

# NDSU STAFF SENATE

## Minutes

- I. Meeting called to order at 9:34 by Cronin
- II. Attendance Report by Carin Engler – 31 present, 3 proxies, 3 excused, 4 absent, 9 guests. Quorum met.
- III. Consent Agenda – (policy details listed here: [https://www.ndsu.edu/policy/senate\\_coordinating\\_council/](https://www.ndsu.edu/policy/senate_coordinating_council/))
  - A. 722 – Export Control
- IV. Approval of Meeting Agenda – Motion for unanimous approval of meeting agenda made by Cronin; seeing no objections the agenda was adopted.
- V. Campus Kudos – presented by Dan Nygaard
  - A. Cory Schlack nominated by Joel Hanson
  - B. Sharley Kurtz nominated by Kolby Schaeffer Fraase
- VI. Speaker – Speaker unable to attend.
- VII. Student Government Report – No report.
- VIII. Faculty Senate Report – No Report.
- IX. Approval of Wednesday, January 8th, 2020 Staff Senate Meeting Minutes -- Motion for unanimous approval of meeting minutes made by Cronin; seeing no objections the agenda was adopted.
- X. Treasurer’s Report by Tina Exner – Scholarship \$516.38, Appropriated \$3682.88, Local \$572.96
- XI. Advisor Comments by John Woolsey– No Report.
- XII. Committee Reports
  - A. Bylaws by Wendy Leach– No Report.
  - B. Elections by Amanda Booher – Nominations are open March 4-31<sup>st</sup>, please encourage new members.
  - C. Legislative by Megan Bouret– No Report.
  - D. Public Relations by Kate Nelson DeShaw– No Report.
  - E. Information Technology by Ben Bernard– Staff Senate and individual departments have received invitations to meet with Marc Wallman and bring forward concerns.
  - F. Scholarship by Kay Hopkins– No Report.
  - G. Staff Development by Kristi Steinmann– No Report.
  - H. Staff Recognition by Dan Nygard
  - I. Campus Engagement – A campus blood drive is scheduled for February 24<sup>th</sup>, look for the email with more information. The committee is looking for a new chair.
  - J. Gunkelman Award by Megan Ramsett -- The Gunkelman award is to honor those who make NDSU a nicer place to be. The committee selects the winner from nominees each year and makes sure that the event happens. We are short several members due to recent events. Please consider volunteering to help. We will be meeting immediately following staff senate today.
  - K. Environmental Sustainability by Kate Nelson DeShaw – Bring your own bag event ongoing at the bookstore, a small discount will be applied to your purchase if you bring a reusable bag. We are handing out Gate City bags in front of the bookstore. Planning for other events this spring is ongoing.
  - L. Senate Coordinating Council by Margaret Latterell– No Report.
  - M. State Staff Senate by April Helgaas– No Report.
  - N. Joint Committees
    1. Campus Space and Facilities by Ben Bernard– No Report.
    2. Library by Alicia LaFerriere– No Report.
    3. University Athletics Shiloh Susag– No Report.
    4. Learning Space Advisory Committee by Wendy Leach – No Report.
  - O. Ad Hoc Committees
    1. Facebook Page by Amanda Booher– No Report.
    2. 30<sup>th</sup> Year Anniversary by Carin Engler – Meeting is on the 12<sup>th</sup>.

3. Campus Food Insecurity Taskforce by Carin Engler – Met yesterday with Meghan Yerhot from Student Senate, and with several faculty members. Yerhot will be working on a resolution with Student Senate.

**XIII.** Executive Committee by Margaret Latterell– No Report.

**XIV.** President’s Cabinet by Elizabeth Cronin – NDSU will be piloting dual credit enrollment with local high schools. These courses will be taught by NDSU faculty in sections that are dedicated to this program. NDSU is looking into early entry during summer sessions, this might include dual enrollment. Degree completion taskforce is looking to market NDSU to people with some college who want to complete a degree. Bobcat will be leaving the tech park, Bank of ND is looking to move in along with a few other people. Applications for fall 2020 are still strong. Meeting Monday, the Chancellor will be there to listen to information about challenges and opportunities facing different groups on campus. Cronin is preparing a survey to get opinions on what challenges and opportunities are being faced by staff now, please look for an email today and fill out soon so that your input can be incorporated in her report.

**XV.** Old Business

A. Letter of Support for Preserved Leave Resolution – The proposal has been approved by the HR council and tomorrow it will go to the Finance and Administration for a vote and then if it passes it will go through the Senate Coordinating Council process so that it can be incorporated into individual campus policies.

**XVI.** New Business

**XVII.** Announcements

A. Wendy Bauman on City of Fargo Complete Count Council for Fargo and would like to make sure everyone knows that they are hiring part time workers at \$18-\$20/hour with a self-determined schedule.

B. Amanda Booher is inviting everyone to join the theater department for preview night on February 26<sup>th</sup> for their production of Into the Woods. This is a free event, more information will come in an email this week.

C. John Woolsey letting us know that the HR virtual tour is live, it covers resources available that new employees need to know about. This replaces the in person tour that could occur as many as three months after initial onboarding whereas this will be sent before a person is ever on campus. Please take a look at it and let us know if anything was missed so that we can improve it.

Leadership development program is starting tomorrow with two sessions. Plan to do more of this in the future, both general and focused session.

**XVIII.** Meeting was adjourned at 9:59 by Cronin.