10:38 by Cronin.